

**TOPPENISH CITY COUNCIL  
Regular Meeting Minutes  
October 12, 2015**

Mayor Belton called the meeting to order at 7:00 p.m.

**ROLL CALL**

Present: Mayor Loren Belton and Councilmembers Zachary Dorr, Clara Jiménez, Mark Oaks, Derald Ortloff, Randy Taylor, and Blaine Thorington.

Staff Present: City Manager Lance C. Hoyt (CM Hoyt), Finance Director/City Clerk Linda B. Mead (FD Mead), Deputy Finance Director/City Clerk Debbie Zabell, Parks and Recreation Director James Cole, MidValley Television Manager Judy Devall, and Executive Assistant/Deputy City Clerk Heidi Riojas.

**PUBLIC COMMENT**

Diana Sampson, 512 South Alder Street, Toppenish, reported that Community Safety Network (CSN) is organizing a Fall Clean Up and Graffiti Paint Out on Saturday, October 24, 2015 to be followed with lunch at the Middle School. Ms. Sampson invited Council to the event that will include an estimated 150 student volunteers from the Toppenish School District and the Yakama Tribal School. The details for the transportation, availability of refuse containers, and the cleanup project details are still being finalized for the event.

**YAKIMA VALLEY FARM WORKERS CLINIC (YVFWC)  
PRESENTATION BY CARLOS OLIVARES, YVFWC CHIEF EXECUTIVE OFFICER**

Carlos Olivares, the Chief Executive Officer for the Yakima Valley Farm Workers Clinic (YVFWC) announced that last month the YVFWC Board of Directors approved a check in the amount of \$36,281 to be contribute to the City's recreation fund as a match for the other funds the City has received to support the recreation programs for the community. CEO Olivares stated that 320 of its 400 employees are residents of the City. Mr. Olivares encouraged Council to maintain the youth programs offered for kids to aid in combating childhood obesity. Mayor Belton on behalf of the Council and the City expressed their appreciation for the generous donation from YVFWC to assist in the continuation of the recreation programs. Mr. Olivares expressed the interest of the YVFWC to continue partnering with the City and other businesses to expand the services for the community residents.

City Manager Hoyt (CM Hoyt) thanked CEO Olivares and the YVFWC Board of Directors for the generous donation for the Recreation Fund. CM Hoyt stated that he wanted to acknowledge the donors that contributed the \$36,281 that was matched by the YVFWC. The donors include the following: Toppenish Rotary for \$1,500; Tony and Heidi Riojas; Philip Sealock for \$1,000; Maribelle Sealock; Jesus Sandoval and Angel Garcia; A-1 Sewer Service for \$100; Miller's Dairy Queen for \$200; Blake and Lilly Lott for \$1,000; Les Schwab Tire Center for \$1,000; Washington Beef/AB Foods for \$15,000; SKD Farms for \$500; and Yakima Valley Community Foundation for \$15,000.

Councilmember Jiménez suggested that CM Hoyt contact the local newspaper to thank and recognize all the donors for their contributions to the Toppenish Recreation program.

## CONSENT AGENDA

Councilmember Dorr moved, seconded by Councilmember Oaks to approve Consent Agenda items a through d:

- a. Approve Minutes of the September 28, 2015 Regular Council Meeting.
- b. Approve Minutes of the October 5, 2015 Study Session.
- c. Approve Payroll Checks Number 33174 through 33191 and EFTPR579-585 in the total amount of \$190,681.37 dated October 6, 2015.
- d. Approve Claims Checks Number 82476 through 82565 and EFTAP136 in the total amount of \$362,573.28 dated October 12, 2015.

Motion carried unanimously.

## NEW BUSINESS

**Facility Plan Amendment No. 1: Presentation by Nancy Wetch, P.E. with Gray & Osborne, Inc.**

- i. Presentation of the Plan.**
- ii. Discussion of the Environmental Impacts.**
- iii. Discussion of Alternative Costs and Rate Impacts.**
- iv. Public Comment.**

Nancy Wetch, P.E. with Gray & Osborne, Inc. reported to Council that she is before them to discuss the sewer improvement projects as detailed on the handout provided with their agenda materials. Ms. Wetch stated that the City has recognized that it has an excessive amount of infiltration and inflow (I/I). As a result of the I/I, the City has committed significant funding and personnel to completing a video inspection of the sewer collection system. The Engineers will evaluate the video inspections to prepare a General Sewer Plan that is anticipated to be completed in 2016. In the interim, the City is developing a proposed Facility Plan Amendment No. 1 and an application to the Department of Ecology for design and construction funds for some of the most severe problems in the City. Ms. Wetch stated that the requirements for the application is for the City to explain the Plan, discuss the environmental impacts, the alternative costs and rate impacts, and provide the public an opportunity to hear about the Plan and to give comments.

