

TOPPENISH CITY COUNCIL
Regular Meeting Minutes
October 22, 2012

Mayor Jiménez called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Clara Jiménez and Councilmembers Loren Belton, Zachary Dorr, Mark Oaks, Derald Ortloff, Randy Taylor, and Blaine Thorington.

Staff Present: City Manager William C. Murphy (CM Murphy), City Attorney Gary Cuillier, Finance Director/City Clerk Linda B. Mead (FD Mead), Public Works Director Lance Hoyt (PWD Hoyt), Community Development Director William Rathbone (CDD Rathbone), Park & Recreation Director James Cole (PRD Cole), MidValley Television Manager Judy Devall (MTVM Devall), and City Interpreter Jorge Villaseñor.

PUBLIC COMMENT

None.

CONSENT AGENDA

Councilmember Dorr moved, seconded by Councilmember Oaks to approve Consent Agenda items a through d:

- a. Approve Minutes of the October 8, 2012 Regular Council Meeting.
- b. Receive September 2012 Budget Report and Update Memorandum Submitted by Finance Director/City Clerk Linda Mead.
- c. Approve Payroll Checks Number 31869 through 31892 in the total amount of \$214,578.61 dated October 15, 2012.
- d. Approve Claims Checks Number 75988 through 76007, EFT99121022, and Non Routine Checks Numbers NR67623, NR67830, NR68119, NR68217, NR68309, NR68364, NR68418, NR68445, NR68447, NR69550, NR69931, NR70401, NR70722, NR70763, NR70770, NR70783, NR70808, NR70826, NR70859, NR70895, NR70906, NR70913, NR70950, NR71069, NR71494, NR71608, NR71735, NR71771, NR72517, NR72644, NR72850, NR72911, NR73066 and NR75602 in the total amount of \$232,850.15 dated October 22, 2012.

Motion carried unanimously.

PUBLIC HEARING

Public Hearing Regarding 2013 Tax Levy and Proposed Revenue Sources.

The Public Hearing was called to order at 7:06 p.m. by Mayor Jiménez.

Finance Director Mead (FD Mead) reported that the proposed revenue sources for all funds for the 2013 Preliminary Budget consist of various sources with the largest being derived from Beginning Fund Balances, taxes such as Property Tax and Sales Tax, Utility Taxes, Charges for

Services, and Other Financing Sources/Non-Revenue which include two Public Works Trust Fund Loans for public works projects planned to commence in 2013, accounting for total revenue sources of \$25,086,830.

FD Mead reported that the 2013 Preliminary Budget includes an anticipated 1% increase or \$7,780 in Ad Valorem Taxes, better known as Property Taxes. The City will receive an additional \$16,350.86 in new construction, which will increase the total assessed value by an additional \$5,952,000. It is anticipated the levy rate in 2013 will be an estimated 2.7129 per \$1,000 of assessed value compared to the rate of 2.7471 in 2012.

There being no comments from the public, the Public Hearing was closed at 7:14 p.m.

Ordinance 2012-11:

An Ordinance of the City Council of the City of Toppenish, Washington, Determining and Fixing the Amount of Moneys to be Raised by Ad Valorem Taxes to Finance the Municipal Operations for the City of Toppenish, Washington, for the Fiscal Year Ending December 31, 2013.

Councilmember Thorington moved, seconded by Councilmember Belton to adopt Ordinance 2012-11, An Ordinance of the City Council of the City of Toppenish, Washington, Determining and Fixing the Amount of Moneys to be Raised by Ad Valorem Taxes to Finance the Municipal Operations for the City of Toppenish, Washington, for the Fiscal Year Ending December 31, 2013. Motion carried unanimously.

NEW BUSINESS

Resolution 2012-20:

A Resolution of the City Council of the City of Toppenish, Washington, Canceling Claims Checks.

FD Mead informed Council that the City is required, by statute as referenced in the Resolution before Council, to cancel unclaimed checks that are more than two years old.

Councilmember Thorington moved, seconded by Councilmember Oaks to adopt Resolution 2012-20, A Resolution of the City Council of the City of Toppenish, Washington, Canceling Claims Checks. Motion carried unanimously.

Allocation of 2013 Tourism Development Funds:

Mayor Jiménez requested and Council consented to table this Agenda Item to the November 13, 2012 Council Meeting.

Set Agenda for the November 5, 2012 Study Session:

City Manager Murphy (CM Murphy) suggested and Council consented to set the November 5, 2012 Study Session Agenda Item as Proposed Miscellaneous Fee Increases.

Set Tuesday, November 13, 2012 as the Date for the Final Public Hearing Regarding the 2013 Preliminary Budget:

Councilmember Belton moved, seconded by Councilmember Taylor to hold the final 2013 Preliminary Budget Public Hearing on Tuesday, November 13, 2012 at 7:00 p.m. Motion carried unanimously.

DEPARTMENT PRELIMINARY BUDGET REVIEWS: MVTV (Judy Devall), PARKS/RECREATION (James Cole), COMMUNITY DEVELOPMENT (Bill Rathbone), AND PUBLIC WORKS (Lance Hoyt)

MVTV:

MVTV Manger Judy Devall (MVTVM Devall) reported on the proposed 2013 budget for the MVTV Fund. MVTVM Devall reported that the 2013 proposed budget reflects the same level of funding as the prior year, with the exception of an estimated increase for Professional Services due to the coming Franchise Renewal with Charter.

Parks and Recreation:

Parks & Recreation Director James Cole (PRD Cole) reported on the proposed 2013 budget for the various funds in the Parks and Recreation Department, which include Recreation Services, Swimming Pools, and General Parks. PRD Cole reported that his 2013 Budget (between his three departments) request is slightly less than his 2012 Budget. PRD Cole stated that Duane Simmons in Park Maintenance has proven to be a real asset to the Parks Department.

Community Development:

Community Development Director William (Bill) Rathbone (CDD Rathbone) reported on the proposed 2013 budget for the Protective Inspections Department and Planning and Community Development Department. CDD Rathbone informed Council that his Department, like all other City Departments, is essentially doing more with less. However, CDD Rathbone stated that the “team” environment that CM Murphy has created with his Department Directors has given the entire team the ability to do more with less.

Public Works:

Public Works Director Lance Hoyt (PWD Hoyt) reported on the proposed 2013 budget for each of the various Public Works Departments including Streets, Water, Sewer, and Solid Waste. PWD Hoyt informed Council that the Public Works Department has also been very diligent in providing a proposed budget that holds expenditures to a minimum and still provide the services our community expects. PWD Hoyt reported that his Departments will be purchasing a new ¾ ton pickup for the Water Department which will include the necessary meter reading equipment capabilities, a ½ ton pickup for the Wastewater Treatment Facility, a Sewer Camera which will aide in reducing costs for paying for that service, and finally a new Refuse Truck. PWD Hoyt informed Council that the funds have been set aside on an annual basis to assist with purchases of new equipment for the Public Works Department.

COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS

Mayor Jiménez reported that she and Councilman Ortloff attended the Yakima Valley Conference of Governments meeting held on October 17, 2012 with the agenda including a presentation regarding “Yakima River Basin Storage”.

CITY MANAGER REPORTS

CM Murphy expressed his appreciation and thanks to his Department Directors for their team effort in holding the line on their budget requests to the same or reduced current levels.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 8:02 p.m.

CLARA R. JIMÉNEZ, MAYOR

LINDA B. MEAD, CMC, FINANCE DIRECTOR/CITY CLERK