

**TOPPENISH CITY COUNCIL**  
**Regular Meeting Minutes**  
**December 13, 2021**

Mayor Oaks called the meeting to order at 7:00 p.m.

**MASK GUIDELINES**

CC Riojas recited the City of Toppenish Mask Guidelines to direct masks are required for all individuals.

**ROLL CALL**

Attendees: Mayor Mark Oaks, Mayor Pro Tem Elpidia Saavedra, and Councilmembers Loren Belton, Juan Ceja, Naila Duval, and Clara Jiménez.

Absent: Councilmember George Garcia.

Staff: City Manager Lance Hoyt (CM Hoyt), City Attorney Gary Cuillier, Administrative Services Director Debbie Zabell (ASD Zabell), Chief of Police John Clary, Public Works Supervisor Shaun Burgess, City Clerk Heidi Riojas (CC Riojas), Deputy City Clerk Sabrina Renfrew, and Cable Television Manager Judy Devall.

CC Riojas conducted roll call for each City Councilmember to respond their attendance at the meeting. Mayor Oaks, Mayor Pro Tem Saavedra, and Councilmembers Belton, Ceja, Duval, and Jiménez responded their attendance during roll call. Councilmember Garcia was absent from the meeting.

Councilmember Jiménez moved, seconded by Mayor Pro Tem Saavedra to excuse Councilmember Garcia from attending the December 13, 2021 Regular Meeting. Motion carried unanimously.

## **APPROVE AGENDA**

Mayor Pro Tem Saavedra moved, seconded by Councilmember Duval to approve the December 13, 2021 Agenda. Motion carried unanimously.

## **RECEIVE UPDATE FROM YAKIMA VALLEY CONFERENCE OF GOVERNMENTS ON TOPPENISH COMMUNITY PRIORITIES**

CM Hoyt introduced Vicki Baker and Maria Lopez from Yakima Valley Conference of Governments, who provided an update on community priorities, including:

- Community Center
- Mural Society Grant
- Commerce Support of Initiatives – Housing Grant
- Community Cleanup
- Aging in Place
- Law Enforcement Gang Prevention

## **PUBLIC COMMENT**

None.

## **CONSENT AGENDA**

Councilmember Jiménez moved, seconded by Mayor Pro Tem Saavedra to approve Consent Agenda items a through d:

- a. Approve Minutes of the November 22, 2021 Regular Meeting
- b. Approve Minutes of the December 6, 2021 Study Session
- c. Approve Payroll Checks Number 35465 through 35476 and electronic transfers in the total amount of \$176,571.83 dated December 3, 2021
- d. Approve Claims Checks Number 94676 through 94780, and EFTAP277 in the total amount of \$495,848.00 dated December 13, 2021

Motion carried unanimously.

## **NEW BUSINESS**

**Mayor Oaks Read Ordinance 2021-08 into the Record: An Ordinance Amending the 2021 Operating Budget and Amending Ordinance 2020-14 for the City of Toppenish, Washington.**

Mayor Pro Tem Saavedra moved, seconded by Councilmember Ceja to adopt Ordinance 2021-08. Motion carried unanimously.

**Resolution 2021-49: A Resolution of the City Council of the City of Toppenish, Washington Updating Fee Schedules A and B.**

Councilmember Jiménez moved, seconded by Councilmember Duval to approve Resolution 2021-49. Motion carried unanimously.

**Resolution 2021-50: A Resolution Approving Amendment to Professional Services Contract for City Attorney Services.**

Councilmember Duval moved, seconded by Councilmember Jiménez to approve Resolution 2021-50. Motion carried unanimously.

**Resolution 2021-51: A Resolution Declaring Certain Property as Surplus and Authorizing the Disposition Thereof.**

Councilmember Duval moved, seconded by Councilmember Belton to approve Resolution 2021-51. Motion carried unanimously.

**Resolution 2021-52: A Resolution Approving Inter-Local Agreement Between Yakima Technology Services and the Toppenish Police Department Relating to Law Enforcement Information Technology Services.**

Councilmember Jiménez moved, seconded by Councilmember Ceja to approve Resolution 2021-52. Motion carried unanimously.

**Resolution 2021-53: A Resolution Approving Change Order 1 to Contract with M.G. Wagner Co, Inc. for the Train Depot Roof Rehabilitation Project.**

Councilmember Duval moved, seconded by Councilmember Belton to approve Resolution 2021-53. Motion carried unanimously.

**Award Bid for Water Service Meter Improvements**

Councilmember Jiménez moved, seconded by Councilmember Duval to award bid for a construction contract to Mueller Systems, LLC in the amount of \$1,230,085.70 for the Water Service Meter Improvements. Motion carried unanimously.

**Introduction of Telecommunications Franchise Ordinance with Yakima MSA Limited Partnership and Set January 10, 2022 as the Date for a Public Hearing and a Decision as to Whether to Adopt the Ordinance at the Next City Council Meeting, January 24, 2022.**

Councilmember Jiménez moved, seconded by Councilmember Duval to set January 10, 2022 for a public hearing and a decision as to whether the Ordinance approving the franchise should be adopted at its next regularly scheduled meeting of January 24, 2022. Motion carried unanimously.

**Discussion to Cancel the December 27, 2021 Regular Meeting.**

Councilmember Jiménez moved, seconded by Councilmember Duval to cancel the December 27, 2021 Regular Meeting. Motion carried unanimously.

**Set Agenda for the January 3, 2022 Study Session.**

It was the consensus to set the January 3, 2022 Study Session agenda to include the Oaths of Office for Newly Elected Officials, Select Mayor and Mayor Pro Tem for 2022 and 2023, Council Seating, and Boards and Commissions Appointments for 2022 and 2023. In addition, Council requested to hold two executive sessions during the January 3, 2022 meeting.

## COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS

Councilmember Belton wished all a Merry Christmas.

Councilmember Duval reported on Say Yes offering free COVID-19 tests.

Mayor Pro Tem Saavedra had nothing to report.

Councilmember Ceja had nothing to report.

Councilmember Jiménez reported her attendance at the Lighted Parade, and the virtual Yakima Valley Conference of Governments General Membership (YVCOG) meeting and shared that Al Hubert received the 2021 YVCOG Outstanding Service Award for his many years of service.

Mayor Oaks recognized and thanked the people involved with the success of the Lighted Parade.

### CITY MANAGER REPORT

CM Hoyt updated Council on the following:

- Transportation Improvement Board Grant Award for the Jackson Street and Juniper Street Reconstruction Improvements Project
- Public Works Seasonal Banners and Decorations
- Thanked Mayor Oaks for his service on the City Council

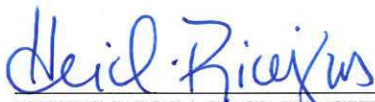
Councilmember Jiménez recited the distinguished s service award displayed on the plaque presented to Mayor Oaks for his service on the City Council from July 13, 2009 through November 24, 2009, and January 11, 2010 through December 31, 2021. Council expressed their appreciation to him for his service to the community.

### ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 8:01 p.m.



MARK OAKS, MAYOR



HEIDI RIOJAS, CMC, CITY CLERK