

TOPPENISH CITY COUNCIL
Study Session Minutes
June 7, 2021

CALL TO ORDER

Mayor Oaks called the meeting to order at 5:00 p.m.

ROLL CALL

Attendees: Mayor Mark Oaks, Mayor Pro Tem Elpidia Saavedra, and Councilmembers Loren Belton, Naila Duval, George Garcia, and Clara Jiménez.
Absent: Councilmember Juan Ceja.
Remote Staff: City Manager Lance Hoyt (CM Hoyt) and City Attorney Gary Cuillier.
Onsite Staff: Administrative Services Director Debbie Zabell (ASD Zabell), Public Works Superintendent Rocky Wallace, City Clerk Heidi Riojas, and Cable Television Manager Judy Devall.

**DISCUSSION REGARDING SIX-YEAR STREET
IMPROVEMENT PROGRAM**

PWS Wallace reported that the proposed Six-Year Transportation Improvement Program (TIP) noting the State requires each City and County to annually update their TIP by June of each year and file a copy of the adopted TIP with the Washington State Department of Transportation by June 30th of each year. The update outlines the City's plan for street projects for the next six years that include the project's projected objectives, estimated costs, anticipated funding sources, as well as the anticipated starting and completion dates. The TIP includes the following projects for the period 2022-2027: Jackson Street Extension Improvements, South Juniper Street and Jackson Street Improvements, the Mural Attraction Sidewalk Improvements, Second Avenue Improvements, Asotin Avenue Improvements, South

Toppenish Avenue Improvements, Idaho Street Extension, Fourth Avenue Reconstruction, King Lane Improvements, Fire Station Improvements, Police Station Improvements, Berger Lane, Adams Avenue, and Brooks Lane Roadway Improvements.

DISCUSSION REGARDING FEE SCHEDULE UPDATES

ASD Zabell noted that the proposed updates to the Master Fee Schedule and Schedules A and B include fees previously approved by Council, in addition to staff recommendations for new fees or adjustments to fees, and updates to provide clarity for the reader. During the discussion, Council directed staff to remove the kennel fee noted under the dog license section.

Councilmember Jiménez moved, seconded by Councilmember Garcia to direct staff to prepare a Resolution to update the proposed Fee Schedule for consideration during the June 14, 2021 Regular Meeting. Motion carried unanimously.

DISCUSSION REGARDING CITY COUNCIL GOVERNANCE MANUAL

CM Hoyt noted staff will update the Council Reference Binders with the Jurassic Parliament training materials and the Surface Go devices.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 6:10 p.m.



MARK OAKS, MAYOR



HEIDI RIOJAS, CMC, CITY CLERK