

TOPPENISH CITY COUNCIL
Regular Meeting Minutes
February 25, 2019

Mayor C. Jiménez called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Clara Jiménez, Mayor Pro Tem J. Eligio Jiménez and Councilmembers Mark Oaks, Gabriel Piñon, Naila Prieto, Elpidia Saavedra and Blaine Thorington.

Absent: None

Staff Present: City Manager Lance Hoyt (CM Hoyt), City Attorney Gary Cuillier, Finance Director Debbie Zabell (FD Zabell), Accounting Manager Jamison Horner (AM Horner), Public Works Superintendent Rocky Wallace, Mid Valley Television Manager Judy Devall and Executive Assistant/Deputy City Clerk Heidi Riojas.

PUBLIC COMMENT

Alex Mejia, 402 Bolin Drive, expressed his opinions on several public safety matters, including law enforcement badges sewed on uniforms, a lawsuit involving the City and the cause of the Public Works fire.

CONSENT AGENDA

Councilmember Oaks moved, seconded by Councilmember Prieto to approve Consent Agenda items a through d:

- a. Approve Minutes of the February 11, 2019 Regular Council Meeting.
- b. Receive January 2019 Financial Report.
- c. Approve Payroll Checks Numbers 34503 through 34515 and electronic transfers in the total amount of \$215,345.51 dated February 15, 2019.
- d. Approve Claims Checks Numbers 89542 through 89544, and 89551 through 89612 and electronic transfers in the total amount of \$205,121.81 dated February 25, 2019 and void Checks Numbers 89423 and 89545 through 89550.

Motion carried unanimously.

NEW BUSINESS

Resolution 2019-05: A Resolution of the City Council of the City of Toppenish, Washington, Updating Cemetery Fees and Establishing New Fire Department Service Fees.

AM Horner noted that the proposed Resolution 2019-05 updates the fee schedule for annual increases for the cemetery and perpetual care fees, along with establishing new fees for Fire Department Fire Extinguisher Training classes.

Councilmember Piñon moved, seconded by Mayor Pro Tem J. Jiménez to adopt Resolution 2019-05. Motion carried unanimously.

Resolution 2019-06: A Resolution Authorizing Acceptance of Funding From the State of Washington Department of Ecology to Pay for Design, Construction and Construction Administration of the Phase II-IV Sewer System Improvements as Described in the City's Capital Facilities Element of the 2018 Comprehensive Plan, and Statement of Intent to Abide by the Funding Agreement and to Repay the Funding as Required by the Agreement, and Authorizing the City Manager to Sign said Agreement on Behalf of the City.

CM Hoyt noted that proposed Resolution 2019-06 accepts the funding from the Department of Ecology for Phase II-IV Sewer System Improvements.

Councilmember Oaks moved, seconded by Councilmember Thorington to adopt Resolution 2019-06. Motion carried unanimously.

Resolution 2019-07: A Resolution of the City Council of the City of Toppenish, Yakima County, Washington, Authorizing each of the City Manager and the Finance Director to Negotiate with Cashmere Valley Bank the Terms of the City's Sewer Revenue Bond Anticipation Note, Series 2019, in the Principal Amount of not to Exceed \$4,263,000, to Finance a Portion of the City's Sewer System Improvements Phase II Project; and Providing for Other Matters Properly Relating Thereto.

CM Hoyt noted that proposed Resolution 2019-07 authorizes himself and the FD Zabell to negotiate with Cashmere Valley Bank for interim financing for Phase II Sewer System Project

Councilmember Saavedra moved, seconded by Councilmember Piñon to adopt Resolution 2019-07. Motion carried unanimously.

Resolution 2019-08: A Resolution Approving Transportation Improvement Board Updated Cost Estimate for the Mural Route Sidewalk Improvements Project.

CM Hoyt noted that proposed Resolution 2019-08 approves the TIB Updated Cost Estimate for the Mural Route Sidewalk Improvements Project for an increase of \$12,990.00.

Councilmember Thorington moved, seconded by Mayor Pro Tem J. Jiménez to adopt Resolution 2019-08. Motion carried unanimously.

