

**CITY OF TOPPENISH**  
**Class Specification**

**Title:** Lifeguard  
**Department:** Recreation & Aquatics  
**Reports To:** Activities Program Coordinator  
**FLSA Status:** Non-Exempt      **Hourly Salary:** \$14.49 - \$18.49  
**Union Status:** Non-Represented      **Effective Date:** April 25, 2022

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**General Summary**

Under immediate to general supervision, leads and participates in aquatic activities such lifeguarding, instructing swim classes, cashiering, and maintaining City pool facilities.

**Essential Functions/Major Responsibilities**

Performs as a lifeguard at all times while at the facility. Maintains the safety of all patrons by enforcing rules, taking preventative measures, being aware of hazards and utilizing public and staff communications.

Teaches American Red Cross swim lessons, school district classes, exercise classes, private or public organizations, etc. Sets up lesson plans; explains, demonstrates, and evaluates skills for each specific class.

Performs custodial care of facility by cleaning, hosing, and disinfecting the facility, including locker rooms, pool decks, storage areas, mechanical rooms, pool bottom and walls, outside adjacent areas, and grounds.

Greets people in a professional manner both by telephone and in person, when assisting with registration or providing information.

Receipts participant payments, records cash received and operates a cash register. Keeps daily, weekly, and monthly attendance records.

Tests water, records test results and maintains chemical balance of swimming pool as required by law or health standards.

Will act in the head instructor/lifeguard capacity on an infrequent, as needed basis.

Requires regular and reliable attendance.

Performs other related duties as assigned.

**SPECIFIC JOB KNOWLEDGE, SKILLS, AND ABILITIES:**

Knowledge of: the philosophy, principles, and practices of American Red Cross aquatics instructional methods; the methods, techniques, materials, equipment, and safety precautions associated with teaching and operating aquatic program; the routine maintenance of commercial pool facilities.

Ability to: perform or instruct beginning through advanced swim lessons, competitive strokes, diving, synchronized swimming, exercise, and therapy classes and other aquatic programs consistent with community needs and interest for all age groups; communicate effectively orally, in writing, and by demonstration; establish and maintain effective working relationships with City employees, participants, and the public; give, receive, and follow through with directions.

**WORKING ENVIRONMENT:**

Will be constantly swimming and be exposed to water, chloring, and other chemicals related to pool maintenance, cleaning agents and disinfectants, slippery surfaces, heat, sun, insects, and other summer weather conditions. Needs to be able to move around pool area and into/out of pool area. Constant use of arms and hands in reaching/handling/grasping/fingering while performing duties. Frequently ascends/descends stairs, ladders, and other inclines while maintaining balance. Occasional heavy work includes lifting and carrying up to 100 pounds. Constant use of all senses including feeling/talking/hearing/seeing while performing tasks as assigned. Must be able to distinguish color and maintain long-term and short-term memory. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Unusual Working Conditions**

May be required to work evenings, weekends early mornings, split shifts and holidays depending on the time of year and programs in progress. May require lifting objects weighing over 50 pounds. Will be exposed to chlorine and other chemicals related to pool maintenance, cleaning agents and disinfectants, slippery surfaces, heat, sun, insects, and other summer weather conditions.

**EXPERIENCE AND TRAINING REQUIREMENTS:**

Must possess and maintain an American Red Cross Lifeguard Training Certificate, a YMCA Lifeguard Certificate or a National Pool Water Park Lifeguard Certificate and maintain a current Water Safety Instructor Certificate.

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APPROVED:

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Debbie Zabell, Interim City Manager

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Date