

TOPPENISH CITY COUNCIL
Study Session Minutes
December 4, 2023

Mayor Saavedra called the meeting to order at 5:00 p.m.

ROLL CALL

Attendees: Mayor Elpidia Saavedra, Mayor Pro Tem Loren Belton, and Councilmembers Naila Duval, George Garcia, Josh Garza, and Cristian Sanchez
Staff: City Manager Debbie Zabell (CM Zabell), City Attorney Gary Cuillier, Assistant City Manager/Public Works Director Dan Ford, Budget and Finance Director Adam Vaughn, Accounting Manager Maria Mayhue (AM Mayhue), Finance Technician I Abigail Howard, Fire Chief Tim Smith, Fire Captain Dale Northrup, Police Captain Joe Mehline, Assistant to the Chief Linda Finley, Public Works Superintendent Shaun Burgess, Public Works Office Manager Beth Simmons, City Clerk Heidi Riojas, Community Television Manager Sean Davido, Information Technology Services Manager Van Donley, Activities Program Manager Katie Goodale, and Human Resources Generalist Mary Beltran (HRG Beltran)

HRG Beltran conducted roll call for each City Councilmember to respond their attendance at the meeting. Mayor Saavedra, Mayor Pro Tem Belton, and Councilmembers Duval, Garcia, Garza and Sanchez responded their attendance during roll call.

APPROVE AGENDA

Councilmember Duval moved, seconded by Councilmember Sanchez to approve the December 4, 2023, Agenda. Motion carried unanimously.

NEW EMPLOYEE INTRODUCTION

AM Mayhue introduced Finance Technician I Abigail Howard to the Council. CM Zabell introduced Budget and Finance Director Adam Vaughn to the Council.

PUBLIC COMMENT

None

PUBLIC HEARING

Public Hearing Regarding the 2024 Preliminary Budget. Receive Staff Presentation and Public Comments on Proposed 2024 Preliminary Budget.

Mayor Saavedra opened the public hearing at 5:04 p.m.

CM Zabell reported that this is the first public hearing required by State Statute for the City to conduct for the 2024 Preliminary Budget. For the benefit of the public, she noted that the

Budget sets forth the complete financial program, showing expenditures proposed for each department and the sources of revenues to finance those expenditures.

There being no comments from the public, Mayor Saavedra closed the public hearing at 5:08 p.m.

5-MINUTE RECESS

At 5:08 p.m., Mayor Saavedra noted that there would be a 5-minute recess before Council and staff continue with the Budget Workshop.

At 5:13 p.m., Mayor Saavedra returned the meeting to order to continue with the meeting.

BUDGET WORKSHOP

Receive Proposed 2024 Preliminary Budget:

CM Zabell provided an overview of the proposed 2024 Preliminary Budget.


Department Budget Presentations:

- Executive: City Manager Debbie Zabell
- Finance: City Manager Debbie Zabell
- IT Services: IT Services Manager Van Donley
- MidValley Television: Community Television Manager Sean Davido
- Police: Captain Joseph Mehline
- Fire: Chief Tim Smith
- Development Services: Assistant City Manager/Public Works Director Dan Ford
- Recreation and Aquatics: Activities Program Manager Katie Goodale
- Public Works: Public Works Superintendent Shaun Burgess

Each staff member gave a budget review for their respective departments to describe the various adjustments for each budget in the 2024 Preliminary Budget.

ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned to 7:27 p.m.



ELPIDIA SAAVEDRA, MAYOR



HEIDI RIOJAS, CMC, CITY CLERK