

**TOPPENISH CITY COUNCIL**  
**Regular Meeting Minutes**  
**August 27, 2018**

Mayor C. Jiménez called the meeting to order at 7:00 p.m.

**ROLL CALL**

**Present:** Mayor Clara Jiménez, Mayor Pro Tem J. Eligio Jiménez and Councilmembers Mark Oaks, Naila Prieto, Elpidia Saavedra and Blaine Thorington.  
**Absent:** Councilmember Gabriel Piñon.  
**Staff Present:** City Manager Lance Hoyt (CM Hoyt), City Attorney Gary Cuillier, Finance Director/City Clerk Debbie Zabell (FD Zabell), Mid Valley Television Manager Judy Devall and Executive Assistant/Deputy City Clerk Heidi Riojas.

Mayor Pro Tem J. Jiménez moved, seconded by Councilmember Oaks to excuse Councilmember Piñon from the August 27, 2018 Regular Meeting. Motion carried unanimously.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

Councilmember Saavedra moved, seconded by Mayor Pro Tem J. Jiménez to approve Consent Agenda items a through e:

- a. Approve Minutes of the August 13, 2018 Regular Council Meeting.
- b. Receive July 2018 Finance Monthly Report.
- c. Approve Pay Estimate #4 to Premier Excavation, Inc. in the amount of \$246,928.10 with retainage held in the amount of \$12,598.37 for the Second Avenue Reconstruction – Phase 2 Project and First Avenue Water Improvements Project.
- d. Approve Payroll Checks Number 34307 through 34320 and electronic transfers in the total amount of \$240,226.47 dated August 21, 2018.
- e. Approve Claims Checks Number 88560 through 88636 and electronic transfers in the total amount of \$569,464.76 dated August 27, 2018 and Void Check Numbers 87581, 87642, 88187 and 88474.

Motion carried unanimously.

**NEW BUSINESS**

**Proposed 2018 Utility Rate Study Presentation, Angie Sanchez Virnoche, Vice President, FCS Group.**

FCS Group Vice President Angie Sanchez Virnoche presented Council with the purpose and elements for the proposed utility rate study and noted it is a requirement for financing the USDA RD sewer rehabilitation project. Ms. Virnoche stated that the proposed study will provide four key areas:

- long-range financial management plan to identify annual cash flow needs to operate and manage the utilities.
- provide the City with a financial planning model of internal use.
- determine appropriate rates for different classes of customers.
- rate design and structure to be consistent with the City's fiscal policies, priorities, objectives and billing system capabilities.

**Resolution 2018-31: A Resolution Approving the 2018 Utility Rate Study Agreement with FCS Group and the City of Toppenish for the Water, Wastewater and Solid Waste Cost of Service Rate Study.**

CM Hoyt noted that the proposed Resolution was to approve the contract with FCS Group to conduct the 2018 Utility Rate Study at the cost of \$55,580.00.

Councilmember Thorington moved, seconded by Councilmember Saavedra to adopt Resolution 2018-31. Motion carried unanimously.

**Resolution 2018-32: A Resolution Approving Amendment No. 2 with Gray & Osborne, Inc., for Additional Engineering Services for Construction Administration of the 2017 Sewer System Improvements Project.**

CM Hoyt noted that the proposed Resolution is to approve the Amendment No. 2 with Gray & Osborne, Inc. for additional engineering services for the 2017 Sewer Improvements Project in an amount of \$50,000.00.

Councilmember Prieto moved, seconded by Mayor Pro Tem J. Jiménez to adopt Resolution 2018-32. Motion carried unanimously.

**Resolution 2018-33: A Resolution Approving Street Lighting Agreement Between PacifiCorp and the City of Toppenish in the Amount of \$193,681.75, plus any taxes, to Participate in the Street Light LED Conversion.**

CM Hoyt noted that the proposed Resolution is to approve and authorize him to sign the agreement to partner with PacifiCorp to participate in the Street Light LED Conversion to convert existing street light bulbs and fixtures to energy efficient LED bulbs in the amount of \$193,681.75, plus any taxes.

Mayor Pro Tem J. Jiménez moved, seconded by Councilmember Oaks to adopt Resolution 2018-33. Motion carried unanimously.

**COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS**

Mayor Pro Tem J. Jiménez thanked AB Foods (Washington Beef) for its generous contribution of food to benefit the community during the August 7, 2018 National Night Out event.

Mayor C. Jiménez shared the comments she received from a community member expressing their appreciation of the work of Public Works Superintendent Rocky Wallace.

## CITY MANAGER REPORTS

CM Hoyt updated Council on the following:

- Bid opening will be on September 5, 2018 for the West First Avenue Grind and Overlay Project and the Mural Route Sidewalk Project.
- Charter franchise negotiations.
- West Fourth Avenue application submitted to TIB.
- West Second Avenue is open for traffic.
- Public Works staff is updating 26 water services on West First Avenue.
- Update on the BNSF railroad crossing repair.
- Relight Washington Program partnering with TIB and Pacific Power.
- Chamber Coffee held on August 22, 2018 at the Visitor Center.
- All American flags are at half-staff in honor of Senator John McCain.

## ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:52 p.m.

  
CLARA R. JIMÉNEZ, MAYOR

  
HEIDI RIOJAS, CMC

EXECUTIVE ASSISTANT/DEPUTY CITY CLERK