

TOPPENISH CITY COUNCIL
Regular Meeting Minutes
May 23, 2022

Mayor Saavedra called the meeting to order at 7:00 p.m.

ROLL CALL

Attendees: Mayor Elpidia Saavedra, Mayor Pro Tem Clara Jiménez, and Councilmembers Loren Belton, Juan Ceja, Naila Duval, George Garcia, and Kyle Pettit
Staff: Interim City Manager Debbie Zabell (ICM Zabell), City Attorney Gary Cuillier, City Clerk Heidi Riojas (CC Riojas), Deputy City Clerk Sabrina Renfrew, Code Enforcement Officer Victor Shaul (CEO Shaul), and Cable Television Manager Judy Devall

CC Riojas conducted roll call for each City Councilmember to respond their attendance at the meeting. Mayor Saavedra, Mayor Pro Tem Jiménez, and Councilmembers Belton, Ceja, Duval, Garcia, and Pettit responded their attendance during roll call.

APPROVE AGENDA

Councilmember Pettit moved, seconded by Councilmember Garcia to approve the May 23, 2022 Agenda. Motion carried unanimously.

PUBLIC COMMENT

None.

CONSENT AGENDA

Councilmember Pettit moved, seconded by Councilmember Ceja to approve Consent Agenda items a through e:

- a. Approve Regular Meeting Minutes dated May 9, 2022
- b. Approve Special Meeting Minutes dated May 13, 2022
- c. Approve Special Meeting Minutes dated May 14, 2022
- d. Approve Payroll Checks Number 35648 through 35661 and electronic transfers in the total amount of \$245,715.28 dated May 18, 2022
- e. Approve Claims Checks Number 95457 through 95531 and EFTAP292 in the total amount of \$486,904.97 dated May 23, 2022

Motion carried unanimously.

UNFINISHED BUSINESS

Resolution 2022-20: A Resolution of the City Council of the City of Toppenish, Washington Updating Master Fee Schedules A And B.

Mayor Pro Tem Jiménez moved, seconded by Councilmember Pettit to approve Resolution 2022-20. Motion carried unanimously.

NEW BUSINESS

Mayor Saavedra Read Ordinance 2022-07 into the Record: An Ordinance of the City of Toppenish, Providing for the Issuance of a Sewer Revenue Bond in the Principal Amount of \$4,263,000, to Redeem the City's Sewer Revenue Bond Anticipation Note, 2022; Authorizing the Sale of the Bond to the United States of America, Acting Through the United States Department of Agriculture, Rural Utilities Service; and Fixing the Terms and Covenants of the Bond.

Councilmember Duval moved, second by Mayor Pro Tem Jiménez to adopt Ordinance 2022-07 Motion carried unanimously.

Resolution 2022-21: A Resolution of the City Council of the City of Toppenish, Washington, Adopting Second Amendment to the Governance Manual Comprising the City Council's Comprehensive Collection of Rules and Procedures.

Mayor Pro Tem Jiménez moved, second by Councilmember Pettit to adopt Resolution 2022-21. Motion carried unanimously.

Councilmember Ceja moved, seconded by Councilmember Belton to retain current guidelines for attendance as stated in the City Council Governance Manual. Motion carried. Councilmember Duval voted no.

Resolution 2022-22: Resolution Setting Date for Public Hearing Regarding Petition for Vacation of Portion of Alley Located at 523 North Elm Street.

Mayor Pro Tem Jiménez moved, second by Councilmember Pettit to adopt Resolution 2022-22. Motion carried unanimously.

Resolution 2022-23: A Resolution Approving Memorandum of Understanding for Yakima County Mutual Law Enforcement Assistance Agreement.

Councilmember Pettit moved, second by Councilmember Ceja to adopt Resolution 2022-23. Motion carried unanimously.

Adopt Grievance Procedure for Senior Housing Grant

Mayor Pro Tem Jiménez moved, second by Councilmember Garcia to authorize the Interim City Manager to sign the City of Toppenish Grievance Procedure that will be submitted with the Senior Assistance Program Grant to Department of Commerce by Yakima Valley Conference of Governments (YVCOG.). Motion carried unanimously.

Resolution 2022-24: A Resolution Authorizing The Suspension of Utility Late Fees During the Month of May 2022.

Councilmember Ceja moved, second by Councilmember Garcia to adopt Resolution 2022-24. Motion carried unanimously.

Discuss and Vote by Council on the City Manager Residency Requirement

Mayor Saavedra polled each Councilmember on their choice for the City Manager residency requirement for the current recruitment. Mayor Saavedra, Mayor Pro Tem Jiménez, and Councilmembers Ceja, Garcia, and Pettit voted in favor of the residency requirement. Councilmembers Belton and Duval voted against the residency requirement. The City Manager residency requirement will be noted on the recruitment being conducted by Prothman.

COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS

Councilmember Duval had nothing to report.

Councilmember Belton had nothing to report.

Councilmember Pettit had nothing to report.

Mayor Pro Tem Jiménez reported her attendance at the Mayors' Meeting on May 19, 2022, and at the Community Safety Network (CSN) cleanup on Saturday, May 21, 2022. She noted the great turnout and quality of assistance by the community.

Councilmember Ceja had nothing to report.

Councilmember Garcia reported his attendance at the CSN cleanup and at the Council Retreat.

Mayor Saavedra reported on the productive City Council Retreat held on May 13, 2022 and May 14, 2022 facilitated by YVCOG Executive Director Christina Wickenhagen. The City Council discussed priorities and the objectives for the new City Manager. She also attended the Mayors' Meeting on May 19, 2022.

INTERIM CITY MANAGER REPORT

ICM Zabell updated Council on the following:

- Yakima Valley Tourism Annual Meeting
- Priorities and outcomes of the legislative meeting
- AWC Conference sign-up
- Report on the Council's Strategic Visioning Retreat prepared by YVCOG Executive Director Christina Wickenhagen, noting the incorporation of the Report into the goals for the new City Manager

ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:58 p.m.


HEIDI RIOJAS, CMC, CITY CLERK


ELPIDIA SAAVEDRA, MAYOR