



**TOPPENISH CITY COUNCIL  
STUDY SESSION AGENDA  
JANUARY 6, 2020 – 5:00 P.M.**

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- 1. Call to Order.**
- 2. Introduction of New Employees.**
- 3. Swearing in of Newly Elected Officials:**

Administer Oath of Office to George Garcia for Position #5, Naila Duval for Position #6 and Loren Belton for Position #7, for the Term January 1, 2020 through December 31, 2023.
- 4. Select Mayor for 2020 and 2021.**
- 5. Select Mayor Pro-Tempore for 2020 and 2021.**
- 6. Seating of the Council for 2020 and 2021.**
- 7. Select Members and Alternates for 2020 and 2021 to Serve on the Following Committees:**
  - a. Boards and Commissions Selection Committee – 3 Members**  
(Current Members: C. Jiménez, Thorington & Vacant)
  - b. Cable Regulation Board – 1 Member, 1 Alternate**  
(Current Member: Belton, Alternate: Oaks)
  - c. Driving Rural Yakima Valley Economy – 1 Member, 1 Alternate**  
(Current Member: Vacant, Alternate: Vacant)
  - d. Lodging Tax Advisory Committee – 1 Member**  
(Current Member: Mayor [By Position])
  - e. Public Safety Committee – 3 Members, 1 Alternate**  
(Current Members: Vacant, Oaks, Thorington, Alternate: Saavedra)
  - f. Yakima Basin Fish and Wildlife Recovery Board, if Asked**  
(Current Member: Mayor [By Position], Alternate: Mayor Pro Tem [By Position])
  - g. Yakima County Gang Commission – 1 Member, 1 Alternate**  
(Current Member: Vacant, Alternate: Vacant)
  - h. Yakima County-Wide Planning Policy Committee – 1 Member**  
(Current Member: Vacant)
- 8. Select Yakima Valley Conference Of Governments Member And Alternate For 2020.**  
(Current Member: C. Jiménez, Alternate: Thorington)
- 9. [Proposed] Resolution 2020-01: Designate the Official Newspaper for 2020.**
- 10. Adjournment.**

**Next Regular Council Meeting will be on January 13, 2020.**

*City Council meetings are accessible to persons with disabilities. For individuals who may require special accommodations, please contact City Hall at (509) 865-6754, 24 hours in advance.*

STATE OF WASHINGTON )  
 )  
COUNTY OF YAKIMA )

**OATH OF OFFICE**

I, **George J. Garcia**, do solemnly swear that I am a Citizen of the United States and of the State of Washington; that I will support the Constitution and Laws of the United States and the Constitution and Laws of the State of Washington, and will to the best of my judgment, skill and ability, truly, faithfully, diligently and impartially perform the duties of the office of **Councilmember** in and for the City of Toppenish in Yakima County, Washington, as such duties are prescribed by law, so help me God.

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George J. Garcia, Councilmember

Subscribed and sworn to before me this 6th day of January, 2020.

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Heidi Riojas, CMC, City Clerk

STATE OF WASHINGTON )  
 )  
COUNTY OF YAKIMA )

**OATH OF OFFICE**

I, **Naila Prieto Duval**, do solemnly swear that I am a Citizen of the United States and of the State of Washington; that I will support the Constitution and Laws of the United States and the Constitution and Laws of the State of Washington, and will to the best of my judgment, skill and ability, truly, faithfully, diligently and impartially perform the duties of the office of **Councilmember** in and for the City of Toppenish in Yakima County, Washington, as such duties are prescribed by law, so help me God.

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Naila Prieto Duval, Councilmember

Subscribed and sworn to before me this 6th day of January, 2020.

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Heidi Riojas, CMC, City Clerk

STATE OF WASHINGTON )  
 )  
COUNTY OF YAKIMA )

**OATH OF OFFICE**

I, **Loren O. Belton**, do solemnly swear that I am a Citizen of the United States and of the State of Washington; that I will support the Constitution and Laws of the United States and the Constitution and Laws of the State of Washington, and will to the best of my judgment, skill and ability, truly, faithfully, diligently and impartially perform the duties of the office of **Councilmember** in and for the City of Toppenish in Yakima County, Washington, as such duties are prescribed by law, so help me God.

