

# **TOPPENISH CITY COUNCIL**

## **Regular Meeting Minutes**

**October 26, 2020**

Mayor Oaks called the meeting to order at 7:00 p.m.

### **REMOTE MEETING INSTRUCTIONS**

CC Riojas recited the remote meeting instructions for the record pursuant to Governor Inslee's Emergency Proclamation with the temporary suspension of certain provisions of the Open Public Meetings Act during the COVID-19 Outbreak that prohibit all in-person public comments. In addition, she recited the instructions to attend the meeting in "listen only" mode by either registering online or by using the call-in phone number.

### **ROLL CALL**

Remote Attendees: Mayor Mark Oaks, Mayor Pro Tem Elpidia Saavedra, and Councilmembers Loren Belton, Naila Duval, George Garcia, and Clara Jiménez.

Absent: Councilmember Juan Ceja.

Remote Staff: City Manager Lance Hoyt (CM Hoyt), City Attorney Gary Cuillier, Interim Police Chief Tim Bardwell (IPC Bardwell), Public Works Superintendent Rocky Wallace, City Clerk Heidi Riojas (CC Riojas), and Cable Television Manager Judy Devall.

CC Riojas conducted roll call for each City Councilmember to respond their attendance at the meeting. Mayor Oaks, Mayor Pro Tem Saavedra, and Councilmembers Belton, Duval, Garcia, and Jiménez remotely attended the meeting. Councilmember Ceja was not present at the meeting.

Councilmember Jiménez moved, seconded by Mayor Pro Tem Saavedra to excuse Councilmember Ceja from the October 26, 2020 Regular Meeting. Motion carried unanimously.

### **APPROVE AGENDA**

Councilmember Jiménez moved, seconded by Councilmember Duval to approve the October 26, 2020 Amended Agenda. Motion carried unanimously.

## **ADVANCE PUBLIC COMMENTS RECEIVED BY 4:00 P.M. ON OCTOBER 26, 2020**

CC Riojas noted the City received no public comments by the 4:00 p.m. deadline prior to the meeting.

## **CONSENT AGENDA**

Mayor Pro Tem Saavedra moved, seconded by Councilmember Garcia to approve Consent Agenda items a through c:

- a. Approve Minutes of the October 12, 2020 Regular Meeting.
- b. Approve Payroll Checks Number 35079 through 35092 and electronic transfers in the total amount of \$244,210.13 dated October 23, 2020.
- c. Approve Claims Checks Number 92705 through 92768 and electronic transfers in the total amount of \$359,161.46 dated October 26, 2020.

Motion carried unanimously.

## **NEW BUSINESS**

### **Receive Police Department Updates**

IPC Bardwell reported to Council with updates for the Police Department, highlighting the recruitment efforts to fill vacancies for three police officers and one dispatcher. He noted the number of cases officers received in September with the ongoing quality of life issues regarding graffiti, animal control, and parking. IPC shared with Council a summary of the proactive efforts of officers in September to manage graffiti. Council discussed the need for the Animal Control Officer to have varied hours to get a handle on the roaming dogs and cats in the community.

### **Resolution 2020-49: A Resolution Approving the Amendment to the Agreement Between the City of Toppenish, Washington, and Yakima County Development Association for the Pass Through and Use of Washington State Department of Commerce Coronavirus Relief Funds.**

Councilmember Belton moved, seconded by Councilmember Jiménez to approve Resolution 2020-49. Motion carried unanimously.

### **Resolution 2020-50: A Resolution Approving Amendment to Agreement Between the City of Toppenish and BorArchitecture, PLLC to Provide the Architectural and Engineering Services for the Design and Construction for New Public Works Buildings.**

Councilmember Jiménez moved, seconded by Councilmember Duval to approve Resolution 2020-50. Motion carried unanimously.

### **Resolution 2020-51: A Resolution Approving Addendum No. 1 to General Agreement with HLA Engineering and Land Surveying, Inc. for Professional Engineering and Surveying Services for New Public Works Buildings Utility Improvements.**

Mayor Pro Tem Saavedra moved, seconded by Councilmember Garcia to approve Resolution 2020-51. Motion carried unanimously.

**Resolution 2020-52: A Resolution Approving Addendum No. 1 to General Agreement with HLA Engineering and Land Surveying, Inc. for Professional Design Engineering, Bidding Services, and Construction Engineering Services for New Public Works Buildings.**

Mayor Pro Tem Saavedra moved, seconded by Councilmember Garcia to approve Resolution 2020-52. Motion carried unanimously.

**COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS**

Councilmember Garcia had nothing to report.

Councilmember Duval reported she and Councilmember Garcia helped at the voter table in front of City Hall on October 24, 2020 and that the last to register to vote is October 26, 2020.

Councilmember Belton had nothing to report.

Councilmember Jiménez reported her attendance at the Yakima Valley Conference of Governments (YVCOG) General Membership virtual meeting on October 21, 2020 that included presentations from various organizations providing homeless services, and the adoption of the 2021 YVCOG Budget. In addition, she noted that the Toppenish School District has organized a Trunk or Treat Drive Thru from 4-6 on October 30, 2020 at the Middle School, at Valley View Elementary School, and at Kirkwood Elementary School.

Mayor Pro Tem Saavedra had nothing to report.

Mayor Oaks had nothing to report.

**CITY MANAGER REPORT**

CM Hoyt updated Council on the following:


- Study Session Agenda for November 2, 2020 will discuss 2021 Preliminary Budget
- City Hall lobby will be open from 8-8 for voters to use the ballot box on November 3, 2020
- October 28, 2020 meeting to discuss location, staffing, and duration for Extreme Weather Shelter in the community.

**ADJOURNMENT**

There being no further business to come before the Council, the meeting adjourned at 7:53 p.m.



MARK OAKS, MAYOR



HEIDI RIOJAS, CMC, CITY CLERK