

**TOPPENISH CITY COUNCIL**  
**Regular Meeting Minutes**  
**September 28, 2020**

Mayor Oaks called the meeting to order at 7:00 p.m.

**REMOTE MEETING INSTRUCTIONS**

CC Riojas recited the remote meeting instructions for the record pursuant to Governor Inslee's Emergency Proclamation with the temporary suspension of certain provisions of the Open Public Meetings Act during the COVID-19 Outbreak that prohibit all in-person public comments. In addition, she recited the instructions to attend the meeting in "listen only" mode by either registering online or by using the call-in phone number.

**ROLL CALL**

Remote Attendees: Mayor Mark Oaks, Mayor Pro Tem Elpidia Saavedra, and Councilmembers Loren Belton, Juan Ceja, Naila Duval, George Garcia, and Clara Jiménez.  
Remote Staff: City Manager Lance Hoyt (CM Hoyt), City Attorney Gary Cuillier, Administrative Services Director Debbie Zabell, Interim Police Chief Tim Bardwell, Public Works Superintendent Rocky Wallace, City Clerk Heidi Riojas (CC Riojas), and Cable Television Manager Judy Devall.

CC Riojas conducted roll call for each City Councilmember to respond their attendance at the meeting. Mayor Oaks, Mayor Pro Tem Saavedra, and Councilmembers Belton, Ceja, Duval, Garcia, and Jiménez remotely attended the meeting.

**APPROVE AGENDA**

Councilmember Jiménez moved, seconded by Councilmember Duval to approve the September 28, 2020 Agenda. Motion carried unanimously.

**ADVANCE PUBLIC COMMENTS RECEIVED BY 4:00 P.M. ON SEPTEMBER 28,  
2020**

CC Riojas noted the City received no public comments by the 4:00 p.m. deadline prior to the meeting.

**PROCLAMATION**

Mayor Oaks recited the Memorial Proclamation honoring Yakima County Commissioner Norm Childress.

**CONSENT AGENDA**

Councilmember Belton moved, seconded by Mayor Pro Tem Saavedra to approve Consent Agenda items a through d:

- a. Approve Minutes of the September 14, 2020 Regular Council Meeting.
- b. Accept Financial Reports and Quarterly Investment Report.

- c. Approve Payroll Checks Number 35055 through 35066 and electronic transfers in the total amount of \$239,552.90 dated September 21, 2020.
- d. Approve Claims Checks Number 92564 through 92624 and electronic transfers in the total amount of \$341,224.99 dated September 28, 2020.

Motion carried unanimously.

## **NEW BUSINESS**

### **Resolution 2020-48: A Resolution Approving Local Agency Agreement and Prospectus with the Washington State Department of Transportation for the Train Depot Roof Rehabilitation Project.**

Councilmember Belton moved, seconded by Mayor Pro Tem Saavedra to approve Resolution 2020-48. Motion carried unanimously.

### **Revised Site Design for New Public Works Buildings, Utilities, and Paving.**

Councilmember Belton moved, seconded by Councilmember Duval to approve the Revised Site Design for New Public Works Buildings, Utilities, and Paving. Motion carried unanimously.

### **Set November 23, 2020 as date for Public Hearing for Revenue Sources and the 2021 Tax Levy.**

Mayor Pro Tem Saavedra moved, seconded by Councilmember Belton to set November 23, 2020 as date for public hearing regarding revenue sources and the 2021 Tax Levy. Motion carried unanimously.

### **Set November 23, 2020 as the date for the First Public Hearing Regarding the Proposed 2021 Preliminary Budget.**

Councilmember Duval moved, seconded by Councilmember Garcia to set November 23, 2020 as the date for the first public hearing regarding the proposed 2021 Preliminary Budget. Motion carried unanimously.

### **Set December 7, 2020 as the date for the Final Public Hearing Regarding the Proposed 2021 Final Budget.**

Councilmember Jiménez moved, seconded by Councilmember Duval to set December 7, 2020 as the date for the final public hearing regarding the proposed 2021 Final Budget. Motion carried unanimously.

## **COUNCIL MEETING REPORTS/COMMUNITY ANNOUNCEMENTS**

Mayor Pro Tem Saavedra had nothing to report.

Councilmember Duval report that the local library is open with limited hours and is available for contact free book pickup.

Councilmember Garcia had nothing to report.

Councilmember Belton had nothing to report.

Councilmember Ceja had nothing to report.

Councilmember Jiménez reported her attendance at the Yakima Valley Conference of Governments General Membership virtual meeting on September 16, 2020.

Mayor Oaks had nothing to report.

### **CITY MANAGER REPORT**

CM Hoyt updated Council on the following:

- Memorial Proclamation and card to be mailed to the Childress Family
- Census 2020 Update
- Yakama Legend's Casino 2% Committee
- City Small Business Grant Update

Councilmember Jiménez moved, seconded by Councilmember Duval to approve the proposed Yakima County Development Association criteria for scoring the small business grant applications. Motion carried unanimously.

### **ADJOURNMENT**

There being no further business to come before the Council, the meeting adjourned at 7:38 p.m.

  
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HEIDI RIOJAS, CMC, CITY CLERK

  
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MARK OAKS, MAYOR