

**TOPPENISH CITY COUNCIL**  
**Regular Meeting Minutes**  
**July 22, 2013**

Mayor Jiménez called the meeting to order at 7:00 p.m.

**ROLL CALL**

Present: Mayor Clara Jiménez and Councilmembers Loren Belton, Zachary Dorr, Mark Oaks, Derald Ortloff, Randy Taylor, and Blaine Thorington.  
City Manager William C. Murphy (CM Murphy), Public Works Director Lance  
Staff Present: Hoyt (PWD Hoyt), City Interpreter Jorge Villaseñor, MidValley Television Manager Judy Devall, and Executive Assistant/Deputy City Clerk Heidi Riojas.

**PUBLIC COMMENT**

None.

**PRESENTATION BY ALLAN RUSHING, TOPPENISH POSTMASTER, REGARDING  
PLAN TO CHANGE LOCAL MAIL DELIVERY SYSTEM**

Postmaster Allan Rushing reported that safety issues for the mail carriers are creating a need to change the local mail delivery to curb side delivery for 12 to 15 units in an area on South Toppenish Avenue, and the 300-400 Blocks of South Alder Street and South Beech Street. The mail carriers in that area of town have been dealing with an ongoing dog problem. Postmaster Rushing stated that he is requesting the U.S. Postal Service to pay for the installation of the 12 to 15 locking mailboxes in that particular area. City Manager Murphy (CM Murphy) reported that he will address the dog problem issues with staff.

**CONSENT AGENDA**

Councilmember Thorington moved, seconded by Councilmember Dorr to approve Consent Agenda items a through d:

- a. Approve Minutes of the July 8, 2013 Regular Council Meeting.
- b. Receive June 2013 Budget Report and Update Memorandum Submitted by Finance Director/City Clerk Linda Mead.
- c. Approve Payroll Check Numbers 32293 through 32310 and EFTPR181-188 in the total amount of \$280,441.35 dated July 17, 2013.
- d. Approve Claims Check Numbers 77671 through 77753, NR76947, and EFTAP107 in the total amount of \$289,610.91 dated July 22, 2013 and void Check Numbers 76947 and 77725.

Motion carried unanimously.

**PUBLIC HEARING**

**Public Hearing Regarding Amending Six-Year Transportation Plan.  
Presentation by Public Works Director Lance Hoyt.**

Mayor Jiménez opened the public hearing at 7:14 p.m.

Public Works Director Hoyt (PWD Hoyt) reported that the proposed amendment to the Six-Year Transportation Plan includes the L Street Improvements, the Jackson Street Extension, the Lincoln Avenue/Dayton Avenue/Beech Street Improvements, the Washington Avenue Sidewalks, the First Street Sidewalks, and the Second Avenue Overlay. PWD Hoyt briefly discussed each proposed project.

There being no comments from the public, Mayor Jiménez closed the public hearing at 7:20 p.m.

**Resolution 2013-16:  
Resolution Amending the Six-Year Transportation Improvement Plan for the Years 2014 through 2019.**

Councilmember Taylor moved, seconded by Councilmember Ortloff to adopt Resolution 2013-16, a Resolution Amending the Six-Year Transportation Improvement Plan for the Years 2014 through 2019. Motion carried unanimously.

**OLD BUSINESS**

**Release Retainage to Granite Construction Co. for the Pioneer Park Pathway Project in the Amount of \$2,336.95.**

Councilmember Oaks moved, seconded by Councilmember Dorr to approve Release of Retainage to Granite Construction Co. for the Pioneer Park Pathway Project in the amount of \$2,336.95. All Waivers have been received from Employment Security, Labor & Industries, and Department of Revenue. No Liens have been filed within the 60-day period. Motion carried unanimously.

