

TOPPENISH CITY COUNCIL
Regular Meeting Minutes
February 14, 2022

Mayor Saavedra called the meeting to order at 7:00 p.m.

MASK GUIDELINES

CC Riojas recited the City of Toppenish Mask Guidelines to direct masks are required for all individuals.

ROLL CALL

Attendees: Mayor Elpidia Saavedra, Mayor Pro Tem Clara Jiménez, and Councilmembers Juan Ceja, Naila Duval, and George Garcia
Absent: Councilmember Loren Belton
Staff: City Manager Lance Hoyt (CM Hoyt), City Attorney Gary Cuillier, Administrative Services Director Debbie Zabell (ASD Zabell), Chief of Police John Clary, Public Works Supervisor Shaun Burgess, City Clerk Heidi Riojas (CC Riojas), Deputy City Clerk Sabrina Renfrew, and Cable Television Manager Judy Devall.

CC Riojas conducted roll call for each City Councilmember to respond their attendance at the meeting. Mayor Saavedra, Mayor Pro Tem Jiménez, and Councilmembers Ceja, Duval, and Garcia responded their attendance during roll call.

Mayor Pro Tem Clara Jiménez moved, seconded by Councilmember Ceja to excuse Councilmember Belton from attending the February 14, 2022 Regular Meeting. Motion carried unanimously.

APPROVE AGENDA

Councilmember Ceja moved, seconded by Councilmember Garcia to approve the February 14, 2022 Agenda. Motion carried unanimously.

PUBLIC COMMENT

None.

CONSENT AGENDA

Mayor Pro Tem Jiménez moved, seconded by Councilmember Ceja to approve Consent Agenda items a through g:

- a. Approve Minutes of the January 24, 2022 Regular Meeting
- b. Approve Minutes of the February 7, 2022 Study Session
- c. Accept 3rd Quarter 2021 Financial Report
- d. Accept 4th Quarter 2021 Financial Report
- e. Resolution 2022-05, Approve Fire Department Memorial Services Guidelines
- f. Approve Payroll Checks Number 35542 through 35556 and electronic transfers in the total amount of \$191,408.41 dated February 7, 2022
- g. Approve Claims Checks Number 94970 through 95052 and EFTAP283 in the total amount of \$460,056.89 dated February 14, 2022, and void Check NR94821

Motion carried unanimously.

NEW BUSINESS

Purchase Security Cameras for New Public Works Facilities.

Mayor Pro Tem Jiménez moved, seconded by Councilmember Duval to authorize the City Manager to sign Sales Agreement for the Public Works Facility's security system and annual service charge in the amount of \$28,548.48. Motion carried unanimously.

Purchase furniture for the Public Works Facilities.

Councilmember Ceja moved, seconded by Councilmember Garcia to table discussion until staff provides comparative pricing for the furniture. Motion failed.

Councilmember Ceja moved, seconded by Councilmember Garcia to postpone the item until the next regular meeting for staff to present comparative pricing for the furniture. Motion carried unanimously.

Set Agenda for the March 7, 2022 Study Session.

It was the consensus of Council to hold an Executive Session to review performance of City Manager for 60 minutes with potential action during the March 7, 2022 Study Session.

COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS

Councilmember Garcia reported his online attendance at AWC Action Days.

Councilmember Ceja had nothing to report.

Mayor Pro Tem Jiménez had nothing to report.

Councilmember Duval gave a Yakima County Board of Health update on COVID cases and added information. She also reported that Yakima Valley Conference of Governments (YVCOG) is recruiting for elected officials to serve on their board.

Mayor Saavedra had nothing to report.

CITY MANAGER REPORT

CM Hoyt updated Council on the following:

- Graffiti abatement
- Code enforcement
- Cancellation of Community Safety Network (CSN) Spring Clean-up due to COVID
- Sewer rehab project
- Elmwood Cemetery Annexation
- Water Service Meter Improvements Rebid Replacement Project
- Employment/new recruits
- Transportation
- Extreme weather shelter
- YVCOG General Membership meeting available on Zoom
- Council Training/Retreat in March
- Recreation/Aquatics program and plans

INTERVIEW COUNCIL CANDIDATES, POSITION 4

Mayor Saavedra announced that Council will interview Council Candidates Augustine Dick and Kyle Pettit for filing vacant Position 4; and explained the interview process. The Council queried the candidates on their thoughts regarding a variety of issues before going into Executive Session.

EXECUTIVE SESSION

At 7:59 p.m., Mayor Saavedra called for Council to go into Executive Session for the purpose of evaluating the qualifications of the candidates for appointment to fill the City Council vacancy pursuant to RCW 42.30.110(1)(h). The approximate time for the Executive Session is 15 minutes. Mayor Saavedra stated that action will be taken when the Regular Session reconvened.

At 8:14 p.m., Mayor Saavedra reconvened the regular session back to order.

SELECT NEW COUNCILMEMBER BY MAJORITY ROLL-CALL VOTE

Mayor Saavedra opened nominations.

Councilmember Ceja nominated Candidate Pettit. Councilmember Garcia seconded the nomination.

Councilmember Duval nominated Candidate Dick. The nomination died with no second.

Mayor Saavedra closed nominations.

Roll Call Vote:

CC Riojas administered a roll call vote on the nomination for Candidate Pettit:

Councilmember Garcia – Yes

Councilmember Ceja – Yes

Councilmember Duval – Yes

Mayor Pro Tem Jiménez – Yes

Mayor Saavedra – Yes

Candidate Pettit was selected to fill vacant City Council Position 4 with five yes votes.

SWEARING IN OF NEWLY APPOINTED OFFICIAL

CC Riojas administered the Oath of Office to newly appointed Kyle Pettit to fill Position 4 on the Toppenish City Council for the remainder of the term until a qualified person is elected at the next election.

ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 8:22 p.m.


ELPIDIA SAAVEDRA, MAYOR


HEIDI RIOJAS, CMC, CITY CLERK