

TOPPENISH CITY COUNCIL
Regular Meeting Minutes
June 11, 2018

Mayor C. Jiménez called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Clara Jiménez and Councilmembers Mark Oaks, Gabriel Piñon, Naila Prieto, Elpidia Saavedra and Blaine Thorington.
Absent: Mayor Pro Tem J. Eligio Jiménez.
Staff Present: City Manager Lance Hoyt (CM Hoyt), City Attorney Gary Cuillier, Finance Director/City Clerk Debbie Zabell (FD Zabell), Fire Chief Tim Smith, Police Captain Dave Johnson, Mid Valley Television Manager Judy Devall and Executive Assistant/Deputy City Clerk Heidi Riojas.

Councilmember Piñon moved, seconded by Councilmember Saavedra to excuse Mayor Pro Tem J. Jiménez from the June 11, 2018 Regular Meeting. Motion carried unanimously.

PUBLIC COMMENT

None.

CONSENT AGENDA

Councilmember Oaks moved, seconded by Councilmember Piñon to approve Consent Agenda items a through d:

- a. Approve Minutes of the May 29, 2018 Regular Council Meeting.
- b. Approve Minutes of the June 4, 2018 Study Session.
- c. Approve Payroll Checks Number 34237 through 34250 and electronic transfers in the total amount of \$163,070.50 dated June 7, 2018.
- d. Approve Claims Checks Number 88144 through 88223 and electronic transfer in the total amount of \$157,286.17 dated June 11, 2018.

Motion carried unanimously.

NEW BUSINESS

Mayor C. Jiménez read Ordinance 2018-01 into the record: An Ordinance Amending Title 3 of the Toppenish Municipal Code to add new Chapter 3.04 Authorizing Disposition of Property Other than Real Estate.

CM Hoyt updated Council that proposed Ordinance 2018-01 is to authorize the City Manager to dispose of property other than real estate valued at \$2,500.00 or less.

Councilmember Thorington moved, seconded by Councilmember Saavedra to adopt Ordinance 2018-01. Motion carried unanimously.

Receive 2017 Annual Report from Finance Director.

FD Zabell updated Council that City staff completed, certified and filed the City's 2017 Annual Financial Report with the State Auditor's Office on May 25, 2018. The State Law (RCW 43.09.230) requires the City to publish an official annual financial report with the State Auditor's Office in a timely fashion.

Awards from Legends Casino for \$225,000.00 for the Fire Department and \$55,000.00 for the Police Department.

CM Hoyt noted that on May 30, 2018 the Yakama Nation Legends Casino Two Percent Committee awarded the City \$280,000.00 in grant funding and a commitment from the Committee for an additional \$225,000.00 to be awarded in 2019, 2020 and 2021. The Police Department was awarded \$55,000.00 to be used to purchase a new vehicle. The Fire Department was awarded the first of four installments over the next four years in the amount of \$225,000.00 to be used for the purchase of a new Aerial/Quint Ladder Truck.

Discussion and possible action of City Council for procedure to negotiate the City Manager Contract.

CM Hoyt and FD Zabell updated Council that staff recommends the use of a facilitator to conduct the City Manager Performance Evaluation and to assist in establishing goals and objectives as well as salary adjustments.

Councilmember Prieto moved, seconded by Councilmember Thorington to:

1. Direct staff to prepare Amendments Nos. 1, 2, & 3 to the City Manager Employee Agreement for approval at the June 25, 2018 Regular Council Meeting.
2. Approve the use of a facilitator for the City Manager Performance Evaluation and Contract Negotiations.

Motion carried unanimously.

Set Agenda for July 2, 2018 Study Session.

It was the consensus of Council to receive an update on union negotiations, if available, and an update on the sewer collection rehabilitation project during the July 2, 2018 Study Session.

COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS

Councilmember Thorington inquired on the status of the retrofit repair of the Burlington Northern Santa Fe (BNSF) railroad crossing at State Route 22 between Asotin Avenue and Washington Avenue. CM Hoyt noted BNSF was scheduled to be in the area working on the railroad crossing at Branch Road and Highway 97.

Councilmember Prieto noted her participation at the Treaty Days Parade on June 8, 2018.

Councilmember Oaks noted his participation at the Treaty Days Parade on June 8, 2018.

CITY MANAGER REPORTS

CM Hoyt updated Council on the following:

- Funding award from Department of Ecology with a \$6.3 million package for the Sewer Collection Rehabilitation Project.
- USDA Rural Development Update
- AWC Annual Conference will be held from June 26 through June 29 in Yakima.
- BNSF Retrofit Repair Update
- West Second Avenue Project Update
- Recreation and Conservation Office Grant Update for Pioneer Park Improvements
- Environmental Protection Agency letter for extension for NPDES Permit
- June 11 the opening day for the pool
- Swim lesson registrations start June 14
- City's Facebook page is live – City of Toppenish Government
- Clean up by various Yakama Nation departments of wooded area referred to as “the jungle” in the area of Linden Street.
- Franchise Agreements Update

ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:46 p.m.


CLARA R. JIMÉNEZ, MAYOR


HEIDI RIOJAS, CMC
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK