



**AMENDED**  
**TOPPENISH CITY COUNCIL**  
**REGULAR MEETING AGENDA**  
**SEPTEMBER 26, 2022 – 7:00 P.M.**

TELEVISED LIVE ON MIDVALLEY TELEVISION  
SPECTRUM CABLE CHANNEL 194

**1. REGULAR SESSION CALL TO ORDER**

Pledge of Allegiance/Roll Call/Welcome

**2. APPROVE AGENDA**

**3. PROCLAMATION**

- a. National Hispanic Heritage Month from September 15, 2022 through October 15, 2022

**4. PRESENTATION**

- a. Toppenish Mural Society Grant Award

**5. PUBLIC COMMENT**

The City Council welcomes public attendance at Council meetings. This meeting is for the conduct of regular City business. At this time, citizen comments and inquiries about agenda business or general City matters are encouraged. If you wish to address the City Council, please stand or raise a hand so you can be called upon. After you are recognized, please come forward to the lectern, state your name, and address for the public record. Your remarks must be limited to three minutes or less. Please use the microphone.

**6. CONSENT AGENDA**

All matters on the consent agenda have been provided to each Councilmember for review and are considered to be routine or have been previously discussed and will be adopted by one motion and vote without discussion. However, if a Councilmember desires, any item on this agenda will be discussed before any action is taken on it.

- a. Approve Regular Meeting Minutes dated September 12, 2022  
b. Approve Payroll Checks Number 35921 through 35934 and electronic transfers in the total amount of \$254,111.86 dated September 21, 2022  
c. Approve Claims Checks Number 96010 through 96089 and EFTAP308 in the total amount of \$749,806.47 dated September 26, 2022

**7. NEW BUSINESS**

- a. AB 22-067: Council Appoint Members to Serve on the Lodging Tax Advisory Committee  
b. Set November 21, 2022, as date for Special Meeting to discuss the Proposed 2023 Preliminary Budget  
c. Set November 21, 2022, as date for Revenue Sources Public Hearing and the 2023 Tax Levy  
d. Set November 21, 2022, as date for First Public Hearing regarding Proposed 2023 Preliminary Budget  
e. Set December 5, 2022, as date for Second Public Hearing regarding the Proposed Final 2023 Budget  
f. [Proposed] Resolution 2022-38, Temporary Reduction of Utility Late Fees Through November 2022 During the Period of Water Meter Malfunction

**8. COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS**

**9. CITY MANAGER REPORT**

**10. EXECUTIVE SESSION [RCW 42.30.110(1)(g) & RCW 42.30.140(4)(a)]**

**Purpose:** To review the performance of a public employee, and collective bargaining discussion

**Time:** 30 minutes

**Action:** No action anticipated

**11. ADJOURNMENT**

**NEXT COUNCIL MEETING WILL BE HELD ON OCTOBER 3, 2022**

*City Council meetings are accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (509) 865-6754, 24 hours in advance.*

**CITY OF TOPPENISH  
PROCLAMATION**

**Agenda Item  
3a**

**SEPTEMBER 15, 2022 – OCTOBER 15, 2022  
NATIONAL HISPANIC HERITAGE MONTH**

***WHEREAS**, President Lyndon B. Johnson established "Hispanic Heritage Week" in 1968; and*

***WHEREAS**, President Ronald Reagan expanded the celebration in 1988 to be for a month-long period from September 15th through October 15th and declared it to be "National Hispanic Heritage Month"; and*

***WHEREAS**, during "National Hispanic Heritage Month" the contributions made by, and the important presence of Hispanics and Latinos in the United States and their heritage and culture are honored; and*

***WHEREAS**, Hispanics and Latinos have had a profound and positive influence on our country, including the Yakima Valley; and*

***WHEREAS**, the significant and impactful contributions Hispanics and Latinos have made to the Yakima Valley's economy have enabled our region's diversified industries to grow and prosper; and*

***WHEREAS**, the United States has a long and storied history of welcoming immigrants, which has given it a significant advantage over the rest of the world; and*

***WHEREAS**, 55 million Americans, or about 17% of the country's total population, and about 50% of Yakima County's total population, are of Hispanic or Latino origin,*

***NOW, THEREFORE**, the City of Toppenish does hereby proclaim September 15th through October 15th as:*

**NATIONAL HISPANIC HERITAGE MONTH**

*we encourage the Toppenish community to learn about, acknowledge, and applaud the generations of Hispanics and Latinos who have enriched our community and those that will continue to build a bright and hopeful future for themselves, their families, and all of us who call the Yakima Valley home.*

*THE OFFICE OF THE MAYOR, I have hereunto set my hand and caused the Seal of the City of Toppenish to be affixed this 26th day of September, 2022.*

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*Elpidia Saavedra, Mayor*



**TOPPENISH CITY COUNCIL**  
**Regular Meeting Minutes**  
**September 12, 2022**

Mayor Saavedra called the meeting to order at 7:00 p.m.

