



# Toppenish Police Department

John Clary  
Chief of Police

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## TRESPASS LETTER

Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
(If expiration date is not completed this trespass letter is effective until ownership changes)

Dear Toppenish Police:

I am requesting the assistance of the Toppenish Police in enforcing the criminal trespass law at my place of business/residence. I am the owner/manager of:

\_\_\_\_\_  
(Name of business/ residence/ parcel description and number)

Located at: \_\_\_\_\_  
(List address including unit number if applicable / parcel description and number)

Business Phone: \_\_\_\_\_ After-hours contact: \_\_\_\_\_

I have information that unwanted subjects are trespassing and loitering in the parking lot at my business/residence/parcel and/or using said property for conducting less than legitimate business. I want to prevent this type of activity from occurring at my business. In an effort to do so, I have posted the property with signs saying:

### NO TRESPASSING/NO LOITERING – VIOLATORS WILL BE PROSECUTED

By this letter, I authorize officers of the Toppenish Police Department to advise non-customers/persons that they are trespassing and to take appropriate enforcement action against those who would loiter and engage in illegal activity at or in area/parking lot of my business.

I will appear in court to testify as necessary regarding my having given Toppenish Police officers the authority to warn trespassers on my behalf and to take appropriate enforcement action. I will hold the City of Toppenish/Toppenish Police Department/Officers of the Toppenish Police Department harmless from liability or claim of liability if I fail to appear in court to testify for the prosecution.

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

Title: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_  
(Number, Street, Unit, City, State, Zip)

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_