

TOPPENISH CITY COUNCIL
Study Session Minutes
October 5, 2015

CALL TO ORDER

Mayor Belton called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Mayor Loren Belton and Councilmembers Clara Jiménez, Mark Oaks, Derald Ortloff, Randy Taylor, and Blaine Thorington.

Absent: Councilmember Zachary Dorr.

Staff Present: City Manager Lance C. Hoyt (CM Hoyt), Police Chief Adam Diaz, Fire Chief Tim Smith, Interim Public Works Director Art Kroes, Parks and Recreation Director James Cole, Finance Director/City Clerk Linda B. Mead, Deputy Finance Director/City Clerk Debbie Zabell (DFD Zabell), and Executive Assistant/Deputy City Clerk Heidi Riojas.

Councilmember Taylor moved, seconded by Councilmember Oaks to excuse Councilmember Dorr from the October 5, 2015 Study Session. Motion carried unanimously.

**PRESENTATIONS BY CITY MANAGER AND
FINANCE DIRECTOR/CITY CLERK REGARDING 2016 BUDGET**

City Manager Hoyt (CM Hoyt) reported that Council received a copy of the proposed 2016 Preliminary Budget electronically and tonight received a printed copy detailing the balanced budget. Councilmember Jiménez pointed out a correction to the list of Parks and Recreation Board Members. CM Hoyt recited his budget message to Council that details the outline for recommended financial policies and programs, states the relationship of the recommended appropriations to those policies and programs, and states the reason for any significant changes from the previous year concerning revenues and expenditures. The budget message also indicated that it is anticipated there will be a small increase in local retail sales tax and liquor excise tax, along with the ongoing decline of state-shared revenues. The City is preparing for a 5% increase in medical insurance premiums and up to a 2% increase in L & I premiums. CM Hoyt reported that the City will be requesting the City Engineer to conduct a rate study for the water, sewer and garbage services. The proposed 2016 Preliminary Budget provides a 7% Ending Fund Balance.

CM Hoyt stated that Council will be discussing the 2016 Preliminary Budget in future Council meetings.

Finance Director/City Clerk Mead presented Council with a revenue summary as of September 30, 2015.

**SET OCTOBER 26, 2015 AS THE DATE FOR A PUBLIC HEARING
REGARDING REVENUE SOURCES AND THE 2016 TAX LEVY**

Councilmember Thorington moved, seconded by Councilmember Ortloff to set October 26, 2015 the date for a public hearing regarding the 2016 Tax Levy. Motion carried unanimously.

**SET NOVEMBER 9, 2015 AS THE DATE FOR THE FINAL PUBLIC HEARING
REGARDING THE PROPOSED 2016 BUDGET**

Councilmember Jiménez moved, seconded by Councilmember Taylor to set November 9, 2015 as the date for the final public hearing regarding the 2016 Budget. Motion carried unanimously.

There being no further business to come before the Council, the meeting was adjourned at 5:16 p.m.

LOREN BELTON, MAYOR

HEIDI RIOJAS, CMC
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK