

## SMALL PUBLIC WORKS ROSTER

### Registration and Information

The City of Toppenish is a member of an online system used by multiple Washington State counties, cities and special districts to connect with businesses who would like to provide construction, repair, or maintenance services for small public works projects under \$300,000. Per State Statute, RCW 39.04.155, public agencies may choose to use a roster as an alternative to advertising per project.

Register at [www.mrscrosters.org](http://www.mrscrosters.org) or call 206-625-1300.

#### Minimum Business Requirements:

- Email Address
- Washington Unified Business Identifier (UBI#)
- Federal Tax ID Number
- Washington Department of Revenue Account
- If applicable: Contractor's License, Industrial Insurance, Employment Security Number

Written contracts will be required for all construction, repair or maintenance services performed for the City of Toppenish. To contract with the City of Toppenish, businesses must also have a valid City business license and comply with prevailing wage laws. Written certification that the contractor has not been debarred or suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a State or Federal department or agency may also be required, along with certification of other responsibility matters.