

**TOPPENISH CITY COUNCIL**  
**Study Session Minutes**  
**April 6, 2015**

**CALL TO ORDER**

Mayor Belton called the meeting to order at 5:00 p.m.

**ROLL CALL**

Present: Mayor Loren Belton and Councilmembers Zachary Dorr, Clara Jiménez, Mark Oaks, Derald Ortloff, and Blaine Thorington.

Absent: Councilmember Randy Taylor.

Staff Present: Public Works Director Lance Hoyt (PWD Hoyt), Finance Director/City Clerk Linda Mead, Parks and Recreation Director James Cole (PRD Cole) and Executive Assistant/Deputy City Clerk Heidi Riojas.

Councilmember Thorington moved, seconded by Councilmember Dorr to excuse Councilmember Taylor from the April 6, 2015 Study Session. Motion carried unanimously.

**PRESENTATION BY LARRY MATTSON, YVCOG DIRECTOR REGARDING  
PROPOSAL TO FORM AN INTERLOCAL AGREEMENT AMONG YAKIMA  
VALLEY CITIES TO SUPPORT YOUTH RECREATIONAL ACTIVITIES**

Larry Mattson, YVCOG (Yakima Valley Conference of Governments) Director distributed additional material for discussion regarding the proposed Central Yakima Valley Parks & Recreation Interlocal Agreement listing the elements for the communities to partner. Mr. Mattson reported that Cheney, Medical Lake and Airway Heights have created the concept for a cost-share for youth recreation programs. Mayor Belton stated that he and James Cole, Park & Recreation Director (PRD Cole) had a meeting on April 3, 2015 with Linda Moore, President/CEO for Yakima Valley Community Foundation regarding the need for funding for youth recreation activities in the lower valley communities. Mr. Mattson agreed to hold off on the work of YVCOG until he meets with Ms. Moore to receive an update on the proposed blueprint modeled after a program that has been successful in New York City.

**PRESENTATION BY JAMES COLE, PARK & RECREATION DIRECTOR,  
REGARDING STATUS OF HIS EFFORTS TO CONTINUE CITY RECREATION  
ACTIVITIES**

PRD Cole reported that Council received copies of various items detailing his efforts to obtain funding to continue the 2015 City recreation program. The information included program costs, identifying the participant from each community, the various requests that he has sent out to request support and funding to continue the recreation programs and an outline of the video broadcast on MVTV. PRD Cole also provided a list of businesses that have received a funding request letter. As of April 6, 2015, the City has received donations totaling \$5,900.

**DISCUSS PARK RENTALS FOR PRIVATE YARD SALES**

PRD Cole reported that the City has received park rental requests to conduct private yard sales. After a general discussion, Council decided to not allow private yard sales in the City Parks.

**DISCUSS COMMUNITY-WIDE YARD SALE**

Mayor Belton reported that he was approached by members of the Rotary requesting that the City participate in a City-Wide Yard Sale on April 18, 2015. The proposed City-Wide yard sale, for that day only, would exclude the requirement for a yard sale permit and would not count

against the quantity of yard sales each person is allowed to have each year. Council requested that a draft Ordinance be included on the April 13, 2015 agenda for discussion.

**UPDATE BY COMMITTEE REGARDING PROCESS FOR CITY MANAGER REPLACEMENT**

Mayor Belton acknowledged that City Manager William C. Murphy announced his retirement with his final day as of April 8, 2015. The City is required to appoint an Interim City Manager to fill the vacancy until a replacement is appointed. Mayor Belton reported that Lance Hoyt has agreed to accept the Interim City Manager position. Council praised the value of the well-established management team Mr. Murphy has in place and their abilities to address any issues of the City during the transitional period. After discussion between Council and Mr. Hoyt regarding his experience with the budget process, it was agreed by Council to appoint Mr. Hoyt as Interim City Manager effective April 9, 2015.

Councilmember Jiménez moved, seconded by Councilmember Ortloff to appoint Lance Hoyt as the Interim City Manager effective April 9, 2015 until a full time City Manager is appointed.

Council requested to schedule an executive session on April 13, 2015 to discuss details and compensation for the Interim City Manager.

**SET SCHEDULE FOR ADVERTISING FOR THE CITY MANAGER RECRUITMENT**

It was the consensus of Council to have the committee members continue with their meetings to complete the process and procedures for the City Manager recruitment before establishing the advertising schedule.

**ADJOURNMENT**

There being no further business to come before the Council, the meeting was adjourned at 6:07 p.m.

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LOREN BELTON, MAYOR

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HEIDI RIOJAS, CMC  
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK