

**TOPPENISH CITY COUNCIL
Regular Meeting Minutes
December 11, 2017**

Mayor C. Jiménez called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Clara Jiménez and Councilmembers J. Eligio Jiménez, Derald Ortloff, Gabriel Piñon, Blaine Thorington and Angelia Walle.

Absent: Councilmember Mark Oaks.

Staff Present: City Manager Lance Hoyt (CM Hoyt), City Attorney Gary Cuillier, Finance Director Debbie Zabell (FD Zabell), MidValley Television Manager Judy Devall and Executive Assistant/Deputy City Clerk Heidi Riojas.

Councilmember Thorington moved, seconded by Councilmember Ortloff to excuse Councilmember Oaks from the December 11, 2017 Regular Meeting. Motion carried unanimously.

PUBLIC COMMENT

Martin Luther King, Jr. Peace March, Chair Rosa Ortiz, (28 Rowberry Way, Toppenish) invited the Council and all citizens to participate in the 2018 March to be held on January 15, 2018 and distributed flyers with additional information. Councilmember J. Jiménez thanked for the MLK Peace March support from Public Works, the Police Department and the Fire Department.

CONSENT AGENDA

Councilmember Piñon moved, seconded by Councilmember Walle to approve Consent Agenda items a through f:

- a. Approve Minutes of the November 27, 2017 Regular Council Meeting.
- b. Approve Minutes of the December 4, 2017 Study Session.
- c. Approve Pay Estimate #3 to Tapani, Inc. in the amount of \$274,318.11 with retainage held in the amount of \$13,906.30 for the Second Avenue Reconstruction – Phase 1.
- d. Approve Pay Estimate #5 to Apollo, Inc. in the amount of \$94,892.21 with retainage held in the amount of \$4,578.86 for the 2017 Sewer Improvements Project.
- e. Approve Payroll Checks Number 34019 through 34033 and EFTPR975 through EFTPR981 in the total amount of \$165,632.15 dated December 7, 2017.
- f. Approve Claims Checks Number 87125 through 87195 and EFTIC111017 in the total amount of \$544,045.45 dated December 11, 2017 and void Check Number 87154.

Motion carried unanimously.

OLD BUSINESS

Release Retainage to Apollo Solutions Group for the Energy Efficiency Upgrades in the Total Amount of \$13,247.46.

CM Hoyt noted that all required waivers had been received from Employment Security, Labor & Industries, and the Department of Revenue and further noted no Liens were filed within the 60-day period.

Councilmember Thorington moved, seconded by Councilmember Piñon to approve Release of Retainage to Apollo Solutions Groups for the Energy Efficiency Upgrades in the Total Amount of \$13,247.46.

NEW BUSINESS

Mayor C. Jiménez read Ordinance 2017-11 into the record: An Ordinance Increasing Water Rates by Five Percent by Amending Section 13.16.040 of the Toppenish Municipal Code.

CM Hoyt updated Council that proposed Ordinance 2017-11 is to increase the water rates by 5% effective January 1, 2018.

Councilmember Thorington moved, seconded by Councilmember J. Jiménez to adopt Ordinance 2017-11. Motion carried unanimously.

Mayor C. Jiménez read Ordinance 2017-12 into the record: An Ordinance Increasing Sewer Rates by Two Percent by Amending Sections 13.44.025, 13.44.030, 13.44.040 and 13.44.045 of the Toppenish Municipal Code.

CM Hoyt updated Council that proposed Ordinance 2017-12 is to increase the sewer rates by 2%, effective January 1, 2018.

Councilmember Piñon moved, seconded by Councilmember Walle to adopt Ordinance 2017-12. Motion carried unanimously.

Mayor C. Jiménez read Ordinance 2017-13 into the record: An Ordinance Setting Solid Waste Rates by Amending Section 8.10.170 of the Toppenish Municipal Code.

CM Hoyt updated Council that proposed Ordinance 2017-13 is to set the solid waste rates with no increase, effective January 1, 2018.

Councilmember Walle moved, seconded by Councilmember Piñon to adopt Ordinance 2017-13. Motion carried unanimously.

Resolution 2017-44: A Resolution Designating Official Newspaper.

DC Riojas noted that proposed Resolution 2017-44 is to designate the official newspaper to be the *Daily Sun News* from January 1, 2018 through December 31, 2018 for publishing legal notices.

Councilmember Thorington moved, seconded by Councilmember J. Jiménez to adopt Resolution 2017-44. Motion carried unanimously.

Resolution 2017-45: A Resolution Adopting a Cost Allocation Plan Policy for the City of Toppenish, Washington.

FD Zabell noted that proposed Resolution 2017-45 is to adopt a Cost Allocation Plan Policy for the City as required by the State Auditor.

Councilmember J. Jiménez moved, seconded by Councilmember Piñon to adopt Resolution 2017-45. Motion carried unanimously.

Resolution 2017-46: A Resolution Providing for an Interfund Loan from the General Fund to the Capital Street Fund and Repayment Thereof.

FD Zabell noted that proposed Resolution 2017-46 is to provide an Interfund Loan from the General Fund to the Capital Street Fund and the repayment. She updated Council that the loan is to cover costs until the Transportation Improvement District Funds are received by the City for the street projects.

