

TOPPENISH CITY COUNCIL
Regular Meeting Minutes
July 25, 2022

Mayor Saavedra called the meeting to order at 7:00 p.m.

ROLL CALL

Attendees: Mayor Elpidia Saavedra and Councilmembers Loren Belton, Juan Ceja, Naila Duval, and George Garcia
Absent: Mayor Pro Tem Clara Jiménez and Councilmember Kyle Pettit
Staff: City Manager Debbie Zabell (CM Zabell), City Attorney Gary Cuillier, Chief of Police John Clary (CP Clary), Interim Public Works Superintendent Shaun Burgess (IPWS Burgess), Code Enforcement Officer Victor Shaul (CEO Shaul), City Clerk Heidi Riojas (CC Riojas), Deputy City Clerk Sabrina Renfrew, and Cable Television Manager Judy Devall

CC Riojas conducted roll call for each City Councilmember to respond their attendance at the meeting. Mayor Saavedra and Councilmembers Belton, Ceja, Duval, and Garcia responded their attendance during roll call. Mayor Pro Tem Jiménez and Councilmember Pettit were not present at the meeting.

Councilmember Ceja moved, seconded by Councilmember Garcia to excuse Mayor Pro Tem Jiménez and Councilmember Pettit from the July 25, 2022 Regular Meeting. Motion carried unanimously.

APPROVE AGENDA

Councilmember Ceja moved, seconded by Councilmember Garcia to approve the July 25, 2022 Agenda. Motion carried unanimously.

PUBLIC COMMENT

None.

CONSENT AGENDA

Councilmember Ceja moved, seconded by Councilmember Garcia to approve Consent Agenda items a through c:

- a. Approve Regular Meeting Minutes dated July 11, 2022
- b. Approve Payroll Checks Number 35811 through 35838 and electronic transfers in the total amount of \$280,024.17 dated July 21, 2022
- c. Approve Claims Checks Number 95677 through 95744 in the total amount of \$1,231,943.41 dated July 25, 2022

Motion carried unanimously.

NEW BUSINESS

Mayor Saavedra Read Ordinance 2022-11 into the Record: An Ordinance of the City of Toppenish Amending the Criminal Code by Adding a New Section 9.05.020 to the Toppenish Municipal Code Which Adopts by Reference the Provisions of Chapter 7.105 RCW Relative to Civil Protection Orders Which Were Effective July 1, 2022, Providing for Severability, With Said Provisions to be Effective Immediately.

Councilmember Belton moved, seconded by Councilmember Duval to adopt Ordinance 2022-11. Motion carried unanimously.

Mayor Saavedra Read Ordinance 2022-12 into the Record: An Ordinance of the City of Toppenish, to Provide for the Issuance of Limited Commissions by the Police Chief, Providing for Severability, and an Effective Date.

Councilmember Ceja moved, seconded by Councilmember Garcia to adopt Ordinance 2022-12. Motion carried unanimously.

Approve Purchase of Additional Axon Software Licenses.

Councilmember Ceja moved, seconded by Councilmember Garcia to authorize the City Manager to sign the Axon agreements related to the purchase of three additional Pro Software Licenses. Motion carried unanimously.

Declare the Train Depot Roof Rehabilitation Project Complete and Start 60-Day Lien Process.

Councilmember Duval moved, seconded by Councilmember Garcia to declare the Train Depot Roof Rehabilitation project complete and start the 60-Day Lien Process. Motion carried unanimously.

COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS

Councilmember Duval reported her attendance at the 4th Annual Trauma-Informed Care Conference put on by the Yakama National Behavioral Health Services Systems of Care Program.

Councilmember Garcia had nothing to report.

Councilmember Ceja had nothing to report.

Councilmember Belton had nothing to report.

Mayor Saavedra had nothing to report.

CITY MANAGER REPORT

CM Zabell updated Council on the following:

- AWC Municipal budgeting & fiscal management workshop will be August 18-19 in Leavenworth.
- AWC is seeking a city-elected official from Eastern Washington to serve as an alternate on the enhanced 911 Advisory Committee.
- National Night Out is August 3rd from 4:00 p.m. to 7:00 p.m. at Toppenish Pool Park.
- Chief Clary conducted a Safety/Security Assessment at the cemetery resulting in planned removal of problematic trees and bushes.
- Officer Jordan Vanderhoof was promoted to Sergeant on July 19th.
- DCC/HR Assistant Renfrew has onboarded 24 pool employees and additional City staff.
- Recruitment is underway for Administrative Services Director position.
- Staff is nearing completion of 2021 Annual Report.
- Staff will begin negotiating IAFF and FOP bargaining agreements which are up at the end of 2022. Teamsters' agreement expires at the end of 2023.
- Staff will begin working on the 2022 Budget Amendment and the 2023 Budget in August.
- Capital Project – Electric Vehicle Charging Station will need to be relocated due to permanent site location of police building.
- Capital Project – Temporary Police Building – staff has been preparing for temporary structures and relocation of phones and IT equipment.
- Capital Project – Water Meter Replacement – Installation has begun, and Finance staff will begin working with contractor/vendor on billing software integration.
- Yakima Valley Conference of Governments is conducting a Transit Feasibility Study via an on-line survey, to understand the transportation needs of Yakima County.
- Harrah Mayor Barbara Harrer was featured in AWC's latest Cityvision magazine.

EXECUTIVE SESSION

At 7:28 p.m. Mayor Saavedra called for Council to go into Executive Session for the purpose of litigation pursuant to RCW 42.30.110(1)(i) for 30 minutes with no action.

At 7:58 p.m. Acting Mayor Belton reconvened the regular session back to order.

ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:58 p.m.



MAYOR ELPIDIA SAAVEDRA



HEIDI RIOJAS, CMC, CITY CLERK