

TOPPENISH CITY COUNCIL
Regular Meeting Minutes
March 12, 2018

Mayor C. Jiménez called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Clara Jiménez, Mayor Pro Tem J. Eligio Jiménez and Councilmembers Mark Oaks, Gabriel Piñon, Naila Prieto, Elpidia Saavedra and Blaine Thorington.

Staff Present: City Manager Lance Hoyt (CM Hoyt), Finance Director/City Clerk Debbie Zabell, MidValley Television Manager Judy Devall, and Executive Assistant/Deputy City Clerk Heidi Riojas.

PUBLIC COMMENT

None.

CONSENT AGENDA

Councilmember Saavedra moved, seconded Mayor Pro Tem J. Jiménez to approve Consent Agenda items a through d:

- a. Approve Minutes of the February 26, 2018 Regular Council Meeting.
- b. Approve Minutes of the March 5, 2018 Study Session.
- c. Approve Payroll Checks Number 34150 through 34164 and electronic transfers in the total amount of \$147,386.53 dated March 7, 2018.
- d. Approve Claims Checks Number 87645 through 87741 and electronic transfers in the total amount of \$115,482.31 dated March 12, 2018.

Motion carried unanimously.

NEW BUSINESS

Presentation by Finance Director/City Clerk Debbie Zabell regarding December 2017 Finance Monthly Report.

FD Zabell noted that Council received a copy of the December 2017 Finance Monthly Report. She reported on the updates made to the Utility Billing, Accounts Receivable, Human Resources and General Finance during the last quarter of 2017.

Mayor Pro Tem J. Jiménez moved, seconded by Councilmember Oaks to accept the December 2017 Finance Monthly Report. Motion carried unanimously.

Resolution 2018-09: A Resolution Approving the Governance Agreement for the Yakima Valley Conference of Governments.

CM Hoyt noted that proposed Resolution 2018-09 is to approve the Governance Agreement for the Yakima Valley Conference of Governments.

Councilmember Piñon moved, seconded by Councilmember Oaks to adopt Resolution 2018-09. Motion carried unanimously.

Resolution 2018-10: A Resolution Approving Transportation Improvement Board Consultant Agreement with Huibregtse, Louman Associates, Inc., for Professional Engineering Services for the Mural Route Sidewalk Improvement Project.

CM Hoyt noted that proposed Resolution 2018-10 is to approve Transportation Improvement Board Consultant Agreement with Huibregtse, Louman Associates, Inc. for the Mural Route Sidewalk Improvement Project.

The City's Engineer, Mike Battle, President of Huibregtse, Louman Associates, Inc. updated Council on the two projects for Resolutions 2018-10 and 2018-11.

Councilmember Piñon moved, seconded by Councilmember Thorington to adopt Resolution 2018-10. Motion carried unanimously.

Resolution 2018-11: A Resolution Approving Transportation Improvement Board Consultant Agreement with Huibregtse, Louman Associates, Inc., for Professional Engineering Services for the West First Avenue Resurfacing Project from Elm Street to Division Street.

CM Hoyt noted that proposed Resolution 2018-11 is to approve Transportation Improvement Board Consultant Agreement with Huibregtse, Louman Associates, Inc. for the West First Avenue Resurfacing Project from Elm Street to Division Street.

Councilmember Thorington moved, seconded by Mayor Pro Tem J. Jiménez to adopt Resolution 2018-11. Motion carried unanimously.

Resolution 2018-12: A Resolution Approving General Agreement with Huibregtse, Louman Associates, Inc. for Professional Engineering and Surveying Services for First Avenue and Second Avenue Watermain Improvements.

CM Hoyt noted that proposed Resolution 2018-12 is to approve the General Agreement with Huibregtse, Louman Associates, Inc. for First Avenue and Second Avenue Watermain Improvements.

Mayor Pro Tem J. Jiménez moved, seconded by Councilmember Oaks to adopt Resolution 2018-12. Motion carried unanimously.

Award Bid for Second Avenue Reconstruction – Phase 2 and First Avenue Water Main Improvements to Premier Excavation, Inc., Contingent on Approval of the Transportation Improvement Board.

Mr. Battle noted that the Bid Opening was held on March 8, 2018 for the Second Avenue Reconstruction – Phase 2 and First Avenue Water Main Improvements. It is the recommendation

of Huibregtse, Louman Associates, Inc. to award a construction contract to Premier Excavation, Inc. in the amount of \$1,483,641.82, contingent on approval of the Transportation Improvement Board.

Councilmember Saavedra moved, seconded by Councilmember Piñon to award the bid for the Second Avenue Reconstruction – Phase 2 and First Avenue Water Main Improvements to Premier Excavation, Inc. in the amount of \$1,483,641.82, contingent on approval of the Transportation Improvement Board. Motion carried unanimously.

Set Agenda for April 2, 2018 Study Session.

It was the consensus of Council to review the Street Program to include the Six Year Transportation Improvement Program and the City Manager Contract Renewal Committee during the April 2, 2018 Study Session. Mayor Pro Tem J. Jiménez and Councilmembers Saavedra and Thorington agreed to serve on the City Manager Contract Renewal Committee.

COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS

Mayor Pro Tem J. Jiménez reported his attendance at planning committee meetings for the Cyclovia and the Farmers Market that will kick off on May 19, 2018.

CITY MANAGER REPORTS

CM Hoyt updated Council on the following:


- West Second – Phase 1 landscaping and moving of Pacific Power poles.
- Yakima Valley Farm Workers Clinic will provide \$34,000 as the match for the Mural Route Sidewalk Improvements Project.
- Queried Council on their attendance at the Yakima Valley Conference of Governments General Membership Meeting on March 21, 2018 in Sunnyside. Mayor C. Jiménez and Councilmember Saavedra responded that they will attend the meeting.

ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:32 p.m.



HEIDI RIOJAS, CMC
Executive Assistant/Deputy City Clerk



CLARA R. JIMÉNEZ, MAYOR