Councilmember Jiménez moved, seconded by Councilmember Thorington to adopt Resolution 2017-46 Motion carried unanimously.

Resolution 2017-47: A Resolution Approving Grant Agreement Between the State of Washington Transportation Improvement Board and the City of Toppenish for Funding in the Amount of \$429,273 for the Arterial Preservation Project for the Overlay Project of Multiple Locations.

CM Hoyt noted that proposed Resolution 2017-47 is to accept TIB funding for the grind and overlay project and authorize the City Manager to sign documents for said project.

Councilmember Piñon moved, seconded by Councilmember Jiménez to adopt Resolution 2017-47. Motion carried unanimously.

Resolution 2017-48: A Resolution Approving Grant Agreement Between the State of Washington Transportation Improvement Board and the City of Toppenish for Funding in the Amount of \$134,043 for the Mural Route Sidewalk Improvements Project, North and South of West Second Avenue.

CM Hoyt noted that proposed Resolution 2017-48 is to accept TIB funding for the mural route sidewalk improvements project and authorize the City Manager to sign documents for said project.

Councilmember Thorington moved, seconded by Councilmember Walle to adopt Resolution 2017-48. Motion carried unanimously.

Resolution 2017-49: A Resolution Approving an Amendment to the Law Enforcement Assistance Agreement for Communications Between the City of Toppenish and the City of Zillah.

CM Hoyt noted that proposed Resolution 2017-49 is to approve the Amendment to the Law Enforcement Assistance Agreement for Communications with the City of Zillah.

Councilmember Walle moved, seconded by Councilmember Thorington to adopt Resolution 2017-49. Motion carried unanimously.

Resolution 2017-50: A Resolution of the City Council of the City of Toppenish, Washington, Approving and Authorizing the City of Toppenish to Join the Yakima Basin Fish and Wildlife Recovery Board by Interlocal Agreement, and to Authorize the Mayor and an Alternate to Serve as a Director on the Yakima Basin Fish and Wildlife Recovery Board if asked.

CM Hoyt noted that proposed Resolution 2017-50 is to authorize the City to join the Yakima Basin Fish and Wildlife Recovery Board by Interlocal Agreement.

Councilmember Ortloff moved, seconded by Councilmember Walle to adopt Resolution 2017-50. Motion carried unanimously.

Resolution 2017-51: A Resolution Approving General Agreement with Huibregtse, Louman Associates, Inc. for Professional Engineering and Surveying Services for a Water Meter GPS Survey.

PWS Wallace noted that proposed Resolution 2017-51 is to approve the General Agreement with HLA for professional engineering and surveying services for a Water Meter GPS Survey.

Councilmember J. Jiménez moved, seconded by Councilmember Piñon to adopt Resolution 2017-51. Motion carried unanimously.

Resolution 2017-52: A Resolution Approving General Agreement with Huibregtse, Louman Associates, Inc. for the Professional Engineering Design Services for the Watermain Improvements Project.

CM Hoyt noted that proposed Resolution 2017-52 is to is to approve the General Agreement with HLA for professional engineering and surveying services for a watermain improvements project.

Councilmember Thorington moved, seconded by Councilmember Ortloff to adopt Resolution 2017-52. Motion carried unanimously.

Discussion to Cancel Last Regular Council Meeting on December 25, 2017.

Councilmember J. Jiménez moved, seconded by Councilmember Piñon to cancel the December 25, 2017 Regular Council Meeting. Motion carried unanimously.

Set Agenda for Tuesday, January 2, 2018 Study Session.

Councilmember Walle moved, seconded by Councilmember Piñon to set the agenda for the January 2, 2018 Study Session as presented. Motion carried unanimously.

COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS

Councilmember Walle invited the public to the January 15, 2018 MLK Peace March.

Councilmember Thorington invited Council and the public to the STEM Tech Start Showcase at the Toppenish High School on December 13, 2017.

Mayor C. Jiménez encouraged the public to attend the last weekend of the Toy Train Christmas at the Railroad Depot from 10:00 a.m. to 4:00 p.m. on December 16, 2017 and December 17, 2017.

CITY MANAGER REPORTS

CM Hoyt updated Council on the following:

- Public Works Fire insurance claim.
- West Second Avenue – paving complete.
- Penny Lane Lift Station reconstruction.
- Attended the Toppenish/Zillah bridge ribbon cutting on November 29, 2017.
- USDA Rural Development Loan – nothing new to report.
- Ecology Loan – nothing new to report.
- Christmas decorations – thanked Public Works staff.
- 2017 Fall Leaf Collection
- Christmas Tree Collection – Railroad Depot
- Attended the AWC Elected Officials Essentials training on December 2, 2017.

Mayor C. Jiménez thanked Councilmember Ortloff for his service since May 5, 2008 and presented him with a service plaque. In closing, Councilmember Ortloff stated that he decided to serve on Council to educate himself on how municipal government works. He thanked Council and staff and wished everyone the best.

ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:57 p.m.



HEIDI RIOJAS, CMC
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK



CLARA R. JIMÉNEZ, MAYOR