

TOPPENISH CITY COUNCIL
Study Session Minutes
May 6, 2013

CALL TO ORDER

Mayor Jiménez called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Mayor Clara Jiménez and Councilmembers Loren Belton, Zachary Dorr, Derald Ortloff, Randy Taylor and Blaine Thorington.
Absent: Councilmember Mark Oaks.
Staff Present: City Manager William C. Murphy (CM Murphy), Finance Director/City Clerk Linda B. Mead, Public Works Director Lance Hoyt (PWD Hoyt), Deputy Finance Director/City Clerk Elizabeth Alba, and Executive Assistant/Deputy City Clerk Heidi Riojas.

Councilmember Taylor moved, seconded by Councilmember Ortloff to excuse Councilmember Oaks from the May 6, 2013 Study session. Motion carried unanimously.

**PRESENTATION BY PUBLIC WORKS DIRECTOR LANCE HOYT
REGARDING THE WASTEWATER TREATMENT PLANT PROJECT TO
REDUCE THE AMOUNT OF PHOSPHORUS IN THE DISCHARGED
WATER FOR COMPLIANCE WITH THE NPDES PERMIT**

Public Works Director Hoyt (PWD Hoyt) reported that the existing NPDES permit for the Wastewater Treatment Facility (WWTF) does not include a limit for phosphorus. PWD Hoyt stated that it is anticipated that EPA will impose a phosphorus limit with the new permit that will be issued in 2013. Gray & Osborne, Inc., the City's Engineer for the WWTF project, has agreed to prepare the CDBG application to request \$24,000 for the City to conduct a study to evaluate the existing phosphorus levels and the use of chemicals to reduce phosphorus from the discharge water to comply with the NPDES permit.

**SET TUESDAY, MAY 28, 2013 AS THE DATE FOR A PUBLIC HEARING
FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

Councilmember Ortloff moved, seconded by Councilmember Thorington to set Tuesday, May 28, 2013 as the date for a public hearing for the Community Development Block Grant application. Motion carried unanimously.

**DISCUSSION REGARDING THE CITY COUNCIL CONVERTING FROM
USING PAPER AGENDA PACKETS TO USING ELECTRONIC READERS**

City Manager Murphy (CM Murphy) reported that Council received details of the cost for using paper agenda packets and the cost for using electronic readers. The estimated difference over a one year period is a savings to the City of around \$1,400. CM Murphy stated that the estimated costs to purchase electronic readers, cases, styluses, and protective covers for Council are \$1,127.70. Executive Assistant/Deputy City Clerk Riojas briefly demonstrated the use of a proposed electronic reader and gave Council an opportunity to practice using the device.

It was the consensus of Council for the City purchase one device, as demonstrated, to use as a test device for Council to try out and give feedback.

CM Murphy inquired if any of the Council will be attending the AWC Annual Conference at the Three River Convention Center in the Tri Cities from June 25 through June 28. Mayor Jiménez and Councilmembers Dorr and Ortloff stated they will attend the conference. Councilmember Thorington stated that he might want to attend part of the conference and will have to check his calendar.

Councilmember Thorington moved, seconded by Councilmember Taylor to authorize the expenses for Mayor Jiménez, Councilmember Dorr, and Councilmember Ortloff to attend the AWC Annual Conference from June 25, 2013 to June 28, 2013 at the Three Rivers Convention Center in the Tri Cities. Motion carried unanimously.

Councilmember Thorington announced as a reminder that the filing period with the Yakima County Auditor for City Council positions is May 13, 2013 through May 17, 2013.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 5:52 p.m.

CLARA R. JIMÉNEZ, MAYOR

HEIDI RIOJAS, EXECUTIVE ASSISTANT/DEPUTY CITY CLERK