**ROLL CALL**

Attendees: Mayor Elpidia Saavedra, Mayor Pro Tem Clara Jiménez, and Councilmembers Loren Belton, Juan Ceja, Naila Duval, George Garcia, and Kyle Pettit  
Staff: City Manager Debbie Zabell (CM Zabell), City Attorney Gary Cuillier, Assistant City Manager Ford (ACM Ford), Chief of Police John Clary, City Clerk Heidi Riojas (CC Riojas), and Cable Television Manager Judy Devall

CC Riojas conducted roll call for each City Councilmember to respond their attendance at the meeting. Mayor Saavedra, Mayor Pro Tem Jiménez, and Councilmembers Belton, Ceja, Duval, Garcia, and Pettit responded their attendance during roll call.

**APPROVE AGENDA**

Councilmember Pettit moved, seconded by Councilmember Garcia to approve the September 12, 2022 Agenda. Motion carried unanimously.

**PUBLIC COMMENT**

Alex Mejia, 402 Bolin Drive, Toppenish, expressed his public safety concerns with vandalism, the noise of racing cars in the community, and the availability to speak with Council.

Maria Perez, 526 North Chestnut Street, Toppenish, reported to Council her financial struggles with the current utility billing process.

Resident, 11 South H Street, Toppenish, expressed his concerns with the high utility bills being sent to customers.

CM Zabell provided an update on the reasons customers are receiving fluctuating amounts for their utility bills due to the failing water meters. With limited staff to work on this labor intensive process of hand reading each meter, the city has been divided into thirds. During this temporary period, one-third of customers receive a bill for the actual use and then the next month the bill is estimated; one-third of customers receive a bill for estimated use and then the next month the bill is for actual use; and one-third of customers have meters that report accurately. The months when customers receive a bill for the actual use, those customers also receive the amount for any additional usage over the minimum charge when the bill is estimated. This process results in a larger bill on the month that the meter is billed for actual use. It is anticipated for the Citywide Water Meter Replacement Project to be completed within the next few months.

**CONSENT AGENDA**

Mayor Pro Tem Jiménez moved, seconded by Councilmember Pettit to approve Consent Agenda items a through e:

- a. Approve Regular Meeting Minutes dated August 22, 2022
- b. Approve Study Session Minutes dated September 6, 2022

- c. Resolution 2022-37: Approve Amendment No. 1 to Agreement with the Yakima Humane Society
- d. Approve Payroll Checks Number 35896 through 35920 and electronic transfers in the total amount of \$180,394.67 dated September 6, 2022
- e. Approve Claims Checks Number 95926 through 96009 and EFTAP304 through EFTAP307 in the total amount of \$486,510.30 dated September 12, 2022, and void Check Number NR95867 and NREFTAP297

Motion carried unanimously.

## **NEW BUSINESS**

### **Capital Projects Update**

Nancy Wetch, Engineer with Gray & Osborne, Inc. provided Council with an update on the status of the Sewer Improvements Project for the replacement of 67,000 linear feet (LF) collection system sewers and upgrade/replace three sewage pump stations. To date the project has replaced 47,000 LF of mainline sewer pipe, replaced Carlson and South Beech sewage pump stations, and the Branding Iron pump station is in progress. The remaining 20,000 LF of mainline sewer pipe will be replaced in Phase II that is projected to be completed by November 2023. Engineer Wetch noted the improved performance at the treatment plant is causing another issue with increased metals concentration being discharged into the Toppenish drain that will need to have a study completed to determine the best approach to manage the metals issue. The final project phase is still being finalized to determine the best use of the remaining \$1.8 million grant funding.

ACM Ford reported on the progress of the Citywide Water Meter Replacement Project. He noted that he created the City's Facebook post to help inform customers why their utility bills fluctuate from month to month. The Public Works building furniture is scheduled to be arrive this week.

### **Council Presentation Training**

CATV Devall shared with Council on techniques to achieve a professional appearance while on camera with clothing colors, minimal jewelry for women, and how to use the microphone for the audience to hear the message.

