

**City of Toppenish
Park Facility Reservation Application**

Instructions: This application must be completed and approved. An applicable fee will be collected if the request is approved. Approval of this application is not intended to provide exclusive park use by any group, but does reserve the gazebo or other areas so designated. All park uses are subject to the policies and regulations attached to this application. TMC 2.80

CONTACT INFORMATION:

Today's Date: _____

Person Responsible: _____ Day Phone: _____ Message Phone: _____

Street Address: _____ City: _____ State: _____ Zip: _____

RESERVATION INFORMATION

Circle Park Requested: PIONEER OLNEY LINCOLN RAILROAD POST OFFICE

Description of event: _____

Date Requested: _____ Time Requested: _____

Special requests associated with this permit: _____

Will alcoholic beverages be provided at this event? YES: _____ NO: _____ Please initial: _____

We understand that to possess alcohol we must have the written permission of the Parks Director and must display a banquet permit that is issued by the Washington State Liquor Control Board. This permit is available online at www.liq.wa.gov and the cost is \$10.00.

Your request for alcohol is approved pending the acquisition of a banquet permit from the Washington State Liquor Control Board.

(City of Toppenish Signature)

(DATE)

I understand that motorized vehicles are not allowed in the park unless approved in writing by the Parks Director. Please Initial _____

FACILITY USE POLICIES

Please observe the following Park Facility Use Policies during your use.

Please help keep the gazebo and surrounding areas clean for the next group. Gazebos are generally used continuously throughout the day, often with little maintenance time between each group. Your assistance in keeping the area clean and ready to use by the next group is greatly appreciated. Please read and adhere to the important information below. Keep this information with you and be sure to bring a copy of your reservation receipt with you on the date of your event.

Reservation times include event set up and clean up. Please be sure to follow the requirements for clean up.

- a. Remove all materials brought to the gazebo to include all food, beverages and decorations and place all trash in the receptacles provided.
- b. Vacate the gazebo at your designated time.

Picnic tables, trash receptacles and any other park furniture must be left in place unless previously authorized. A limited number of tables will be at your location.

Your reservation has guaranteed the use of the gazebo for the time requested only. Staying beyond your requested time and inconveniencing either another rental or prohibiting the general public from using the shelter will result in future denial when requesting the use of a park facility.

Rental of the area includes only that area requested. The play equipment and general park areas are available to the public from 6:00 AM to 11:00 PM. Please be aware that your reservation does not prohibit the public from using these areas.

INDEMNIFICATION AGREEMENT

The sponsor/authorized representative agrees to defend, indemnify and hold the City of Toppenish, its appointed and elected officials, employees and agents from and against all liability, loss, costs, damage and expense, including costs and attorney fees in defense thereof because of actions, claims, or lawsuits for damages resulting from personal bodily injury, including death at any time resulting there from, sustained or alleged to have been sustained by any person or persons on account of damage to property, arising or alleged to have arisen directly or indirectly out of or in consequence of the permitted use.

AFFIDAVIT OF APPLICANT

I do hereby certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief. I also certify that I understand the policies governing the proposed activity and that this application is made subject to the policies and rules established by the City of Toppenish.

I CERTIFY THAT I HAVE READ THE ABOVE APPLICATION AND ATTACHED REGULATIONS PERTAINING TO THE USE OF THE PARK.

Signature: _____ Date: _____

APPLICATION APPROVED _____ APPLICATION DENIED _____

City Signature: _____ Date: _____

Rental Fee: _____ Date Paid: _____ Receipt Number: _____

POST A COPY OF THIS APPROVED FORM IN THE GAZEBO AREA TO ALERT OTHERS OF YOUR RESERVATION!

The following are unlawful within the park areas as defined in TMC 2.80.010

- A. To use, place, or erect any sign board, sign, billboard, bulletin, post, pole, or device of any kind of advertising in any park, or to attach any notice, bill, poster, sign, wire, rope or cord to any tree, shrub, railing, post, or structure within any park, or place or erect in any park a structure of any kind;
- B. To remove, destroy, mutilate, damage or deface any structure, monument, statue, vase, fountain, wall, fence, railing, vehicle, bench, shrub, tree, fern, plant, flower, lawn, lighting system, sprinkler system or other property lawfully within any park;
- C. To allow or permit any animal to run at large in any park;
- D. To make or cause to be made any loud noise by voice, instrument of any nature or sound amplification system, or to shoot, fire or explode any firearm, fireworks, firecrackers, torpedo or explosive of any kind or to carry any firearm or to shoot or fire any gun, bows or arrows, BB gun or use any slingshot in any park, except as provided by this chapter;
- E. To distribute any advertising matter, to take up collections or to act as or ply the vocation of solicitor, agent, peddler, fakir, merchant, beggar, strolling musician, organ grinder, exhorter, barker, or showman, except as permitted by this chapter;
- F. To have or ride any horse, mule, or other riding animal except over bridle trails and other designated areas;
- G. To use or possess any alcoholic beverage in any park, except as provided in TMC [2.80.040](#), or to use or possess any illegal drug, or to conduct oneself in a disorderly manner in any park;
- H. To ride or drive any motorcycle, motor vehicle, horse, or pony over or through any park; or to stand or park any vehicle, except in areas designated by the park director;
- I. To ride or drive any bicycle, tricycle, skateboard, roller skate, or any other motorized or non-motorized vehicle on any tennis court in any park;
- J. To camp in any park except in areas designated for such purposes by the park director;
- K. To throw any refuse, litter, broken glass, crockery, nails, shrubbery, trimmings, junk, in any park, or to deposit any such material therein except in designated receptacles;
- L. To build any fires in any park except in areas designated by the park director;
- M. To enter or remain in any park between the hours of 11:00 p.m. and 6:00 a.m., except for activities authorized by the park director;
- N. To violate or fail to comply with any park rule, guideline, or regulation adopted and posted by the park director;
- O. To use a metal detection device within a park without first having a permit therefore. Said permit shall be issued by the parks director or his designee, upon written application made by the person who uses the metal detector, on such application form as the city shall provide. Said permit shall be issued on condition that the user cause no permanent damage to park property, and that any grass, other vegetation and soil that is invaded or disturbed by the user in efforts to recover detected items be promptly restored to substantially the same condition it was originally in. The permit of any person who shall fail to abide by such conditions shall be subject to immediate revocation by the parks director or his designee. (Ord. 2004-4 § 1, 2004).