**NEW BUSINESS**

**Proposed Outside Utility Agreement for New Businesses at the Former Inter-Valley Hardware Location. Presentation by Public Works Director Lance Hoyt.**

PWD Hoyt reported that the owner of the property located at 841 West First Avenue has applied to the City for the delivery of water service and future sewer service for the new building that will be built on the property. The property owner, Roque Santacruz, has signed an Outside Utility Agreement that states that he agrees to pay all connection charges, the outside utility rates and an agreement to support annexation of the property. PWD Hoyt stated that the contractor proposes to complete the work to install the water line and fire hydrant during the evening hours to minimize traffic disturbance on West First Avenue.

**Resolution 2013-17:  
Resolution Approving Outside Utility Agreement for Property at 841 West First Avenue, Containing 1.28 Acres, More or Less.**

Councilmember Thorington moved, seconded by Councilmember Taylor to adopt Resolution 2013-17, a Resolution Approving Outside Utility Agreement for Property at 841 West First Avenue, Containing 1.28 Acres, More or Less. Motion carried unanimously.

**Resolution 2013-18:  
Resolution Authorizing the Existence of Petty Cash Funds Within the General Fund and the Special Investigative Drug Account (SIDA) of the City of Toppenish.**

CM Murphy reported that the proposed Resolution is for internal control in the Finance Department by authorizing additional petty cash funds in the General Fund for three floating cash drawers for each member of the Finance Department staff to her separate cash drawer.

Councilmember Belton moved, seconded by Councilmember Oaks to adopt Resolution 2013-18, a Resolution Authorizing the Existence of Petty Cash Funds Within the General Fund and the Special Investigative Drug Account (SIDA) of the City of Toppenish. Motion carried unanimously.

**Award Bid for the Well House Project for Well #9.**

Nancy Morter, Engineer with Gray & Osborne, reported that on July 24, 2013 bids were opened for the equipping of the Well House Project for Well No. 9. Ms. Morter stated that this is Phase 3 and the final phase for the Well No. 9 Project. The City received two bids for the equipping of

the Well House Project for Well No. 9 that were higher than the Engineer's Estimate of \$744,617.90 by \$137,670.96 with the low bid to \$180,734.56 with the high bid. Ms. Morter stated that the City is under budget \$260,000 overall with Phase 1 for the construction of the transmission main and Phase 2 for the drilling of the well. Ms. Morter reported that after verification of the low bidder it is recommended that the City award the low bid to Rotschy, Inc. of Vancouver, Washington of \$882,288.86 for the equipping of the Well House Project for Well No. 9.

Councilmember Thorington moved, seconded by Councilmember Oaks to Award the Low Bid of \$882,288.86 to Rotschy, Inc. of Vancouver, Washington for the Equipping for the Well House Project for Well #9. Motion carried unanimously.

**Set Agenda for August 5, 2013 Study Session.**

It was the consensus of Council to set the August 5, 2013 Study Session to be a presentation by the City Manager, the Police Chief, and the Fire Chief regarding the blocking of alleys when merchandise is being delivered to certain businesses in town.

**COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS**

Mayor Jiménez reported that the Community Safety Network will be hosting its annual community barbeque on July 24, 2013 at Lane Park.

Councilmember Belton reported that he attended the Executive Board Meeting for the Yakima Valley Conference of Governments.

Councilmember Thorington reported that he has been requested by his employer to inquire about the status of the franchise agreement with Yakama Power because of the impact to the Toppenish School District with the rate increase proposed by Pacific Power. CM Murphy responded that he will extend another invitation to Mr. Cerna. CM Murphy reported that he has received no communication from Yakama Power for over a year and that the City is very interested in entering an agreement with Yakama Power to give City residents with a possibility for lower power rates.

**CITY MANAGER REPORTS**

CM Murphy had nothing to report.

**ADJOURNMENT**

There being no further business to come before the Council, the meeting was adjourned at 7:53 p.m.

---

CLARA R. JIMÉNEZ, MAYOR

---

HEIDI RIOJAS, EXECUTIVE ASSISTANT/DEPUTY CITY CLERK