

TOPPENISH CITY COUNCIL
Study Session Minutes
February 6, 2017

CALL TO ORDER

Mayor C. Jiménez called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Mayor Clara Jiménez and Councilmembers J. Eligio Jiménez, Mark Oaks, Gabriel Piñon, Blaine Thorington and Angelica Walle.
Excused Absence: Councilmember Derald Ortloff.
Staff Present: Finance Director Debbie Zabell (FD Zabell), Community Development Director William Rathbone and Executive Assistant/Deputy City Clerk Heidi Riojas.

Councilmember J. Jiménez moved, seconded by Councilmember Walle to excuse Councilmember Ortloff from the February 6, 2017 Study Session. Motion carried unanimously.

COUNCIL PICTURES

Photographer George Garcia finished up taking Council pictures for Councilmembers Thorington and Walle.

**DISCUSSION WITH FINANCE DIRECTOR ZABELL REGARDING FEE
ORDINANCE AND FEE RESOLUTION**

FD Zabell updated Council that during the 2017 Budget process staff was directed to review fees and charges, and recoupable costs that are currently charged. She reported that the project for reviewing and analyzing fees will be conducted in four phases and described each phase of the project as follows:

- Phase One: review of the Toppenish Municipal Code (TMC) to identify all fees review fees and charges, and recoupable costs that are appropriate to be moved to a resolution. FD Zabell stated that the utility rates, criminal and civil infractions will remain in the TMC since they are adopted by ordinance.
- Phase Two: review and discussion by Council of the draft fee ordinance and the draft fee resolution that were included with the agenda packet
- Phase Three: staff conducts analysis of all fees to determine cost recovery, comparability/compatibly and if the rate is supportable for the population.
- Phase Four: fee setting resolution presented to Council for review and adoption.

FD Zabell reported that staff recommendation is for Council to adopt the final ordinance and final resolution during the February 13, 2017 Regular Meeting, and then review the recreation and aquatics department during the March 6, 2017 Study Session.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 5:15 p.m.



HEIDI RIOJAS, CMC
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK



CLARA R. JIMENEZ, MAYOR

Councilmember J. Jiménez reported that he participated in the Martin Luther King, Jr. Peace March on January 16, 2017. In addition, he thanked the Public Works Department staff for keeping the streets cleaned and the assistance of the Police Department staff and Fire Department staff.

Councilmember Piñon reported that he watched the Martin Luther King, Jr. Peace March on January 16, 2017 from his front yard.

Councilmember Thorington reported that he participated in the Martin Luther King, Jr. Peace March on January 16, 2017.

Mayor C. Jiménez thanked Public Works Department staff for the cones and gravel on the streets, the Police Department staff for blocking the streets and the Fire Department staff for following the participants in the fire truck and City Manager Hoyt for providing the video of the Martin Luther King, Jr. Peace March on January 16, 2017.


CITY MANAGER REPORTS

CM Hoyt reported on the following:

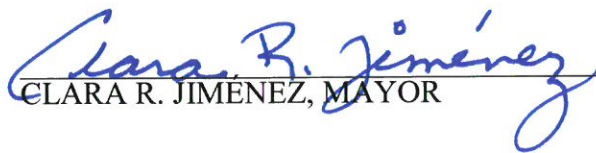
- Cancellation of the Yakima Valley Conference of Governments General Membership meeting on January 18, 2017 due to weather conditions.
- Driving Rural Yakima Valley Economy (DRYVE) meeting on January 26, 2017 in Sunnyside.
- DWSRF funding in the amount of \$1,375,246 for Well No. 5 Rehabilitation.
- Study Session on February 6, 2017 will include Council pictures and a presentation from FD Zabell on the draft fee ordinance and draft fee resolution.
- His absence from the Study Session since he will be at National Rural Water Conference in Washington D.C.

ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:12 p.m.



HEIDI RIOJAS, CMC
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK


CLARA R. JIMÉNEZ, MAYOR