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Loren O. Belton, Councilmember

Subscribed and sworn to before me this 6th day of January, 2020.

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Heidi Riojas, CMC, City Clerk

## CHAPTER 2 Legislative Process

### A. Election of Council Officers

Procedures for electing officers are as follows:

1. Biennially, at the first meeting of the new Council, the members thereof shall choose a Presiding Officer from their number who shall have the title of Mayor. In addition to the powers conferred upon him/her as Mayor, he/she shall continue to have all the rights, privileges and immunities of a member of the Council. If a permanent vacancy occurs in the office of Mayor, the Mayor Pro Tem will assume the role of Mayor for the unexpired term. Following the election of the Mayor, election of a Mayor Pro Tem shall be conducted in the same manner. The term of the Mayor Pro Tem shall run concurrently with that of the Mayor. (RCW 35A.13.030<sup>24</sup>)
2. The election for Mayor shall be conducted by the Mayor. The Mayor shall call for nominations. Each member of the City Council shall be permitted to nominate one person or themselves, and a nomination shall not require a second. A nominee who wishes to decline the nomination shall so state at that time. Nominations are then closed. The election for Mayor Pro Tem shall be conducted by the Mayor and nominations shall be made in the manner previously described for the election of the Mayor.
3. If the first round of votes results in no majority vote of Councilmembers present, the voting process shall be repeated no more than two more times. During subsequent votes, Councilmembers do not have to vote the same as they did in the previous vote. If after three attempts, Council is unable to agree on a Mayor by majority vote of Councilmembers present, the office of Mayor shall be temporarily filled by an Acting Mayor with the highest seniority. The Acting Mayor shall continue in office and exercise such authority as is described in RCW 35A.13<sup>25</sup> until the members of the Council agree on a Mayor, which shall be determined at the next scheduled Council meeting, at which time the role of Acting Mayor shall cease and terminate.
4. At the next scheduled Council meeting voting for Mayor shall proceed in the same manner as the initial first round of voting from the previous Council meeting, but Councilmembers shall only vote for the Councilmembers, other than the Councilmember who received the least number of votes. If after three voting attempts, there is still no majority vote of Councilmembers present, the vote shall be determined by whichever Councilmember has the most votes at the third voting attempt. If at that time, there is a two-way tie of Councilmembers receiving the most votes, the tie shall be broken based on the flip of a coin. The City Manager shall flip the coin.

### B. Filling Council Vacancies

1. **General Process:** (Note that public comment shall not be taken during this entire process.)  
If a vacancy occurs on the City Council, the Council shall follow the procedures outlined in RCW 35A.13.020<sup>26</sup> and Council's adopted procedure in compliance with RCW 35A.13.020, as well as RCW 42.12.070.<sup>27</sup> The timeline will vary depending on when the process begins. Pursuant to RCW 35A.13.020, City Council has 90 days from the vacancy to appoint a qualified person to the vacant position. If this timeframe is not met, the City's authority in this matter would cease and the Yakima County Board of Commissioners would appoint a qualified person to fill the vacancy. In order to be qualified to run for Toppenish City Council, or hold such position, a person must be [RCW 42.04.020<sup>28</sup>] a citizen of the United States, 18 years of age or older, a resident of the City of Toppenish for a year or more preceding his or her election, a registered voter in the City of Toppenish at the time of filing the declaration of candidacy and at the time of filing the declaration of candidacy if the candidate had ever been convicted of a felony, they must no longer be under the authority of the Department of Corrections, or currently incarcerated for a felony.

**Toppenish City Council  
Boards, Commissions and Committees  
2-Year Term**

<u>Committee &amp; Purpose of Committee</u>	<u>Members</u>	<u>Meeting Schedule</u>
<u>Boards and Selection Committee</u> - To recruit members to serve on advisory committees	C. Jiménez, Thorington, Vacant	As needed
<u>Cable Regulation Board</u> To represent the City on the Cable Regulation Board	Belton, Alt. Oaks	As needed (3rd Wednesday)
<u>Driving Rural Yakima Valley Economy</u> - To represent the City for transportation projects.	Vacant, Alt. Vacant	4th Wednesday from 2:00 p.m.-4:00 p.m., odd months - alternate locations
<u>Lodging Tax Advisory Committee</u> - To assist in making recommendations to Council for use of tourism funds.	Mayor by position	2nd Wednesday of October
<u>Public Safety Committee</u> - To review and give Council recommendations regarding public safety issues.	Vacant, Oaks & Thorington	As needed
<u>Yakima Basin Fish and Wildlife Recovery Board</u> - To represent the City and report back to Council on the issues.	Mayor by position, Alt MPT by position	As needed
<u>Yakima County Gang Commission</u> - Represent the City and report back to Council on the gang commission.	Vacant, Alt. Vacant	As needed
<u>Yakima County-wide Planning Policy Committee</u> - To represent the City and report back to Council on the County's planning policy.	Vacant	As needed
<u>Yakima Valley Conference of Governments</u> - To represent the City at the General Membership meeting of the voting on regional issues of the 14 cities in Yakima County.	C. Jiménez, Alt. Thorington	6:30 p.m. 3rd Wednesday of Jan., Mar., May, Sept. and Oct. and 2nd Wednesday of Dec. Location varies each month.



**City of Toppenish**  
**City Clerk's Office**  
**MEMORANDUM**

**DATE:** January 3, 2020  
**TO:** Mayor and City Council  
**CC:** Lance Hoyt, City Manager  
**FROM:** Heidi Riojas, CMC, City Clerk  
**RE:** Designate the Official Newspaper for 2020

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The Revised Code of Washington, specifically RCW 35A.21.230, states that each Code City shall designate an official newspaper by resolution. The newspaper shall be of general circulation in the city and have the qualifications prescribed in Chapter 65.16 RCW.

This year during the second Invitation to Bid for Official Newspaper the City received two bids by the deadline of December 23, 2019, as detailed on the attached Bid Summary.

It is staff recommendation to approve Resolution 2020-01 to designate the *Sunnyside Sun* as the Official Newspaper from January 1, 2020 through December 31, 2020.

RESOLUTION 2020-01

**A RESOLUTION DESIGNATING OFFICIAL NEWSPAPER**

WHEREAS, the *Sunnyside Sun* submitted the lowest bid for publication of official notices which the City is required to publish during the period from January 1, 2020 through December 31, 2020, and

WHEREAS the *Sunnyside Sun* is a newspaper of general circulation in the City and has the qualifications prescribed by RCW 65.16, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TOPPENISH, WASHINGTON, AS FOLLOWS:

The *Sunnyside Sun* is designated to be the official newspaper for the City of Toppenish for publication of all official notices, which the City is required to publish during the period from January 1, 2020 through December 31, 2020.

This resolution shall be effective immediately upon passage and signatures hereto.

PASSED by the Toppenish City Council at its meeting held on January 6, 2020.

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, Mayor

ATTEST:

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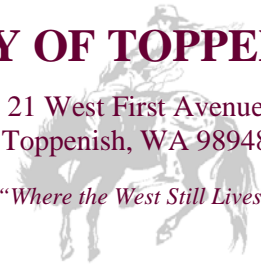
HEIDI RIOJAS, CMC, City Clerk



# CITY OF TOPPENISH

21 West First Avenue  
Toppenish, WA 98948

*"Where the West Still Lives"*



## OFFICIAL NEWSPAPER BID SUMMARY DECEMBER 23, 2019

2:00 P.M.

Initial bid summary is as follows:

### Name

#### 1. **Sunnyside Sun**

Rate for first insertion for legal notices, per column inch	\$7.25
Each subsequent insertion	\$7.25

#### 2. **Yakima Herald-Republic**

Rate for first insertion for legal notices, per column inch	\$8.15
Each subsequent insertion	\$7.67