

**TOPPENISH CITY COUNCIL  
Regular Meeting Minutes  
May 26, 2020**

Mayor Oaks called the meeting to order at 7:00 p.m.

**ROLL CALL**

Present: Mayor Mark Oaks, and Councilmember Loren Belton.  
Remote Attendees: Mayor Pro Tem Elpidia Saavedra, Councilmembers Naila Duval, and George Garcia.  
Absent: Councilmember Clara Jiménez.  
Staff Present: City Manager Lance Hoyt (CM Hoyt), Administrative Services Director Debbie Zabell (ASD Zabell), Chief of Police Curt Ruggles (CP Ruggles), and City Clerk Heidi Riojas (CC Riojas).  
Remote Staff: City Attorney Gary Cuillier, and Public Works Superintendent Rocky Wallace.

**REMOTE MEETING INSTRUCTIONS**

CC Riojas recited the remote meeting instructions for the record pursuant to Governor Inslee's Emergency Proclamation with the temporary suspension of certain provisions of the Open Public Meetings Act during the COVID-19 Outbreak that prohibit all in-person public comments. All public comments received by 4:00 p.m. prior to the meeting will be read into the record during the public comment period.

**ROLL CALL**

CC Riojas conducted roll call for each City Councilmember to verbally respond their attendance at the meeting. Mayor Oaks, and Councilmember Belton were present in the Council Chambers. Mayor Pro Tem Saavedra, Councilmembers Duval, and Garcia remotely attended the meeting. Councilmember Jiménez was absent from the meeting.

Mayor Pro Tem Saavedra moved, seconded by Councilmember Garcia to excuse Councilmember Jiménez from the May 26, 2020 Regular Meeting. Motion carried unanimously.

**APPROVE AGENDA**

Councilmember Belton moved, seconded by Mayor Pro Tem Saavedra to approve the May 26, 2020 Agenda. Motion carried unanimously.

**ADVANCE PUBLIC COMMENTS RECEIVED BY 4:00 P.M. ON MAY 26, 2020**

CC Riojas noted the City received no public comments by the 4:00 p.m. deadline prior to the meeting.

**CONSENT AGENDA**

Mayor Pro Tem Saavedra moved, seconded by Councilmember Duval to approve Consent Agenda items a through c:

- a. Approve Minutes of the May 11, 2020 Regular Council Meeting.
- b. Approve Payroll Checks Number 34958 through 34967 and electronic transfers in the total amount of \$232,625.20 dated May 20, 2020.
- c. Approve Claims Checks Number 91938 through 91999 and electronic transfers in the total amount of \$1,267,110.85 dated May 26, 2020.

Motion carried unanimously.

## NEW BUSINESS

### **Resolution 2020-28: A Resolution Proclaiming the Second Extension of the Declaration of Emergency in the City of Toppenish, Washington due to the Coronavirus Disease 2019 (“COVID-19”).**

CM Hoyt noted that the proposed Resolution is for the Second Extension of the Declaration of Emergency due to COVID-19 to follow the same schedule as Governor Inslee and Yakima Health District.

Mayor Pro Tem Saavedra moved, seconded by Councilmember Garcia to approve Resolution 2020-28. Motion carried unanimously.

### **Resolution 2020-29: A Resolution Authorizing Temporary Suspension of Utility Late Fees During the COVID-19 Outbreak.**

Mayor Pro Tem Saavedra moved, seconded by Councilmember Duval to approve Resolution 2020-29. Motion carried unanimously.

### **Resolution 2020-30: A Resolution Authorizing Temporary Suspension of Utility Shut Offs During the COVID-19 Outbreak.**

Mayor Pro Tem Saavedra moved, seconded by Councilmember Garcia to approve Resolution 2020-30. Motion carried unanimously.

### **Resolution 2020-31: A Resolution Authorizing a Temporary Payment Plan for Utility Customers Economically Impacted During the COVID-19 Outbreak.**

Councilmember Garcia moved, seconded by Councilmember Duval to approve Resolution 2020-31. Motion carried unanimously.

### **New Police Patrol Vehicles Purchase**

CP Ruggles noted the Police Department is experiencing vehicle breakdowns that is causing the need to modify the vehicle replacement schedule to purchase two patrol vehicles now rather than waiting until next year. It is staff recommendation for the City to modify the vehicle replacement schedule to allow the purchase of the vehicles using the State’s LOCAL loan program to make payments over a period of rather than spending the entire \$150,000 for the two patrol vehicles. ASD Zabell suggested having the purchase contingent on the outcome of the discussion during June 1, 2020 Study Session.

Mayor Pro Tem Saavedra moved, seconded by Councilmember Belton to move the item to the Study Session for further discussion. Motion carried. Councilmember Duval voted no.

### **Resolution 2020-32: A Resolution Approving Amendment No. 7 with Gray & Osborne, Inc., for Additional Engineering Services for General Sewer Plan Amendment No. 2 to Study Basement Sump Pumps within the City’s Collection System.**

Mayor Pro Tem Saavedra moved, seconded by Councilmember Belton to approve Resolution 2020-32. Motion carried unanimously.

**Set June 8, 2020 as date for Public Hearing Regarding Adopting the Six-Year Comprehensive Transportation (Streets) Improvement Program for the Years 2021 Through 2026.**

Councilmember Belton moved, seconded by Mayor Pro Tem Saavedra to set June 8, 2020 as the date for a public hearing to adopt the Six-Year Comprehensive Transportation (Streets) Improvement Program for the Years 2021 through 2026. Motion carried unanimously.

**COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS**

Mayor Pro Tem Saavedra had nothing to report.

Councilmember Garcia had nothing to report.

Councilmember Duval had nothing to report

Councilmember Belton had nothing to report.

Mayor Oaks had nothing to report.

**CITY MANAGER REPORT**

CM Hoyt updated Council on the following:

- Update on lack of BNSF railroad crossing repairs
- Update on the agenda items for the June 1, 2020 Study Session
- Update on the Memorial Day weekend visitors at Elmwood Cemetery

**ADJOURNMENT**

There being no further business to come before the Council, the meeting adjourned at 7:52 p.m.

  
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MARK OAKS, MAYOR

  
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HEIDI RIOJAS, CMC, CITY CLERK