

**TOPPENISH CITY COUNCIL**  
**Regular Meeting Minutes**  
**May 14, 2018**

Mayor C. Jiménez called the meeting to order at 7:00 p.m.

**ROLL CALL**

Present: Mayor Clara Jiménez, Mayor Pro Tem J. Eligio Jiménez and Councilmembers Mark Oaks, Gabriel Piñon, Naila Prieto, Elpidia Saavedra and Blaine Thorington.

Staff Present: City Manager Lance Hoyt (CM Hoyt), Finance Director/City Clerk Debbie Zabell (FD Zabell), Police Chief Curt Ruggles, Public Works Superintendent Rocky Wallace, Mid Valley Television Manager Judy Devall and Executive Assistant/Deputy City Clerk Heidi Riojas.

**PROCLAMATION**  
**MAY 20, 2018-MAY 26, 2018, NATIONAL PUBLIC WORKS WEEK**

Mayor C. Jiménez noted Proclamation proclaiming May 20, 2018 through May 26, 2018 as National Public Works Week. The purpose of the Proclamation is to encourage all citizens to acquaint themselves with the issues involved in providing public works services in the City.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

Councilmember Thorington moved, seconded Mayor Pro Tem J. Jiménez to approve Consent Agenda items a through h:

- a. Approve Minutes of the April 23, 2018 Regular Council Meeting.
- b. Approve Minutes of the May 7, 2018 Study Session.
- c. Approve Resolution 2018-15: A Resolution Approving Interagency Agreement Between the Yakima Police Department, the Yakima County Sheriff's Office, the Sunnyside Police Department, the Union Gap Police Department, the Toppenish Police Department and the Selah Police Department Relating to the Partnership to Share the Cost to Purchase and Pay for Annual Licensing Fee for GrayKey Software to Conduct Forensic Investigations on Locked iPhones.
- d. Approve Pay Estimate #8 to Apollo, Inc. in the amount of \$50,064.81 with retainage held in the amount of \$2,358.49 for the 2017 Sewer Improvements Project.
- e. Pay Estimate #6 to Tapani, Inc. in the amount of \$1,634.75 with retainage held in the amount of \$83.87 for the Second Avenue Reconstruction – Phase 1 Project.
- f. Pay Estimate #1 to Premier Excavation, Inc. in the amount of \$111,199.83 with retainage held in the amount of \$5,238.51 for the Second Avenue Reconstruction – Phase 2 Project and First Avenue Water Improvements Project.
- g. Approve Payroll Checks Number 34208 through 34222 and electronic transfers in the total amount of \$169,888.70 dated April 30, 2018.

- h. Approve Claims Checks Number 87974 through 88076 and electronic transfer in the total amount of \$508,423.91 dated May 14, 2018.

Motion carried unanimously.

### **NEW BUSINESS**

#### **Resolution 2018-19: A Resolution of the City Council of the City of Toppenish, Washington, Updating Recreation Program Fees for Adult Fitness Classes.**

FD Zabell noted that proposed Resolution 2018-19 is to update the recreation program fees for adult fitness classes to charge \$3.00 per session or \$30 per month, in addition she noted the daily pool admissions was updated to note that sales tax was included in the daily fee.

Councilmember Oaks moved, seconded by Councilmember Prieto to adopt Resolution 2018-19. Motion carried unanimously.

#### **Resolution 2018-20: A Resolution Declaring Certain Property as Surplus and Authorizing the Disposition Thereof.**

CM Hoyt noted that proposed Resolution 2018-20 is to authorize him to dispose of the items listed on Exhibit A.

Mayor Pro Tem J. Jiménez moved, seconded by Councilmember Saavedra to adopt Resolution 2018-20. Motion carried unanimously.

#### **Set Agenda for the June 4, 2018 Study Session.**

It was the consensus of Council to discuss the current City Manager contract during the June 4, 2018 Study Session.

### **COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS**

Mayor Pro Tem J. Jiménez announced that the 3rd Annual Ciclovía will be Saturday, May 19, 2018 from 1:00 p.m. to 4:00 p.m. in railroad park.

Mayor C. Jiménez noted that she attended the 69th Central Washington Junior Livestock Show on April 29, 2018 and that the Treaty Days Parade will be June 8, 2018.

### **CITY MANAGER REPORTS**

CM Hoyt updated Council on the following:

- Public Hearing for the Six-Year Street Improvement Plan during the May 29, 2018 meeting.
- YVCOG General Membership meeting on May 16, 2018 at The Barn in Union Gap.
- PacifiCorp to conduct audit of Toppenish accounts, discussion on the street lighting of Washington Avenue and relocating power poles impacted by the Phases 1 and 2 for Second Avenue projects.

- Franchise Agreement renewal with Charter
- DRYVE/TRANS-Action trip to Washington D.C.
- Washington State Transportation tour and meeting.
- RCO grant will be presented to the technical committee May 25, 2018.

The Council and FD Zabell reviewed the role of the City Manager Contract Renewal Committee, it was decided to include the full Council to give input for the next discussion during the June 4, 2018 Study Session to decide whether to amend the City Manager's contract regarding the automatic 3% salary increase prior to the next evaluation. Also discussed was the succession planning for the City Manager position's salary range. Council requested staff to provide a copy of the comparable cities city manager/administrator contracts in order to evaluate the salary and benefits offered.

### ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 8:20 p.m.

  
CLARA R. JIMENEZ, MAYOR

  
HEIDI RIOJAS, CMC  
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK