

**TOPPENISH CITY COUNCIL**  
**Study Session Minutes**  
**September 4, 2018**

**CALL TO ORDER**

Mayor C. Jiménez called the meeting to order at 5:00 p.m.

**ROLL CALL**

- Present: Mayor Clara Jiménez and Councilmembers Mark Oaks, Naila Prieto and Elpidia Saavedra.
- Absent: Mayor Pro Tem J. Eligio Jiménez, Councilmember Gabriel Piñon and Councilmember Blaine Thorington.
- Staff Present: City Manager Lance Hoyt (CM Hoyt), Finance Director/City Clerk Debbie Zabell (FD Zabell), Public Works Superintendent Rocky Wallace, Community Development Director William Rathbone and Executive Assistant/Deputy City Clerk Heidi Riojas.

## PROPOSED 2019 BUDGET CALENDAR

FD Zabell noted that Council received a copy of the proposed 2019 Budget Calendar that outlines the steps of the budget process. FD Zabell inquired about a budget workshop for staff to provide their budget presentations for Council. After discussion, Council decided to schedule a Special Meeting on Wednesday, October 3, 2018 from 6:00 p.m. to 9:00 p.m. for a budget workshop.

## REVIEW COMPLETE STREETS ORDINANCE

Stephanie Ray, Project Engineer for HLA Engineering and Surveying, Inc. noted that during the April 2, 2108 Study Session she presented an overview of the City's Complete Streets Program. Engineer Ray provided a summary of the five goals for Council to consider to amend the City's policies for (1) the Complete Streets Program, (2) the 10-foot sidewalk width requirements for certain streets, (3) the geographic boundaries for the Downtown Business District, the Complete Streets Program and the 10-foot sidewalk width requirements, (4) consider establishing the necessary planning for a Toppenish Downtown Revitalization Plan, and (5) a Downtown Parking Plan.

Councilmember Saavedra moved, seconded by Councilmember Oaks to schedule a public hearing to designate the geographic boundaries for the Downtown Business District, the Complete Streets Program and the 10-foot sidewalk width requirements. Motion carried unanimously.

## UPDATE ON SEWER COLLECTION SYSTEM REHABILITATION PROJECT


CM Hoyt updated Council that the City is still waiting on an answer for the funding package on the \$20 million project that will be a combination of grant, loan and City contribution.

Councilmember Oaks moved, seconded by Councilmember Saavedra to excuse Councilmember Thorington from the September 4, 2018 Study Session. Motion carried unanimously.

Mayor C. Jiménez reminded Council of the Special Meeting on Monday, September 10, 2018 from 5:00 p.m. to 7:30 p.m. She also went over the meeting schedule on Friday, September 7, 2018 and Saturday, September 8, 2018.

## ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 5:32 p.m.

  
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HEIDI RIOJAS, CMC  
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK

  
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CLARA R. JIMÉNEZ, MAYOR