

**Application must be signed and returned with fee**

**CITY OF TOPPENISH  
21 West First Avenue  
Toppenish, WA 98948  
(509) 865-2080**

**BUSINESS LICENSE APPLICATION FOR RESIDENTIAL RENTAL UNITS  
March 1, 2019 through February 28, 2020**

Name of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Residence Address of Applicant: \_\_\_\_\_

Mailing Address of Applicant: \_\_\_\_\_

Name of Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Rental Unit(s) Address	No. Units	No. Bedroom Per Unit
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(If more space is needed, list on back of form.)

**ANNUAL FEE:** \_\_\_\_\_ (**\$15 per unit, minimum fee \$40**)

(example – 1 unit – \$40, 2 units – \$40, 3 units – \$45, 4 units – \$60, etc)

**CERTIFICATION:** I hereby certify that I have read and completed this application for a Business License and know the same to be true & correct. I further certify that each occupied residential rental unit to be licensed will be kept fit for human habitation and will be maintained in full compliance with all applicable ordinances of the City, including but not limited to the zoning, building, electrical and plumbing codes.

**I hereby consent to have the above units inspected during regular work hours upon 48 hours notice.**

I understand that my business license for a residential rental unit may be revoked by the building official if, after inspection of the unit, he finds that it is not in compliance with the applicable zoning, building, electrical or plumbing code. I also understand that if my license is revoked, I may thereafter be cited for operating a business without a license, a criminal misdemeanor, if I continue to rent out the unit without bringing it into compliance with the applicable codes, and that if I am found guilty as charged in such citation, I may be punished by a fine up to \$5,000 or by imprisonment for up to one year, or both. I understand that this is an application only and that upon approval, a license will be issued at a later date.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**THIS APPLICATION IS DUE IN CLERK'S OFFICE WITH FEE PAYMENT BY MARCH 1, 2020  
\$25 added if not paid by March 31, 2020.**

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Issued \_\_\_\_\_ License No. \_\_\_\_\_ First Time License \_\_\_\_\_  
Renewal \_\_\_\_\_ Receipt No. \_\_\_\_\_ Date \_\_\_\_\_