## **COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS**

Councilmember Belton had nothing to report.

Councilmember Pettit had nothing to report.

Councilmember Duval thanked Commissioner LaDon Linde for his assistance with her to paint out graffiti in the community.

Mayor Pro Tem Jiménez reported her attendance at Train to Nowhere on September 10, 2022.

Councilmember Ceja had nothing to report.

Councilmember Garcia had nothing to report.

Mayor Saavedra had nothing to report.

## **CITY MANAGER REPORT**

CM Zabell updated Council on the following:

- Auditor Entrance Conference scheduled for 2:00 p.m. on September 15, 2022
- AWC training for municipal planning on September 14, 2022
- Northwest Community Action Center 40th Anniversary Celebration on September 20, 2022
- Yakima Valley Conference of Governments General Membership virtual meeting on September 21, 2022
- Safe Haven Community Center hosting Trunk or Treat on October 31, 2022
- Operations:
  - CP Clary working with CA Cuillier on Forfeiture Hearing Examiner process
  - FC Smith working with Lexipol to update department policies
- CATV Devall retirement open house set for October 27, 2022
- Former PW employee Brandon Tobia set to return to Toppenish on September 16, 2022
- City awarded a \$35,000 FEMA grant for a heavy-duty gear extractor, dryer, and gear rack storage system

### **ADJOURNMENT**

There being no further business to come before the Council, the meeting adjourned at 7:53 p.m.

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MAYOR ELPIDIA SAAVEDRA

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HEIDI RIOJAS, CMC, CITY CLERK


# Payroll Check Register

Payroll for Period 9/1/2022 - 9/15/2022

Fund Number	Description	Amount
001-000-013	Executive	\$7,148.00
001-000-014	Finance, Record	\$22,428.36
001-000-017	Risk Management	\$5,070.92
001-000-018	Central Services, Personnel Services	\$6,705.98
001-000-021	Law Enforcement	\$76,868.90
001-000-022	Fire Services	\$39,908.77
001-000-024	Protective Inspections	\$7,094.30
001-000-058	Planning and Community Development	\$1,147.99
001-000-076	Pool, Park Facilities	\$3,866.45
030-000-021	Criminal Justice Fund	\$8,774.14
050-000-000	Special Projects Fund	\$916.57
101-000-000	Street Fund	\$7,683.95
108-000-000	Cemetery Fund	\$7,102.21
157-000-000	Cable TV Fund	\$4,856.52
401-000-000	Water Fund	\$19,146.87
403-000-000	Wastewater Fund	\$18,496.83
405-000-000	Solid Waste Fund	\$16,895.10
<b>Grand Total</b>		<b>\$254,111.86</b>

Payroll Checks 35921 - 35934 and Electronic Transfers.

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Toppenish, and that I am authorized to authenticate and certify to said claim.

  
City Manager

September 21, 2022  
Date

# Accounts Payable Check Register

September 26, 2022

Number	Vendor Name	Account Description	Amount
96010	Central Valley Truck Driving School LLC	Memberships- Registrations - Subscriptions	\$2,750.00
96011	A WorkSAFE Service, Inc.	Pre-Employment Services	\$235.00
96012	Alba Enterprises	Professional Services	\$160.00
96013	Aramark Uniform Services Everett Lockbox	Rentals	\$48.58
96014	Auto Zone	Service Repair/Maintenance Vehicles	\$35.07
96015	Backflow Management, Inc.	Cross Connection Program	\$1,560.00
96016	Beth Simmons	Travel	\$85.00
96017	Bethune, Malarey	Employee Longevity	\$170.00
96018	Bleyhl Farm Service, Inc.	Electricity	\$360.00
96019	Blue Sky Market	Lab Supplies	\$44.00
96020	CenturyLink Communications, Inc.	Telephone	\$99.66
96021	Chandler Distributing Co. Inc.	Fuel Vehicles	\$12,213.46
		Fuel Vehicles - Street Sweeper	\$134.47
		Fuel Vehicles - WWTP	\$704.39
		Operating/Maintenance Supplies - Vehicles	\$634.78
		Check Total:	\$13,687.10
96022	Charter Communications	Internet	\$615.00
96023	Cintas Corporation #605	Rentals	\$19.04
		Uniform Cleaning	\$208.84
		Check Total:	\$227.88
96024	City of Sunnyside - Finance Dept.	Communications Services Sunnyside	\$16,333.00
96025	Cole Industrial, Inc.	Service Repair/Maintenance Equipment	\$2,406.24
96026	Columbia Cleaners	Uniform Cleaning	\$102.18
96027	Connetix Engineering, Inc.	Professional Services	\$4,370.38
96028	Copper Hemp Electric DBA Marney Electric	Capital Improvements - Police Building	\$5,334.12
		Service Repair/Maintenance Welcome Center Bldg	\$4,021.92
		Check Total:	\$9,356.04
96029	Dan Ford	Travel	\$85.00
96030	Department of Ecology Cashiering Unit	Memberships- Registrations - Subscriptions	\$67.00
96031	Elwood Staffing Services, Inc.	Professional Services	\$1,626.53
		Professional Services - Seasonal Help	\$837.88
		Check Total:	\$2,464.41
96032	Eurofins Microbiology Laboratories, Inc.	Professional Services	\$311.00
96033	Federal Express Corporation	Postage	\$33.47
96034	Galls, Inc.	Uniforms & Clothing	\$357.32
96035	Hach Company	Lab Supplies	\$97.68
96036	HID Global Corporation	Service/Maintenance Agreements	\$1,253.66
96037	HLA Engineering and Land Surveying, Inc.	Jackson-Juniper - Eng Services	\$1,385.47
		Professional Services	\$2,814.00



