

**TOPPENISH CITY COUNCIL**  
**Study Session Minutes**  
**May 6, 2019**

**CALL TO ORDER**

Mayor C. Jiménez called the meeting to order at 5:00 p.m.

**ROLL CALL**

Present: Mayor Clara Jiménez, Mayor Pro Tem J. Jiménez and Councilmembers Loren Belton, Mark Oaks, Naila Prieto, Elpidia Saavedra and Blaine Thorington.  
Staff Present: City Manager Lance Hoyt (CM Hoyt), City Attorney Gary Cuillier, Finance Director Debbie Zabell (FD Zabell), Chief of Police Curt Ruggles, Public Works Superintendent Rocky Wallace and Executive Assistant/Deputy City Clerk Heidi Riojas.

At 5:03 p.m., Councilmember Thorington arrived late to the meeting.

**DISCUSSION REGARDING PROPOSED UPDATED  
NOISE ORDINANCE AND RESOLUTION**

CM Hoyt updated Council on the proposed Ordinance to amend Toppenish Municipal Code (TMC) Section 9.98 for noise. He stated the proposed ordinance would enable the City to schedule night asphalt grinding and paving with the prior Council authorization by Resolution for each project. CM Hoyt noted that the night asphalt work proposal is for safety and cost savings for the West First Avenue Improvements Project. The proposed Ordinance requires an emergency adoption for it to be effective immediately to allow the work to start the week of May 14, 2019 for an estimated four days. Council expressed concern for the disturbance to the residents and being business friendly. PWS Wallace noted that the residents will be notified of the project.

It was the consensus of Council to have the proposed Ordinance and Resolution on the agenda for the May 13, 2019 Regular Meeting.

**DISCUSSION REGARDING PROPOSED CLERK POSITION**

CM Hoyt recited sections of the FD Zabell's memo provided to Council to illustrate the need for the proposed new clerk position to process public records requests and provide human resources assistance.

Council and staff discussed the high volume of public records requests and the need for the position. It was the consensus of Council to receive a copy of the job description and salary for the proposed new clerk position on the agenda for May 13, 2019 Regular Meeting.

**DISCUSSION ON COUNCIL RETREAT/TRAINING**

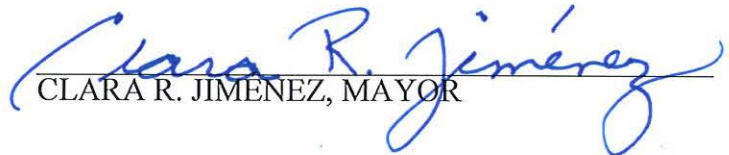
FD Zabell noted that she has been working with Ann Bennett, Executive Director for WCIA, the City's insurance provider, to provide a Council a Saturday training session. After discussion regarding upcoming AWC training, it was the consensus of Council to schedule a Saturday training with WCIA for two topics and then schedule a fall training with a facilitator to assist Council in establishing strategic planning goals prior to budget.

**AWC ELECTED OFFICIALS ESSENTIALS WEBINAR – MAY 22, 2019**

It was the consensus of Council to post pone the May 22, 2019 webinar titled Aligning Your Resources with Your City's Strategic Goals to be a week before the Council Retreat that will be scheduled in September of this year.

**ADJOURNMENT**

There being no further business to come before the Council, the meeting was adjourned at 5:40 p.m.

  
CLARA R. JIMENEZ, MAYOR

  
HEIDI RIOJAS, CMC  
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK