

**TOPPENISH CITY COUNCIL**  
**Study Session Minutes**  
**December 6, 2021**

**CALL TO ORDER**

Mayor Oaks called the meeting to order at 5:00 p.m.

**MASK GUIDELINES**

CC Riojas recited the City of Toppenish Mask Guidelines to advise that masks are required for all individuals, in accordance with Governor Inslee's Orders.

**ROLL CALL**

Present: Mayor Mark Oaks, Mayor Pro Tem Elpidia Saavedra, and Councilmembers Loren Belton, Naila Duval, and George Garcia  
Absent: Councilmembers Juan Ceja and Clara Jiménez  
Staff Present: City Manager Lance Hoyt (CM Hoyt), City Attorney Gary Cuillier, Administrative Services Director Debbie Zabell (ASD Zabell), Chief of Police John Clary, Fire Chief Tim Smith, Public Works Supervisor Shaun Burgess, City Clerk Heidi Riojas (CC Riojas), Deputy City Clerk Sabrina Renfrew, and Cable Television Manager Judy Devall

CC Riojas conducted roll call for each City Councilmember to respond their attendance at the meeting. Mayor Oaks, Mayor Pro Tem Saavedra, and Councilmembers Belton, Duval, and Garcia responded their attendance during roll call. Councilmembers Ceja and Jiménez were not present at the meeting.

Councilmember Belton moved, seconded by Councilmember Duval to excuse Councilmember Ceja from the December 6, 2021 Study Session. Motion carried unanimously.

Councilmember Duval moved, seconded by Councilmember Garcia to excuse Councilmember Jiménez from the December 6, 2021 Study Session. Motion carried unanimously.

**Receive Update on the Extreme Weather Emergency Shelter.**

CM Hoyt updated Council on requirements before approval for a temporary emergency permit for Grace City Outreach of Camp Hope to operate the Temporary Extreme Weather Emergency Shelter at the Yakima Valley Farm Workers building located at 508 West First Avenue from December 6, 2021 until March 31, 2022; provided compliance with the EWS Safety Contract, Safety Plan, as well as compliance with Yakima County Department of Health COVID-19 guidelines.

Councilmember Duval moved, seconded by Mayor Pro Tem Saavedra to approve the temporary emergency permit for the Temporary Extreme Weather Emergency Shelter at 508 West First Avenue from December 6, 2021 until March 31, 2022; provided compliance with all requirements. Motion carried unanimously.

**PUBLIC HEARING**

**Public Hearing Regarding the 2022 Final Budget. Receive Staff Presentation and Public Comments on Proposed 2022 Final Budget.**

Mayor Oaks opened the public hearing at 5:11 p.m.

ASD Zabell reported that this is the final public hearing required by State Statute for the City to conduct for the 2022 Final Budget. For the benefit of the public, she noted that the Budget sets forth the complete financial program, showing expenditures proposed for each department and the sources of revenues to finance those expenditures. She further noted that Council received a balanced Budget without reducing essential public services and without personnel layoffs or furloughs.

There being no comments from the public, Mayor Oaks closed the public hearing at 5:21 p.m.

**Mayor Oaks Read Ordinance 2021-07 in the Record: An Ordinance Adopting the 2022 Budget for the City of Toppenish, Washington.**

Councilmember Belton moved, seconded by Mayor Pro Tem Saavedra to adopt Ordinance 2021-07. Motion carried unanimously.

**Resolution 2021-48: Resolution Approving Specific Project Agreement with the City of Zillah, Washington.**

Mayor Pro Tem Saavedra moved, seconded by Councilmember Garcia to approve Resolution 2021-48. Motion carried unanimously.

CM Hoyt announced the YVCOG general membership meeting on December 8, 2021.

Council thanked staff for their hard work on the 2022 Budget.

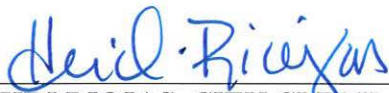
### **ADJOURNMENT**

There being no further business to come before the Council, the meeting was adjourned at 5:28 p.m.



---

MARK OAKS, MAYOR



---

HEIDI RIOJAS, CITY CLERK