<b>Number</b>	<b>Vendor Name</b>	<b>Account Description</b>	<b>Amount</b>
		Check Total:	\$4,199.47
96038	Humane Society of Cent WA	Professional Services	\$3,000.00
96039	Ideal Lumber & Hardware, Inc.	Hydrant Installation Services	\$72.11
		Office & Operating Supplies	\$7.82
		Operating Maintenance Supplies - General	\$159.51
		Operating/Maint. Supplies	\$25.47
		Operating/Maint. Supplies - General	\$886.38
		Operating/Maint. Supplies - Park Facilities	\$209.94
		Operating/Maintenance Supplies - General	\$855.65
		Operating/Maintenance Supplies - Vehicles	\$14.87
		Service Repair/Maintenance - Fire Dept Building	\$85.46
		Service Repair/Maintenance Police Dept Bldg	\$9.80
		Small Tools & Minor Equipment	\$348.59
		Check Total:	\$2,675.60
96040	Inland Fire Protection, Inc.	Service Repair/Maintenance Police Dept Bldg	\$98.39
96041	International Business Information Technologies	Service/Maintenance Agreements	\$35.00
96042	Johnson Controls Security Solutions LLC	Alarm Monitoring	\$583.15
96043	L-P Body Shop, Inc.	Service Repair/Maintenance Vehicles	\$47.26
96044	Lynden Precast LLC	Liners & Markers	\$2,664.00
96045	Mansfield Alarm Co. Inc.	Alarm Monitoring - City Hall	\$178.21
96046	Menke Jackson Beyer, LLP	Legal Services	\$2,016.86
96047	Michael D'Orazio	Travel	\$85.00
96048	Municipal Emergency Services Inc.	Personal Protective Equipment	\$898.27
96049	Northern Safety Co., Inc.	Personal Protective Equipment	\$208.46
96050	Northwest Code Professionals	Professional Services	\$13,057.04
96051	ODP Business Solutions, LLC	Office & Operating Supplies	\$118.80
		Operating/Maintenance Supplies - General	\$241.20
		Check Total:	\$360.00
96052	O'Reilly Auto Parts	Operating/Maintenance Supplies - Vehicles	\$563.31
96053	OVS - Orchard & Vineyard Supply, LLC	Operating/Maintenance Supplies - General	\$631.53
96054	Owen Equipment	Operating/Maintenance Supplies - General	\$228.74
96055	Oxarc, Inc.	Chemicals	\$37.04
		Operating/Maintenance Supplies - General	\$17.39
		Check Total:	\$54.43
96056	Ozzy G Asbell	Travel	\$85.00
96057	Pacific Office Automation	Photocopies	\$66.20
96058	Pacific Office Automation	Rentals	\$591.86
96059	Pacific Power & Light Co.	Electricity - City Hall	\$421.55