Ms. Wetch stated that the purpose of the proposed Facility Plan Amendment No. 1 is to provide the beginning phase of the design for the preparation of plans and specifications to construct improvements to Penny Lane Lift Station, West 2nd Avenue sewer lines, the alley sewer lines between North Beech and Chestnut Streets, and the sewer lines along 3rd Avenue and Wishkoski Way. The current cost estimate is \$1 million for engineering, design, construction, and construction administration.

Ms. Wetch reported on the environmental impacts and the alternatives/cost effectiveness for the Penny Lane Lift Station, and the sewer collectors for 2nd Avenue (Elm Street to Bolin Drive), alley between North Beech and Chestnut Streets, and 3rd Avenue/Wishkoski Way. The proposed capital improvements of \$1 million at 2% interest rate for 20 years estimates at an annual payment of approximately \$61,200 resulting in a rate impact for a monthly residential debt service payment of approximately \$1.75. Ms. Wetch stated that if the City is determined to meet hardship requirements by Ecology standards, the City might qualify for \$500,000 in grant and a \$500,000 loan at 1.3% for 20 years resulting in a rate impact of approximately \$0.81. It is unknown if grant funds will be available through the present Ecology program.

There was no comment received from the public regarding the proposed Facility Plan Amendment No. 1.

### **Presentations by City Manager and Finance Director/City Clerk Regarding 2016 Budget.**

CM Hoyt reported that Council received updated Budget pages. Finance Director/City Clerk Linda Mead (FD Mead) will report on the noted changes to Council that includes three enhancements approved by CM Hoyt. FD Mead stated that the enhancement for the Volunteer Firefighter Sleeper Program has been added, which will reduce the ending fund balance in the General Fund by \$10,000, along with additional line item changes for the creation of the new program. The second and third Enhancements will provide for Chlorine Equipment in the amount of \$8,500 and a Gas Chlorination System for Well #5 in the amount of \$11,100, the total of \$19,600 will reduce the ending fund balance in the 401 Water Fund. The 2014 Water Main Improvement/Lincoln-Dayton Avenue Project Phase 2 has been included in the 302 Street Capital Fund and the 410 Water Capital Fund.

### **Set Agenda for the November 2, 2015 Study Session.**

It was the consensus of Council to include the following discussions during the November 2, 2015 Study Session; 2016 Preliminary Budget update, update on Growth Management requirements, and an update from Apollo Solutions for energy solutions proposal.

Councilmember Jiménez inquired on how the City Council wanted to vote on the proposed Yakima Valley Conference of Governments (YVCOG) 2016 Preliminary Budget. Mayor Belton stated that his understanding is that YVCOG is restructuring the salary schedule to be comparable with other COG agencies doing similar type work.

Councilmember Jiménez moved, seconded by Councilmember Ortloff to not approve the proposed Yakima Valley Conference of Governments 2016 Preliminary Budget. Motion carried with 5 yes votes and 2 no votes. Mayor Belton and Councilmember Taylor voted no.

## **COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS**

Councilmember Jiménez reported that she was a judge at the Wapato Tamale Festival, and that she plans to attend the CSN Clean Up on October 24, 2015.

## **CITY MANAGER REPORTS**

CM Hoyt reported that the resignation of a dispatcher has created a need to partner with SunComm to provide provisional dispatchers until such time that our dispatch position has been filled.

FD Mead reported that the City received confirmation that the State LOCAL loan program has successfully sold bonds to provide financing for the approved purchase of equipment. Two police vehicles were purchased for \$121,500 with a premium discount issued of \$13,000, for 5 years at 1.46%. Two lawn movers and an IT network server were purchased for \$42,300 with a premium discount of \$3,611, for 3 years at 1.02%.

Councilmember Jiménez reported that she intends to attend the YVCOG General Membership meeting on October 21, 2015 in Grandview.

**ADJOURNMENT**

There being no further business to come before the Council, the meeting adjourned at 8:03 p.m.

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LOREN BELTON, MAYOR

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HEIDI RIOJAS, CMC  
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK