

**TOPPENISH CITY COUNCIL**  
**Regular Meeting Minutes**  
**June 22, 2015**

Mayor Belton called the meeting to order at 7:00 p.m.

**ROLL CALL**

Present: Mayor Loren Belton and Councilmembers Zachary Dorr, Clara Jiménez, Mark Oaks, Derald Ortloff, and Randy Taylor.  
Absent: Councilmember Blaine Thorington.  
Staff Present: Interim City Manager Lance C. Hoyt (ICM Hoyt), MidValley Television Manager Judy Devall, and Deputy Finance Director/City Clerk Debbie Zabell.

Councilmember Dorr moved, seconded by Councilmember Jiménez to excuse Councilmember Thorington from the June 22, 2015 Regular Meeting. Motion carried unanimously.

**PUBLIC COMMENT**

No public comments.

**YAKIMA VALLEY OFFICE OF EMERGENCY MANAGEMENT  
PRESENTATION BY EXECUTIVE DIRECTOR SCOTT MILLER**

Executive Director Scott Miller updated Council on his appointment as the new Executive Director to the Yakima Valley Office of Emergency Management. Director Miller noted the increase to the member jurisdictions annual fee was due to the City of Yakima's departure from the Yakima Valley joint operation. Director Miller further provided Council with an information packet that outlines the Office's Strategic Plan for meeting the State of Washington's new legal requirements for all jurisdictions, which includes the development of the City of Toppenish's Emergency Management and Hazardous Mitigation Plans, as well as an update on the Emergency Notification System.

**CONSENT AGENDA**

Councilmember Ortloff moved, seconded by Councilmember Oaks to approve Consent Agenda items a through d:

- a. Approve Minutes of the June 8, 2015 Regular Council Meeting.
- b. Approve Pay Estimate #1 to Apollo, Inc. in the total amount of \$416,878.11 with retainage held in the total amount of \$19,702.65 for the 2014 Water Main Improvements – Phase 1 and Lincoln Avenue Improvements Projects.
- c. Approve Payroll Checks Number 33066 through 33080 and EFTPR526-533 in the total amount of \$252,450.93 dated June 18, 2015.
- d. Approve Claims Checks Number 81883 through 81956, NR81784, and EFTAP131 in the total amount of \$553,531.28 dated June 22, 2015 and void Check Number 81926.

Motion carried unanimously.

## **NEW BUSINESS**

### **Declare the Police Training Center Project Complete and Start the 60-Day Lien Process.**

Interim City Manager Hoyt updated Council on the completion of the project, and noted that the Agenda Item should read Declare the Police Conference Room Project Complete and Start the 60-Day Lien Process.

Councilmember Jiménez moved, seconded by Councilmember Ortloff to Declare the Police Conference Room Project Complete and Start the 60-Day Lien Process. Motion carried unanimously.

## **COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS**

Councilmember Ortloff reported that the Yakama Nation awarded the City of Toppenish with a 2<sup>nd</sup> Place Ribbon for the City's participation in the Yakama Nation Treaty Days.

Mayor Belton reminded Council of the upcoming Fourth of July Parade and encouraged all to attend.

## **CITY MANAGER REPORTS**

Interim City Manager Hoyt reported on the following items:

- The Agenda for the July 6, 2015 Study Session will include a presentation from Finance Director/City Clerk Linda Mead regarding signatures for the Transportation Benefit District checks; a presentation from Community Development Director Bill Rathbone regarding marijuana issues; status of the City Manager search, and status of union negotiations. ICM Hoyt noted that he has not received confirmation from the Yakama Nation for Council a presentation regarding the Nation's proposed business licenses.
- Judge Maxwell will be out on medical leave and has appointed two Judge Pro-Tems to serve in his absence. Both the Judges were sworn in on June 22, 2015
- The Washington State Auditor's Office will begin the City's annual review beginning June 24, 2015. ICM Hoyt also noted the City would receive a Single Audit due to the City receiving Federal grants totaling \$500,000 or more.
- Approximately 300 swimmers enjoyed the City's pool on opening day, June 12, 2015. ICM Hoyt also noted the Wine Country Invitational Swim Meet took place June 19 - 21, 2015 with great attendance.
- The Lincoln/Franklin Street Water Line Project is underway with paving on Lincoln to begin June 23, 2015, and the replacement of water main, water services, and sidewalks on the south side of Franklin to begin immediately upon completion of Lincoln. The contractor sent notices to the affected properties in both English and Spanish.

Mayor Belton congratulated the success of the Toppenish Pool, noting that he regularly receives compliments about the pool.

## ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:40 p.m.

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LOREN BELTON, MAYOR

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DEBBIE ZABELL, CMC  
DEPUTY FINANCE DIRECTOR/CITY CLERK