<b>Number</b>	<b>Vendor Name</b>	<b>Account Description</b>	<b>Amount</b>
		Electricity - Fire	\$627.23
		Electricity - Police	\$979.68
		Electricity - Recreation	\$40.13
		Electricity - Swimming Pool	\$1,387.57
		Check Total:	\$3,456.16
96060	Pacific Power & Light Co.	Electricity	\$11,349.07
		Electricity - Cemetery	\$260.74
		Electricity - Parks	\$236.58
		Electricity - Street Lights	\$4,630.92
		Electricity - Traffic Signals	\$239.12
		Lift Station Electricity	(\$4,570.77)
		WWTP Electricity	\$6,303.32
		Check Total:	\$18,448.98
96061	Paul Deccio Installations	Service Repair/Maintenance Vehicles	\$666.90
96062	Pitney Bowes Inc.	Postage	\$460.94
96063	POSM Software LLC	Service/Maintenance Agreements	\$750.00
96064	Prothman	Professional Services	\$5,666.67
96065	Rathbun Iron Works Inc.	Operating/Maintenance Supplies - Vehicles	\$132.34
96066	SEP Consulting	Professional Services	\$1,190.00
96067	Shaun Burgess	Travel	\$85.00
96068	Sign Solutions USA, LLC	Operating/Maint. Supplies - Park Facilities	\$1,019.24
96069	Sound Uniform Solutions	Uniforms & Clothing	\$106.38
96070	Standard Paint & Flooring LLC	Operating/Maintenance Supplies - Traffic Control Devices	\$477.86
96071	Stanley Convergent Security Solutions, Inc.	Alarm Monitoring	\$170.73
96072	Stripe Rite Inc.	Operating/Maintenance Supplies - Traffic Control Devices	\$12,325.45
96073	Summit Law Group	Legal Services	\$4,031.00
96074	The Healthy Worker	Pre-Employment Services	\$89.00
96075	The Janitor's Closet	Operating/Maint. Supplies	\$54.98
		Operating/Maint. Supplies - General	\$103.94
		Check Total:	\$158.92
96076	U.S. Bank Corporate Payment System	Advertising	\$1,777.00
		IT Services - Police	(\$1,425.56)
		Memberships- Registrations - Subscriptions	\$2,764.08
		Miscellaneous Fees & Charges	\$30.00
		Office & Operating Supplies	\$1,580.78
		Operating/Maint. Supplies - General	\$71.25
		Professional Services	\$41.50
		Repair & Maintenance Vehicles	\$315.01
		Travel	\$1,742.70
		Check Total:	\$6,896.76
96077	U.S. Bank Safekeeping	Banking Fees & Charges	\$28.00
96078	Verizon Wireless	Telephone	\$2,626.68
		Telephone - Utility Billing	\$41.82

<b>Number</b>	<b>Vendor Name</b>	<b>Account Description</b>	<b>Amount</b>
		Check Total:	\$2,668.50
96079	Villarruel, Kimberly	Travel	\$142.50
96080	Vision Municipal Solutions, LLC	IT Services - Police	\$130.89
96081	WA St Dept of Health	IG Loan Interest - DWSRF#03-65103-051 - Telemetry	\$106.50
		IG Loan Interest - DWSRF#DM07-952-031 - Well #9	\$9,459.55
		IG Loan Interest - DWSRF#DWL23489 (Well#5)	\$13,867.35
		IG Loan Interest -DWSRF#DM12-952-104 (2013 Water Imp)	\$7,129.51
		IG Loan Interest -DWSRF#DM12-952-105 (Water Res)	\$22,867.86
		IG Loan Interest -DWSRF#DM13-952-151 (2014 Water Imp)	\$6,561.35
		IG Loan Principal - DWSRF#DM07-952-031- Well #9	\$135,136.49
		IG Loan Principal - DWSRF#DM13-952-151 (2014 Water Imp)	\$43,742.34
		IG Loan Principal - DWSRF#DWL23489 (Well #5)	\$81,572.62
		IG Loan Principal -DWSRF#03-65103-051 - Telemetry	\$7,099.71
		IG Loan Principal -DWSRF#DM12-952-104 (2013 Water Imp)	\$59,412.57
		IG Loan Principal -DWSRF#DM12-952-105 (Water Res)	\$175,906.65
		Check Total:	\$562,862.50
96082	WA St Dept of Licensing	Weapon Permit - DOL License	\$54.00
96083	Washington State Auditor's Office	Accounting & Auditing Services	\$1,973.70
		USDA Loan Federal Auditing & Accounting Services	\$1,161.00
		Check Total:	\$3,134.70
96084	Weinmann, Gene E.	Postage	\$3.42
		Professional Services	\$1,800.00
		Check Total:	\$1,803.42
96085	Wells Fargo Vendor Fin Serv	Rentals	\$376.14
96086	Yakima County GIS	Professional Services	\$58.00
96087	Zackary Williams	Travel	\$85.00
96088	Yakima County Treasurer	County Crime Victims	\$46.43
96089	Washington State Treasurer	Death Investigation Account	\$8.26
		Highway Safety Account	\$39.45
		Judicial Information Services	\$489.61
		School Zone Safety	\$59.71
		State General Fund 40	\$1,384.09
		State General Fund 50	\$678.19
		State General Fund 54	\$34.45
		State Patrol Highway Account	\$47.18
		Trauma Care	\$58.78
		Traumatic Brain Injury Account	\$47.43
		WA Auto Theft Prevention Authority Act	\$117.81
		Check Total:	\$2,964.96
EFTAP308	WA St Dept of Revenue	Excise Taxes	\$29,063.70

Number	Vendor Name	Account Description	Amount
		Sales Tax Remitted	\$612.95
			Check Total: \$29,676.65
	<b>Grand Total</b>		<b>\$749,806.47</b>
	Total Accounts Payable for Checks 96010-96089 and EFTAP308		

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Toppenish, and that I am authorized to authenticate and certify to said claim.

  
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 City Manager

September 23, 2022



**CITY OF TOPPENISH  
REQUEST FOR COUNCIL ACTION  
Agenda Bill No.: 22-067**

**Agenda Bill  
7a**

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**Meeting Date:** September 26, 2022

**Subject:** Appointments to Serve on Lodging Tax Advisory Committee

**Prepared by:** Heidi Riojas, City Clerk

**Presented by:** Heidi Riojas, City Clerk

**Approved For Agenda By:** Debbie Zabell, City Manager

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**Discussion:**

During the Study Session on September 6, 2022, Council discussed the restricted and unrestricted amounts within the Tourism Fund. The restricted amount is \$28,278.91 and the unrestricted amount is \$60,150.01 for a total of \$88,428.92. It was the consensus of Council to have staff proceed with the Request for Proposals to allocate the restricted funds (\$28,278.91) within the Tourism Fund.

At this time, Council needs to conduct its annual review of the Lodging Tax Committee membership and reconfirm appointments to serve on the committee. The following is a list of the proposed members to appoint to the Lodging Tax Advisory Committee:

Mayor Elpidia Saavedra (by Position)  
Tami Ramirez, Chamber President (by Position)  
Doug Shearer, Yakima Valley Rail and Steam Representative (by Position)  
Victor Sanghera, EconoLodge (business collecting tax)  
Raja Singh, El Corral Motel (business collecting tax)

The deadline to submit a 2023 Request for Tourism Proposal is 5:00 p.m. on Tuesday, September 27, 2022. The Lodging Tax Advisory Committee is scheduled to meet at 6:00 p.m. on Wednesday, October 5, 2022 to receive presentations and decide on the recommendation to submit to Council for consideration to allocate 2023 Tourism Funds.

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**Fiscal Impact:** None

**Recommendation:** Motion to appoint members to the Lodging Tax Advisory Committee: Mayor Elpidia Saavedra (by Position) Tami Ramirez, Chamber President (by Position) Doug Shearer, Yakima Valley Rail and Steam Representative (by Position) Victor Sanghera, EconoLodge (business collecting tax) Raja Singh, El Corral Motel (business collecting tax).

**Alternatives:** 1) Do not adopt. 2) Forward to Study Session for further review.

RESOLUTION 2022-38

**A RESOLUTION AUTHORIZING TEMPORARY REDUCTION OF  
UTILITY LATE FEES THROUGH NOVEMBER 2022 DURING  
THE PERIOD OF WATER METER MALFUNCTION**

WHEREAS the City Council desires to temporarily reduce the late fees during the transition to the new water meters as follows:

Late Fee if not paid by 5:00 p.m. on the 15<sup>th</sup> of each month – reduce to \$1.00  
Delinquent fee if not paid by 5:00 p.m. on the 22<sup>nd</sup> of each month – reduce to \$10.00

WHEREAS upon completion of the water meter installation project, the late fees will resume as required in Toppenish Municipal Code Chapter 131,

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TOPPENISH AS FOLLOWS:

The City Council authorizes the temporary reduction of utility late fees for customers through the completion of the water meter replacement project.

This resolution shall be effective immediately upon passage and signatures hereto.

PASSED by the City Council at its regular meeting held on September 26, 2022.

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ELPIDIA SAAVADRA, Mayor

ATTEST:

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HEIDI RIOJAS, CMC, City Clerk