Resolution 2019-09: A Resolution Approving Transportation Improvement Board Updated Cost Estimate for the West First Avenue Resurfacing Project From Elm Street To Division Street.

CM Hoyt noted that proposed Resolution 2019-08 approves the TIB Updated Cost Estimate for the West First Avenue Res Improvements Project for an increase of \$64,391.00.

Councilmember Piñon moved, seconded by Councilmember Oaks to adopt Resolution 2019-09. Motion carried unanimously.

Award Bid for the 2019 Sidewalk (Mural Route) and Resurfacing (West First Avenue) Improvements Projects.

CM Hoyt noted that the bid opening for the projects were held on January 22, 2019. It was the recommendation of HLA Engineering and Land Surveying, Inc. to award the construction contract to Central Washington Asphalt, Inc. in the amount of \$678,080.98, contingent on approval from TIB, and Confirmation of Additional TIB Funding.

Councilmember Thorington moved, seconded by Councilmember Piñon to Award bid for the 2019 Sidewalk (Mural Route) and Resurfacing (West First Avenue) Improvements Projects to Central Washington Asphalt, Inc. in the amount of \$678,080.98, contingent on approval from TIB, and Confirmation of Additional TIB Funding. Motion carried unanimously.

Resolution 2019-10: A Resolution Approving Transportation Improvement Board Consultant Agreement With Huibregtse, Louman Associates, Inc., for Professional Engineering Construction Services for the Mural Route Sidewalk Improvements Project.

CM Hoyt noted that proposed Resolution 2019-10 approves the TIB Consultant Agreement with HLA Engineering and Land Surveying, Inc. for the Mural Route Sidewalk Improvements Project for \$20,000.00.

Councilmember Saavedra moved, seconded by Councilmember Prieto to adopt Resolution 2019-10. Motion carried unanimously.

Resolution 2019-11: A Resolution Approving Transportation Improvement Board Consultant Agreement With Huibregtse, Louman Associates, Inc., for Professional Engineering Construction Services for the West First Avenue Resurfacing Project from Elm Street to Division Street.

CM Hoyt noted that proposed Resolution 2019-11 approves the TIB Consultant Agreement with HLA Engineering and Land Surveying, Inc. for the West First Avenue Resurfacing Improvements Project for \$66,500.00.

Councilmember Thorington moved, seconded by Councilmember Oaks to adopt Resolution 2019-11. Motion carried unanimously.

COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS

Councilmember Piñon noted his attendance at the Cable Regulation Board Meeting on February 20, 2019.

Mayor C. Jiménez noted her attendance at the YVCOG General Membership Meeting on February 20, 2019. She mentioned that Yakima Regional Clean Air Agency will be accepting nominations to fill on the Board of Directors.

CITY MANAGER REPORTS

CM Hoyt updated Council on the following:

- Public Works Facility Statement for Qualifications for Architecture and Engineering Services deadline was February 14, 2019 and 10 applicants were received. BORArchitecture, PLLC will be the firm interviewed.
- Police Dispatch update that outsourcing not viable since Toppenish dispatchers do more than just dispatch.
- Study Session for March 4, 2019 will consist of presentation from the Yakima Health District on the Needle Exchange Program.
- AWC Action Days cancelled
- MidValley Television Cable Regulation Board met February 20, 2019 at noon in the Council Chambers. The Cities of Toppenish, Granger and Zillah were represented.
- Charter Franchise Renewal Update
- Relight Washington Program will replace 536 lights to LED with an estimated 35% electricity cost savings per year.


EXECUTIVE SESSION

At 7:55 p.m. Mayor C. Jiménez called for an Executive Session for City Council to discuss a real estate matter with legal counsel and staff pursuant to RCW 42.30.110(b). The approximate time for the Executive Session is 10 minutes with no action anticipated.

Mayor C. Jiménez called the regular session back to order at 8:05 p.m. at the conclusion of the Executive Session.

ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 8:06 p.m.


CLARA R. JIMÉNEZ, MAYOR


HEIDI RIOJAS, CMC
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK