



DEMOLITION APPLICATION FORM

City of Toppenish
"Where the West Still Lives"
21 West First Avenue · Toppenish, Washington 98948 (509) 865-7318
· www.cityoftoppenish.us

(Staff Use Only – Fill In / Circle As Applicable)

Zoning District: _____	Reviewed By: _____
Proposed Land Use: _____	Case #(s): _____
Overlay: Floodplain _____	_____
UGA: _____ CAO/Shoreline: _____	_____
FAAR: _____	_____
Occupancy: A B E F H I M R R1 R2 R3 S U _____	_____
Type of Construction: IA IIA IIIA IB IIB IIIB IVA IVB VA VB _____	_____
Name of Short Plat, Subdivision or Manufactured Home Park: _____	_____

Please Tell Us About Your Proposal: *(If you need assistance call us at (509) 865-7318 or come into the office)*

Parcel Numbers(s): A. _____ B. _____ C. _____

Property Owner's Name: _____

Day Phone: _____ Company (if any): _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Subject Property Address: *(if Different)* _____

E-mail Address: _____

Scope of Work: _____

Name of approved Landfill: _____ Will fill be used after Demo? Yes ___ No ___

Will water/sewer lines be abandoned? Yes ___ No ___

Was a SEPA required for the construction of the building being demolished? Yes ___ No ___

Applying For A Building Permit? Please Fill Out The Following:

Number of Bedrooms:	Existing: _____	Proposed: _____	Total: _____	Total Square Footage of project: _____
Number of Bathrooms:	Existing: _____	Proposed: _____	Total: _____	

Construction Valuation (Contractor Estimate) \$

Please check below if you are applying for additional services:

- Applying for sewer services?
- Applying for water services?

By signing this form, I agree to the following:

- I hereby state as true that all ownership interests of the property have reviewed the proposal as presented in the application materials and support the proposed change(s).
- I hereby give City of Toppenish permission to enter my property during this review to inspect my property as needed.
- I hereby agree to pay all additional fees associated with the processing of this application.
- I hereby acknowledge that the application with the Yakima County Permit Services Department has been filled out completely.
- I understand that City of Toppenish shall be held harmless for misinterpretation or misrepresentation of documents to obtain my permits.

(If the property is owned by a corporation or LLC please attach documentation showing that the person signing has the authority to sign on behalf of the corporation or LLC.)

Please Fill Out This Section In Blue or Black Ink. (Please check the box to indicate the primary contact person)

Property Owner Signature: _____ (required) Date: _____

Check If You Are Acting As Your Own Contractor – (Signature required at declaration at bottom of page)

Applicant/Agent: _____

Day Phone: () _____ Company (if any) _____

Mailing Address: _____ City: _____ State: _____ ZIP: _____

E-mail Address: _____

Signature: _____ Date: _____

Contractor Name: _____

Day Phone: () _____ Company (if any) _____

Mailing Address: _____ City: _____ State: _____ ZIP: _____

E-mail Address: _____

Contractor License Number: _____

Signature: _____

Date: _____

If there are additional owners, provide an attachment in the same format and with the same declarations

This Section To Be Completed For Construction Permits Only

Pursuant to RCW 19.27.095 (2)(i-ii) The requirement for a fully completed construction application shall include:

- i. The name, address, and phone number of the office of the lender administering the interim construction financing, if any: OR
- ii. The name and address of the firm that has issued a payment bond, if any, on behalf of the prime contractor for the protection of the owner, if the bond is for an amount not less than 50% of the total amount of the construction permit.

If for any reason the information requested below is not available at the time of application, the applicant shall provide the information as soon as it can be reasonably obtained.

Lending Agency Name: _____ Phone: () _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

I acknowledge by checking this box that this project has no lending agency for construction financing.

Bonding Agency Name: _____ Phone: () _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

I acknowledge by checking this box that this project has no bonding agency.

If you are the Property Owner and Acting as Your Own Contractor, Please Complete the Following Declaration:

- I acknowledge that I am applying for a permit through the City of Toppenish Development Services Department.
- I also acknowledge that I am not a licensed contractor, specialty or general, or that I am not acting as a contractor and wish to be exempt from the requirements of the Washington State Contractor’s Act, per RCW 18.27.090, and will abide by all provisions and conditions of the exemption as stated.
- I agree that if I use the assistance of any person(s) to provide labor and/or assistance, I will retain only contractors registered and currently licensed as required under the laws of the State of Washington.

I (print name) _____ certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Owner Signature: _____ Date: _____



Demolition Information

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The work of demolishing a building or structure is subject to many variations of different hazards. The Building Code authorizes the Building Official to require the submission of plans and complete schedule of the demolition. For some multi-level buildings and for certain types of demolition operations, it may be necessary to temporarily close a public street, IBC Chapter 33.



Four Steps to Demolition:

1. **Get a permit from us.** Demolition permits are required for each structure. Demolition may include removal of the entire structure, or a portion of a structure. Depending on the scope of work, the demolition may be included in conjunction with another building permit. Please provide a photo of the structure to be demolished.
2. **Manufactured Homes:** Please provide proof of Ownership. Title must be un-eliminated.
3. **Once your permit(s) have been issued,** the structure can be demolished, and debris must be removed from the site to an approved landfill or recycle agency.
4. **Schedule an inspection.** The person doing the work or homeowner shall call to schedule an inspection to verify the debris has been removed from the parcel. In some cases, framing or other inspections may be needed during the demolition if only a portion of the structure is being removed.

Frequent Asked Questions

Q: When is a Demolition Permit required?

A: A Demolition Permit is required for any proposal which involves the tearing down of any structure or any portion of a structure (IBC Section 105.1).

Q: Where do I start?

A: Come to City Hall, 2nd Floor, 21 West First Avenue, Toppenish, WA 98948. You can also call us at (509) 865-7318.

Q: Who can apply for the permit?

A: The Property Owner or Licensed Contractor with a copy of the signed contract.

Q: Is a Washington State Environmental Policy Act (SEPA) review required?

A: Maybe. It depends on the size, location, and use of the structure being demolished. Demolition of a single-family residence doesn't require SEPA review, but removal of commercial structures and other larger structures may. Please contact the Building Department (509) 865-7318 for additional information.

Q: Are pedestrian safety devices/barricades required?

A: Possibly. The answer is based on several criteria such as the height and physical location of the structure being demolished. Contact us for more information.

Q: What do I do with the debris?

A 1. You can place it in a private or public landfill

Q: What if there are hazardous materials involved?

A: Contact the Building Department at 509-865-7318.

Q: Can I burn the debris?

A: You will need to contact the Regional Clean Air Authority.

Q: Can I submit an incomplete application?

A: No.