

**TOPPENISH CITY COUNCIL**  
**Regular Meeting Minutes**  
**January 14, 2019**

Mayor C. Jiménez called the meeting to order at 7:00 p.m.

**ROLL CALL**

Present: Mayor Clara Jiménez, Mayor Pro Tem J. Eligio Jiménez and Councilmembers Mark Oaks, Gabriel Piñon, Naila Prieto, Elpidia Saavedra and Blaine Thorington.

Staff Present: City Manager Lance Hoyt (CM Hoyt), City Attorney Gary Cuillier, Finance Director/City Clerk Debbie Zabell (FD Zabell), Police Chief Curt Ruggles, Police Sergeant Sandra Shah, Police Officer Chris Perry, Police Officer Jordan Vanderhoof, Police Dispatcher Dana Fry, Mid Valley Television Manager Judy Devall and Executive Assistant/Deputy City Clerk Heidi Riojas.

**SWEARING IN OF NEW POLICE OFFICER**

PC Ruggles introduced new Police Officer Vanderhoof noting that Officer Vanderhoof recently graduated from the Police Academy.

DCC Riojas administered the oath of office to Officer Vanderhoof.

**PROCLAMATION**

Mayor C. Jiménez recited the Proclamation to proclaim the week of January 21, 2019 through January 27, 2019 as Martin Luther King, Jr. Week.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

Councilmember Thorington moved, seconded by Councilmember Saavedra to approve Consent Agenda items a through i:

- a. Approve Minutes of the December 10, 2018 Regular Council Meeting.
- b. Approve Minutes of the January 7, 2019 Study Session.
- c. Approve Pay Estimate #1 to Apollo, Inc. in the amount of \$89,243.34 with retainage held in the amount of \$4,204.16 for Well No. 5 Improvements Project.
- d. Approve Pay Estimate #7 to Premier Excavation, Inc. in the amount of \$31,104.67 with retainage held in the amount of \$1,576.91 for the Second Avenue Reconstruction – Phase 2 Project and First Avenue Water Improvements Project.
- e. Approve Payroll Checks Number 34414 through 34451 and electronic transfers in the total amount of \$247,783.10 dated December 18, 2018.
- f. Approve Claims Checks Number 89177 through 89287 and electronic transfers in the total amount of \$280,410.07 dated December 24, 2018 and void Check Number 89160.
- g. Approve Claims Checks Number 89288 through 89353 and 89398 and electronic transfers in the total amount of \$420,966.04 dated December 31, 2018 and void Check Number 89258.
- h. Approve Payroll Checks Number 34452 through 34466 and electronic transfers in the total amount of \$145,356.56 dated January 7, 2019.

- i. Approve Claims Checks Number 89354 through 89397 and electronic transfers in the total amount of \$304,449.62 dated January 14, 2019.

Motion carried unanimously.

## **NEW BUSINESS**

**Mayor C. Jiménez read Ordinance 2019-01 into the record: An Ordinance of the City of Toppenish Amending Title 5 of the Toppenish Municipal Code; and Authorizing a Partnership Between the City of Toppenish and State Department of Revenue Business Licensing Service for Administration of the City's Business Licensing.**

FD Zabell updated Council that proposed Ordinance 2019-01 is to Amend Title 5 of the Toppenish Municipal Code and to authorize the partnership with the State Department of Revenue Business Licensing Service for the administration of the City's business licensing as mandated.

Councilmember Oaks moved, seconded by Mayor Pro Tem J. Jiménez to adopt Ordinance 2019-01. Motion carried unanimously.

**Resolution 2019-01: A Resolution Approving the Business Licensing Services Agreement Between the State of Washington Department of Revenue Business Licensing Service and the City of Toppenish, Washington Relating to Business Licensing Services for the City of Toppenish.**

FD Zabell noted that proposed Resolution 2019-01 is to approve the business licensing services agreement with the State Department of Revenue for the administration of the City's business licensing as mandated.

Mayor Pro Tem J. Jiménez moved, seconded by Councilmember Oaks to adopt Resolution 2019-01. Motion carried unanimously.

### **Set Agenda for the February 4, 2019 Study Session.**

It was the consensus of Council to continue to receive a presentation from the Yakima County Health Department Needle Exchange Program and review the Council Governance Manual during the February 4, 2019 Study Session.

## **COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS**

Councilmember Thorington noted that on January 21, 2019 for the Martin Luther King, Jr. (MLK) Peace March a school bus will be available for transportation.

Mayor Pro Tem J. Jiménez invited Council and the public to the MLK Peace March on January 21, 2019 at 10:00 a.m. starting at the O'Reily's/Dollar Store parking lot.

Mayor C. Jiménez noted her attendance at the Yakima Valley Conference of Governments (YVCOG) December General Membership meeting at the Harman Center in Yakima and reminded Council the next YVCOG meeting will be January 16, 2019 at Mt. Adams Golf Course. Her attendance at the Auditor's Exit Conference on January 14, 2019 to report no findings.

## CITY MANAGER REPORTS

CM Hoyt updated Council on the following:

- YVCOG and City of Yakima hosting an H2A meeting.
- Meeting with Senator Honeyford on February 13, 2019.
- Thanked FD Zabell and staff for their work in receiving a good report from the Auditor.

## ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:36 p.m.

  
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HEIDI RIOJAS, CMC  
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK

  
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CLARA R. JIMÉNEZ, MAYOR