

**TOPPENISH CITY COUNCIL**  
**Regular Meeting Minutes**  
**July 13, 2015**

Mayor Belton called the meeting to order at 7:00 p.m.

**ROLL CALL**

Present: Mayor Loren Belton and Councilmembers Zachary Dorr, Clara Jiménez, Mark Oaks, Derald Ortloff, and Randy Taylor.  
Absent: Councilmember Blaine Thorington.  
Staff Present: Interim City Manager Lance C. Hoyt (ICM Hoyt), Deputy Finance Director/City Clerk Debbie Zabell, Community Development Director William Rathbone, Police Sergeant Jacob Church, Lead Finance Technician Annette Tweedy, Court Administrator Rebecca Pina, Finance Technician Jamee Horner, Public Works Maintenance Technician Barry Gatlin, Public Works Maintenance Technician Dean Fankhauser, MidValley Television Manager Judy Devall, and Executive Assistant/Deputy City Clerk Heidi Riojas.

Councilmember Jiménez moved, seconded by Councilmember Taylor to excuse Councilmember Thorington from the July 13, 2015 Regular Meeting. Motion carried unanimously.

**PUBLIC COMMENT**

Diana Sampson, 512 South Alder Street, Toppenish, on behalf of CSN, invited Council and the community to a CSN Summer Barbeque Potluck on July 23, 2015 from 6:00 p.m. to 8:00 p.m. at Lincoln Park.

Jamee Horner, 213 Douglas Street, Grandview, presented Council with a letter on behalf of the three Collective Bargaining Units representing City employees. Ms. Horner recited the letter that expressed the interest of the City union employees to be involved with the City Manager recruitment process by participating in the interview process to enable them the ability to provide feedback to Council.

**YAKIMA COUNTY HOME CONSORTIUM**  
**PRESENTATION BY YAKIMA COUNTY**  
**HOME ADMINISTRATOR ANDREA REYES**

HOME Administrator Andrea Reyes updated Council on the proposed Amendment to the HOME Consortium Intergovernmental Agreement to modify the terms and add the Cities of Zillah and Harrah as participating jurisdictions.

**CONSENT AGENDA**

Councilmember Oaks moved, seconded by Councilmember Ortloff to approve Consent Agenda items a through f:

- a. Approve Minutes of the June 22, 2015 Regular Council Meeting.
- b. Approve Minutes of the July 6, 2015 Study Session.
- c. Receive May 2015 Budget Report and Update Memorandum Submitted by Finance Director/City Clerk Linda Mead.

- d. Approve Pay Estimate #2 to Apollo, Inc. in the total amount of \$233,597.01 with retainage held in the total amount of \$11,660.58 the 2014 Water Main Improvements – Phase 1 and Lincoln Avenue Improvements Project.
- e. Approve Payroll Checks Number 33081 through 33097 and EFTPR534-540 in the total amount of \$173,390.81 dated June 30, 2015.
- f. Approve Claims Checks Number 81959 through 82062 and EFTAP132 in the total amount of \$392,803.01 dated July 13, 2015 and void Check Numbers 81957 and 81958.

Motion carried unanimously.

## **OLD BUSINESS**

### **Release Retainage to MBI Construction Services, Inc. for the 2014 Well and Telemetry Improvements Project in the Total Amount of \$4,005.80.**

Councilmember Jiménez moved, seconded by Councilmember Taylor to approve Release of Retainage to MBI Construction Services, Inc. for the 2014 Well and Telemetry Improvements Project in the total amount of \$4,005.80. All Waivers have been received from Employment Security, Labor & Industries, and Department of Revenue. No Liens have been filed within the 60-day period. Motion carried unanimously.

## **NEW BUSINESS**

### **Resolution 2015-18:**

#### **Resolution Approving Amendment to HOME Consortium Intergovernmental Agreement.**

Interim City Manager Hoyt (ICM Hoyt) reported that the proposed Resolution is to approve the amendment to the HOME Consortium Intergovernmental Agreement that Ms. Reyes discussed earlier.

Councilmember Jiménez moved, seconded by Councilmember Taylor to adopt Resolution 2015-18, a Resolution Approving Amendment to HOME Consortium Intergovernmental Agreement. Motion carried unanimously.

### **Set August 10, 2015 as the Date for a Public Hearing for the Closeout Report for the 2014 CDBG Program General Purpose Grant for the Lincoln Avenue Improvements Project.**

Councilmember Taylor moved, seconded by Councilmember Oaks to set August 10, 2015 as the date for a Public Hearing for the Closeout Report for the 2014 CDBG Program General Purpose Grant for the Lincoln Avenue Improvements Project. Motion carried unanimously.

### **Set Agenda for the August 3, 2015 Study Session.**

It was the consensus of Council to receive updates on marijuana regulation, the union negotiations, and the City Manager Recruitment during the August 3, 2015 Study Session.

## **COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS**

Councilmember Jiménez reported that she, Councilmember Dorr and ICM Hoyt attended the AWC Annual Conference in Wenatchee. During the conference, the City received recognition for being awarded the 2015 AWC WellCity Award.

Mayor Belton reported that he and several Councilmembers attended the Fourth of July parade and the Toppenish rodeo on July 3, 2015 and July 4, 2015.

Councilmember Oaks stated that on behalf of the Toppenish Rodeo he wanted to thank the community for its attendance at the Toppenish Rodeo on July 3, 2015 and July 4, 2015.

### **CITY MANAGER REPORTS**

ICM Hoyt had nothing to report.

### **EXECUTIVE SESSION**

Mayor Belton called for an executive session to be held at 7:21 p.m. The Mayor stated that the purpose of the executive session was to evaluate the qualifications of the City Manager applicants pursuant to RCW 42.30.110 (g) and that the executive session would convene for 30 minutes or less. Mayor Belton also stated that it is possible action will be taken when the Regular Session reconvenes.

At 7:51 p.m., Mayor Belton announced that the Council would need to convene for another 5 minutes or less in Executive Session.

Mayor Belton called the regular session back to order at 8:00 p.m.

Councilmember Ortloff moved, seconded by Councilmember Dorr to interview candidates 6, 8, and 9. Motion carried unanimously.

### **ADJOURNMENT**

There being no further business to come before the Council, the meeting adjourned at 8:01 p.m.

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LOREN BELTON, MAYOR

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HEIDI RIOJAS, CMC  
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK