

**TOPPENISH CITY COUNCIL**  
**Regular Meeting Minutes**  
**July 27, 2015**

Mayor Belton called the meeting to order at 7:00 p.m.

**ROLL CALL**

Present: Mayor Loren Belton and Councilmembers Clara Jiménez, Derald Ortloff, Randy Taylor, and Blaine Thorington.  
Absent: Councilmembers Zachary Dorr and Mark Oaks,.  
Staff Present: Interim City Manager Lance C. Hoyt (ICM Hoyt), City Attorney Gary M. Cuillier, Deputy Finance Director/City Clerk Debbie Zabell, MidValley Television Manager Judy Devall, and Executive Assistant/Deputy City Clerk Heidi Riojas.

Councilmember Thorington moved, seconded by Councilmember Taylor to excuse Councilmembers Dorr and Oaks from the July 27, 2015 Regular Meeting. Motion carried unanimously.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

Councilmember Taylor moved, seconded by Councilmember Jiménez to approve Consent Agenda items a through d:

- a. Approve Minutes of the July 13, 2015 Regular Council Meeting.
- b. Receive June 2015 Budget Report and Update Memorandum Submitted by Finance Director/City Clerk Linda Mead.
- c. Approve Payroll Checks Number 33098 through 33113 and EFTPR541-548 in the total amount of \$271,803.90 dated July 20, 2015.
- d. Approve Claims Checks Number 82063 through 82144 and EFTAP133 in the total amount of \$189,401.78 dated July 27, 2015.

Motion carried unanimously.

**NEW BUSINESS**

**Ordinance 2015-06:**

**Ordinance Authorizing the Acquisition of Personal Property and Execution of a Financing Contract and Related Documentation Relating to the Acquisition of Said Personal Property.**

Interim City Manager Hoyt (ICM Hoyt) reported that the proposed Ordinance is to authorize the City to finalize the financing to purchase two new fully equipped police vehicles by utilizing the State Treasurer's consolidated program for financing the purchase.

Councilmember Thorington moved, seconded by Councilmember Taylor to adopt Ordinance 2015-06, an Ordinance Authorizing the Acquisition of Personal Property and Execution of a Financing Contract and Related Documentation Relating to the Acquisition of Said Personal Property. Motion carried unanimously.

**Ordinance 2015-07:**

**Ordinance Authorizing the Acquisition of Personal Property and Execution of a Financing Contract and Related Documentation Relating to the Acquisition of Said Personal Property.**

ICM Hoyt reported that the proposed Ordinance is to authorize the City to finalize the financing to purchase two new diesel commercial lawn mowers for the City's park system and a network server including the cost of the server operating software and setup costs by utilizing the State Treasurer's consolidated program for financing the purchases.

Councilmember Thorington moved, seconded by Councilmember Taylor to adopt Ordinance 2015-07, an Ordinance Authorizing the Acquisition of Personal Property and Execution of a Financing Contract and Related Documentation Relating to the Acquisition of Said Personal Property. Motion carried unanimously.

**Resolution 2015-19:**

**Resolution Approving Interlocal Agreement Between the City of Toppenish and the City of Harrah Regarding the Cooperative Use of Facilities, Equipment and Personnel.**

ICM Hoyt reported that the proposed Resolution is to approve the Interlocal agreement between Toppenish and Harrah regarding the cooperative use of facilities, equipment, and personnel.

Councilmember Jiménez moved, seconded by Councilmember Taylor to adopt Resolution 2015-19, a Resolution Approving Interlocal Agreement Between the City of Toppenish and the City of Harrah Regarding the Cooperative Use of Facilities, Equipment and Personnel. Motion carried unanimously.

**Decide on Interview Process for City Manager Applicants.**

Deputy Finance Director/City Clerk Zabell (DFD Zabell) reported that the three candidates have been contacted and are eager to meet with Council. After discussion between DFD Zabell and Council, it was the consensus of Council to schedule a meet and greet for employees, business community, and residents to be held on August 10, 2015 from 3:00 p.m. to 5:30 p.m. This process will give the participants the ability to provide feedback to Council prior to the interviews on August 17, 2015. Council informed DFD Zabell that it is a possibility that the City will need to reserve two hotel rooms for August 17, 2015. A special meeting will be held on August 17, 2015 beginning at 5:00 p.m.. Purpose of the meeting will be to conduct interviews with the three City Manager candidates.

**COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS**

Councilmember Thorington reported that he attended the Community Safety Network (CSN) Community Barbeque on July 23, 2015.

Councilmember Jiménez reported that she also attended the CSN Community Barbeque on July 23, 2015 and received positive comments with the involvement of the Toppenish Police Explorers and Officers.

Mayor Belton reported that he attended the Yakima Valley Conference of Governments Executive Board Meeting.

### **CITY MANAGER REPORTS**

ICM Hoyt reported that the State Auditor has concluded its onsite 2014 Financial and Single Audit. In addition, ICM Hoyt gave an update on the Water Improvement/Lincoln Avenue Project stating the progress of the street stripping, pouring of sidewalks, and street patching with an anticipated completion date of July 31, 2015.

### **ADJOURNMENT**

There being no further business to come before the Council, the meeting adjourned at 7:35 p.m.

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LOREN BELTON, MAYOR

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HEIDI RIOJAS, CMC  
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK