

TOPPENISH CITY COUNCIL
Study Session Minutes
April 1, 2019

CALL TO ORDER

Mayor C. Jiménez called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Mayor Clara Jiménez, Mayor Pro Tem J. Jiménez and Councilmembers Mark Oaks, Naila Prieto, Elpidia Saavedra and Blaine Thorington.

Staff Present: City Manager Lance Hoyt (CM Hoyt), City Attorney Gary Cuillier, Finance Director Debbie Zabell (FD Zabell), Fire Chief Tim Smith (FC Smith), Recreation and Aquatics Manager James Cole, Accounting Manager Jamison Horner (AM Horner) and Executive Assistant/Deputy City Clerk Heidi Riojas (DCC Riojas).

At 5:02 p.m., Councilmember Saavedra arrived late to the meeting.

DISCUSS FEE UPDATES FOR AQUATICS AND FIRE

AM Horner updated Council on the proposed fee updates for aquatics and fire. She noted the aquatics fee update will help offset increases for the State mandated minimum wages and the new Paid Family Medical Leave, along with maintaining the affordable general admission rate. During the March 13, 2019, the Parks and Recreation Advisory Board recommended presenting the proposed new aquatics rates to City Council for consideration and adoption. AM Horner noted Toppenish Municipal Code (TMC) Section 15.01.050 currently refers to the fees for fire permits are located in Ordinance 2006-22. The proposed fire permit fee updates will remove the fees from the TMC and incorporate them into the City's Fee Schedule. AM Horner stated that the proposed increases will update the fees for 2019 and that staff will schedule annual reviews to keep the fees current.

Councilmember Thorington moved, seconded by Mayor Pro Tem J. Jiménez to direct staff to prepare an Ordinance and a Fee Resolution for the aquatics and fire permit fees updates for the April 8, 2019 meeting. Motion carried unanimously.

REVIEW RECRUITMENT PROCESS TO FILL CITY COUNCIL VACANCY

DCC Riojas noted that Council received a draft of the recruitment advertisement. Council discussed April dates for conducting interviews. It was the consensus to set the deadline for submitting application to be 5:00 p.m. on Friday, April 19, 2019 and schedule a Special Meeting for interviews at 6:00 p.m. on April 29, 2019.

EXECUTIVE SESSION

At 5:51 p.m. Mayor C. Jiménez called for an Executive Session for City Council to discuss a real estate acquisition with legal counsel and staff pursuant to RCW 42.30.110(b). The approximate time for the Executive Session is 15 minutes with no action anticipated.

Mayor C. Jiménez called the regular session back to order at 6:06 p.m. at the conclusion of the Executive Session.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 6:06 p.m.



HEIDI RIOJAS, CMC
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK



CLARA R. JIMÉNEZ, MAYOR