

**TOPPENISH CITY COUNCIL**  
**Study Session Minutes**  
**October 5, 2020**

**CALL TO ORDER**

Mayor Oaks called the meeting to order at 5:00 p.m.

**REMOTE MEETING INSTRUCTIONS**

CC Riojas recited the remote meeting instructions for the record pursuant to Governor Inslee's Emergency Proclamation with the temporary suspension of certain provisions of the Open Public Meetings Act during the COVID-19 Outbreak, the Toppenish City Council Chambers will not be open for the public to attend the meeting in person. In addition, she recited the instructions to attend the meeting in "listen only" mode by either registering online or by using the call-in phone number.

## ROLL CALL

Remote Attendees: Mayor Mark Oaks, Mayor Pro Tem Elpidia Saavedra, and Councilmembers Loren Belton, Juan Ceja, Naila Duval, George Garcia, and Clara Jiménez.

Remote Staff: City Manager Lance Hoyt (CM Hoyt), City Attorney Gary Cuillier, Administrative Services Director Debbie Zabell (ASD Zabell), Fire Chief Tim Smith, Interim Police Tim Bardwell, City Clerk Heidi Riojas (CC Riojas) and Cable Television Manager Judy Devall.

CC Riojas conducted roll call for each City Councilmember to respond their attendance at the meeting. Mayor Oaks, Mayor Pro Tem Saavedra, and Councilmembers Belton, Duval, Ceja, Garcia, and Jiménez remotely attended the meeting.

CM Hoyt provided a brief update on the City Small Business Grant and the number of applications received by the deadline. He noted that Yakima County Development Association will use the criteria approved by Council in distributing a portion of the City's CARES Act Funds and sending out award notices this week.

## BUDGET REVENUE WORKSHOP

ASD Zabell reported on the proposed revenue estimates and their sources for the 2021 Preliminary Budget. She explained in detail the nine categories for Municipal Revenues that consist of the following:

- Fund Balance
- Taxes
- Licenses and Permits
- Intergovernmental
- Charges for Goods and Services
- Fines and Penalties
- Miscellaneous
- Non-Revenues
- Other Financing

In closing, ASD Zabell reminded Council that she is available to answer any questions that they might have concerning revenues and that Municipal Research Center has numerous online publications that provide in-depth information on revenues.

## ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 5:53 p.m.

  
MARK OAKS, MAYOR

  
HEIDI RIOJAS, CMC, CITY CLERK