

TOPPENISH CITY COUNCIL
Regular Meeting Minutes
July 13, 2020

Mayor Oaks called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Mark Oaks, and Councilmembers Loren Belton and Clara Jiménez.
Remote Attendees: Mayor Pro Tem Elpidia Saavedra, Councilmembers Juan Ceja, Naila Duval, and George Garcia.
Staff Present: City Manager Lance Hoyt (CM Hoyt), and City Clerk Heidi Riojas (CC Riojas).
Remote Staff: City Attorney Gary Cuillier, Administrative Services Director Debbie Zabell (ASD Zabell), and Chief of Police Curt Ruggles.

REMOTE MEETING INSTRUCTIONS

CC Riojas recited the remote meeting instructions for the record pursuant to Governor Inslee's Emergency Proclamation with the temporary suspension of certain provisions of the Open Public Meetings Act during the COVID-19 Outbreak that prohibit all in-person public comments. All public comments received by 4:00 p.m. prior to the meeting will be read into the record during the public comment period.

ROLL CALL

CC Riojas conducted roll call for each City Councilmember to respond their attendance at the meeting. Mayor Oaks, and Councilmembers Belton, and Jiménez were present in the Council Chambers. Mayor Pro Tem Saavedra, Councilmembers Ceja, Duval, and Garcia remotely attended the meeting.

APPROVE AGENDA

Councilmember Jiménez moved, seconded by Mayor Pro Tem Saavedra to approve the July 13, 2020 Agenda. Motion carried unanimously.

ADVANCE PUBLIC COMMENTS RECEIVED BY 4:00 P.M. ON JULY 13, 2020

CC Riojas noted the City received no public comments by the 4:00 p.m. deadline prior to the meeting.

**COVID-19 UPDATES FROM ANTONE MILLER AND NATHAN JOHNSON ON
BEHALF OF THE YAKIMA COUNTY EMERGENCY OPERATIONS CENTER
AND YAKIMA HEALTH DISTRICT**

Council received COVID-19 updates from Antone Miller (YCEOC Miller) with the Yakima County Emergency Operations Center and Nathan Johnson (YHD Johnson) with the Yakima Health District on the planning efforts for the County to qualify for Phase 2 reopening. A requirement for Phase 2 is for the County to have isolation centers available in the Upper Valley and the Lower Valley to

provide people with a location to isolate away from their home, if needed, when they test positive with COVID-19. YCEOC Miller reported that a local Toppenish hotel has offered to serve as the lower valley isolation center with a minimum of 5 rooms, up to a maximum of 10 rooms. YHD Johnson reported on the progress of the Mask Up to Stop the Spread campaign in Yakima County.

CONSENT AGENDA

Mayor Pro Tem Saavedra moved, seconded by Councilmember Garcia to approve Consent Agenda items a through e:

- a. Approve Minutes of the June 22, 2020 Regular Council Meeting.
- b. Approve Minutes of the June 25, 2020 Special Meeting.
- c. Approve Minutes of the July 6, 2020 Study Session.
- d. Approve Payroll Checks Number 34988 through 35005 and electronic transfers in the total amount of \$157,194.71 dated July 8, 2020 and void Check Number 34991.
- e. Approve Claims Checks Number 92209 through 92301 and electronic transfers in the total amount of \$1,769,761.46 dated July 13, 2020.

Motion carried unanimously.

NEW BUSINESS

Mayor Oaks Read Ordinance 2020-07 into the Record: An Ordinance of the City of Toppenish, Washington Amending Subsection 13.34.010(E) of the Toppenish Municipal Code for a Sewer Permit to be Valid for a Period of 180 Days, and Establishing an Effective Date.

Councilmember Jiménez moved, seconded by Councilmember Belton to adopt Ordinance 2020-07. Motion carried unanimously.

Resolution 2020-39: A Resolution of the City Council of the City of Toppenish, Washington, Updating the Fee Resolution by adding Building and Fire Plan Review Fee Refunds, Design District Planning Review Fee, Development Review Fee, and Electronic Records Fees.

Mayor Pro Tem Saavedra moved, seconded by Councilmember Belton to adopt Resolution 2020-39. Motion carried unanimously.

Apply for Safe Routes to School Grant Funding Program

CM Hoyt noted that Washington State Department of Transportation Safe Routes to School (SRTS) Grant Funding Program is calling for projects. The City is proposing to submit a SRTS application to repair the sidewalk and handicap access on the four sides of the BNSF rail crossing on SR22/Asotin Avenue.

Councilmember Jiménez moved, seconded by Councilmember Duval to authorize the City Manager to submit an application for the SR22/Asotin Avenue Railroad Crossing Sidewalk Improvements to the Safe Routes to School Grant Funding Program. Motion carried unanimously.

Set Agenda for the August 3, 2020 Study Session.

It was the consensus to discuss the City Manager evaluation schedule, receive COVID-19 updates and the status of an Extreme Weather Shelter during the August 3, 2020 Study Session.

COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS

Councilmember Jiménez had nothing to report.

Councilmember Duval reported the arrival of her baby on July 6, 2020.

Councilmember Garcia had nothing to report.

Councilmember Ceja reported his recent discussion with the City Manager and requested that Councilmembers speak with him directly regarding their concerns.

Mayor Pro Tem Saavedra had nothing to report.

Councilmember Belton report his participation in the Auditor Entrance Conference.

Mayor Oaks expressed expectations for next year with the return of the annual community events during the first weekend of July.

CITY MANAGER REPORT

CM Hoyt updated Council on the following:

- Mask Up in public, curb social gathering, and maintain social distancing
- Updates on the progress for easements and lease renewals with BNSF
- Lincoln, Dayton, Beech Street Project Updates
- Sewer Improvements Project Updates
- Insurance settlement updates for new Public Works building
- Participation in the Virtual AWC Annual Conference
- Participation in the COVID-19 reopening planning meetings with Yakima County officials
- Participation in the Virtual All Aboard Washington meeting

Councilmember Jiménez inquired on the schedule for cleaning storm drains. CM Hoyt noted he would discuss her concerns with Public Works Superintendent Wallace.

ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 8:02 p.m.



MARK OAKS, MAYOR



HEIDI RIOJAS, CMC, CITY CLERK