

TOPPENISH CITY COUNCIL
Study Session Minutes
October 1, 2018

CALL TO ORDER

Mayor C. Jiménez called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Mayor Clara Jiménez, Mayor Pro Tem J. Eligio Jiménez and Councilmembers Mark Oaks, Gabriel Piñon, Naila Prieto, Elpidia Saavedra and Blaine Thorington.
Staff Present: City Manager Lance Hoyt, City Attorney Gary Cuillier, Finance Director/City Clerk Debbie Zabell and Executive Assistant/Deputy City Clerk Heidi Riojas.

Mayor Pro Tem J. Jiménez arrived at the meeting at 5:19 p.m.

**PRESENTATIONS BY CITY MANAGER AND
FINANCE DIRECTOR/CITY CLERK REGARDING 2019 PRELIMINARY BUDGET**

City Manager Hoyt (CM Hoyt) presented the proposed 2019 Preliminary Budget and recited the budget message that included significant changes from the previous year concerning revenues and expenditures. He further noted that the City Council will be discussing the 2019 Preliminary Budget in future Council meetings.

FD Zabell summarized the sections of the budget and noted a brief overview of estimated revenues for property taxes.

**SET NOVEMBER 13, 2018 AS THE DATE FOR A PUBLIC HEARING REGARDING
REVENUE SOURCES AND THE 2019 TAX LEVY**

Councilmember Piñon moved, seconded by Councilmember Oaks to set November 13, 2018 as the date for a public hearing regarding revenue sources and the 2019 Tax Levy. Motion carried unanimously.

**SET NOVEMBER 13, 2018 AS THE DATE FOR THE FIRST PUBLIC HEARING
REGARDING THE PROPOSED 2019 PRELIMINARY BUDGET**

Councilmember Thorington moved, seconded by Councilmember Piñon to set November 13, 2018 as the date for the first public hearing regarding the proposed 2019 Preliminary Budget. Motion carried unanimously.

**SET NOVEMBER 26, 2018 AS THE DATE FOR THE FINAL PUBLIC HEARING
REGARDING THE PROPOSED 2019 FINAL BUDGET**

Councilmember Saavedra moved, seconded by Councilmember Oaks to set November 26, 2018 as the date for the final public hearing regarding the proposed 2019 Final Budget. Motion carried unanimously.

REVIEW AND DISCUSS CITY MANAGER CONTRACT AND COMPENSATION

After review and discussion, Council and the City Manager agreed upon the following terms:

- The agreement will be for a period of three years from September 1, 2018 and will be reviewed annually.
- The Employer will provide a five percent increase to the current base salary effective September 1, 2018.
- The Employer will provide and pay 100% of the premiums for health, hospitalization, surgical, vision, dental, life and comprehensive medical insurance for the Employee and his dependent equal to the type of plan(s) which is/are provided to all other employees of the City of Toppenish.
- Employee will be entitled to cash out a maximum of 240 hours of sick leave and vacation hours at the time of separation. By October 31, 2018, the Employee will cash out 96 hours of sick leave and the proceeds deposited into the Employee's deferred compensation plan.
- The Employee will receive \$4,500 per year for a vehicle allowance, payable monthly.
- The vehicle allowance will be reviewed annually.
- The Employee will receive mileage reimbursement, at the current rate mileage rate, for travel that exceeds 50 miles from Toppenish City limits.
- The Employer will provide Employee a maximum of 10 working days for time away to attend National Rural Water Association meetings and conferences.

It was the consensus of Council to receive the updated contract during the October 22, 2018 Regular Meeting.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 6:52 p.m.


HEIDI RIOJAS, CMC
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK


CLARA R. JIMÉNEZ, MAYOR