

**TOPPENISH CITY COUNCIL**  
**Regular Meeting Minutes**  
**August 9, 2021**

Mayor Oaks called the meeting to order at 7:00 p.m.

**UPDATED MASK GUIDELINES**

DCC Renfrew recited the City of Toppenish Updated Mask Guidelines to direct masks are required for unvaccinated and partially vaccinated individuals, and optional for fully vaccinated individuals.

**ROLL CALL**

Attendees: Mayor Mark Oaks, Mayor Pro Tem Elpidia Saavedra, and Councilmembers Loren Belton, Juan Ceja, Naila Duval, George Garcia, and Clara Jiménez.  
Staff: City Manager Lance Hoyt (CM Hoyt), City Attorney Gary Cuillier, Administrative Services Director Debbie Zabell (ASD Zabell), City Clerk Heidi Riojas, Permit Coordinator Victor Shaul (PC Shaul), Deputy City Clerk Sabrina Renfrew (DCC Renfrew), and Cable Television Manager Judy Devall.

DCC Renfrew conducted roll call for each City Councilmember to respond their attendance at the meeting. Mayor Oaks, Mayor Pro Tem Saavedra, and Councilmembers Belton, Ceja, Duval, Garcia, and Jiménez responded their attendance during roll call.

**APPROVE AGENDA**

Mayor Pro Tem Saavedra moved, seconded by Councilmember Garcia to approve the August 9, 2021 Agenda. Motion carried unanimously.

**PUBLIC COMMENT**

Dennis Evans, 302 Robart Lane, Toppenish, expressed dissatisfaction with City fees for yard sale permits, pet licenses and water, requesting consideration be given for a \$150 “flat fee” for water. Councilmember Jiménez advised Mr. Evans that his concerns would be addressed in a letter from CM Hoyt.

**CONSENT AGENDA**

Mayor Pro Tem Saavedra moved, seconded by Councilmember Duval to approve Consent Agenda items a through e:

- a. Approve Minutes of the July 26, 2021 Regular Meeting
- b. Approve Minutes of the August 2, 2021 Study Session
- c. AB 21-034: Resolution 2021-25: Amendment to Governance Manual
- d. Approve Payroll Checks Number 35332 through 35344 and electronic transfers in the total amount of \$176,156.55 dated August 6, 2021

- e. Approve Claims Checks Number 94084 through 94161 and electronic transfers in the total amount of \$266,150.14 dated August 9, 2021 and Void Checks Number NR94035 and NR94085

Motion carried unanimously.

## **NEW BUSINESS**

### **Resolution 2021-26: A Resolution Authorizing the Existence of Petty Cash Funds Within the General Fund and the Special Investigative Drug Account (SIDA) of the City of Toppenish.**

Councilmember Duval moved, seconded by Councilmember Ceja to approve Resolution 2021-26. Motion carried.

### **Resolution 2021-27: A Resolution of the City Council of the City of Toppenish, Washington Approving the Submittal of the Final Draft of the Shoreline Master Program Periodic Update Review 2021 to Washington State Department of Ecology for Approval of Content.**

Councilmember Duval moved, seconded by Councilmember Garcia to approve Resolution 2021-27. Motion carried unanimously.

### **Resolution 2021-28: A Resolution Approving Local Agency A&E Professional Services Cost Plus Fixed Fee Consultant Agreement for Professional Engineering, Surveying and Construction Services for the Train Depot Roof Rehabilitation Project.**

Councilmember Duval moved, seconded by Councilmember Garcia to approve Resolution 2021-28. Motion carried unanimously.

### **Resolution 2021-29: A Resolution Authorizing City Manager to Submit Application to the State of Washington Transportation Improvement Board for Urban Arterial Program Funding in the Amount of \$1,540,100.00 for the Jackson Street and Juniper Street Reconstruction Improvements Project.**

Mayor Pro Tem Saavedra moved, seconded by Councilmember Belton to approve Resolution 2021-29. Motion carried unanimously.

### **Schedule Special Meetings for August 23, 2021.**

CM Hoyt reported that the Special Meeting is for facilitating the City Manager Evaluation. The meeting will consist of an Executive Session, beginning at 6:00 p.m. on Monday, August 23, 2021, and delaying commencement of the Regular Council Meeting until 7:30 p.m. on the same date.

It was the consensus of Council to schedule the Special Meeting and to change the time for the Regular Meeting to begin at 7:30 p.m. on August 23, 2021.

### **Set Agenda for September 7, 2021 Study Session.**

CM Hoyt advised that the September Study Session will be held on Tuesday, September 7, 2021 due to the Labor Day holiday on Monday, September 6, 2021.



It was the consensus of Council to set the agenda for the September 7, 2021 Study Session to receive the Budget Calendar, a Development Services presentation, update on the Kresge Grant and recruitment updates.

### **COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS**

Councilmember Ceja had nothing to report.

Councilmember Belton reported thanked those involved in the pool opening.

Councilmember Garcia had nothing to report.

Councilmember Jiménez had nothing to report.

Councilmember Duval invited everyone to view the Board of Health meetings which are on the second and fourth Wednesdays of each month.

Mayor Pro Tem Saavedra reported how glad she was to receive positive feedback about the pool opening.

Mayor Oaks reported being happy to hear positive comments about the pool opening.

### **CITY MANAGER REPORT**

CM Hoyt updated Council on the following:

- Pool opening
- Recruitment updates (Police Chief, Public Works Director, Lateral Police Officer, and Entry Level Police Dispatcher/Clerk)
- Transportation updates
- Public Works projects
- Train Depot Roof Rehabilitation Project update
- All Aboard Washington passenger train promotion
- Water meter replacement project
- COVID-19 masking and vaccination protocols update

### **ADJOURNMENT**

There being no further business to come before the Council, the meeting adjourned at 7:54 p.m.

  
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MARK OAKS, MAYOR

  
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SABRINA RENFREW, DEPUTY CITY CLERK